

PART 1 - Task Details

Contractor:	Survey No	<input type="text"/>
Contract No: 702972450	Date Valid from	<input type="text"/> to <input type="text"/>
NSN <input type="text"/>	Item Description	<input type="text"/>
Serial No <input type="text"/>	Activity	<input type="text"/>
Delivery Date <input type="text"/>	Order No	<input type="text"/>

PART 2 - Task Quotation

Materials	=	<input type="text"/>
Subcontracts (detailed quotes attached)	=	<input type="text"/>
Labour (full breakdown attached)*	=	<input type="text"/>
Total Cost	=	<input type="text"/>

* Rates at Annex E of the Contract shall apply.

Firm Price for Task = (VAT ex.)**Firm Price** = £ £ - (VAT inc.)

Signature for Company

Name

Position Held in Company

Date

Ministry of Defence Authorisations**PART 3 - Authority's Project Manager**

APM comments (if any):

RAC	<input type="text"/>
VAT code	<input type="text"/>
POC/IMC	<input type="text"/>

I certify that the task is essential, agree with the task description, that the direct elements of the quotation are commensurate to the requirement and that the task dates are realistic for the work to be undertaken.

Authority's Project Manager

Date

PART 4 - Authority's Finance Officer

MoD Finance are content with the details provided and confirm funding approval for this Task

for SEEC Finance Officer

Date

PART 5 - Authority's Commercial Officer

Commercial Branch are content with the details provided and hereby authorise the contractor to proceed with this Task

for SEEC Commercial Officer

Date

PART 5 - Cost Breakdown

Materials	£
Materials	<input type="text"/>
	<input type="text"/>
	<input type="text"/>
Total Materials	£ <input type="text"/>

Sub-Contracts			
Description			£
Total Sub-Contracts			£

Labour	Man/hrs	Rate	£
Project Management			
Engineering			
Manufacture			
Administration			
Total Labour			£