Contract Reference:	CCFI20A09
Date:	10/07/2020
Description Of Authorised Processing	Details
Identity of the Controller and Processor	1.1 <b>OPTION A:</b> Customer as Controller
	The Parties acknowledge that for the purposes of the Data Protection Legislation, the Customer is the Controller and the Supplier is the Processor in accordance with Clause 1.1.]
Subject matter of the processing	Personal data about applicants and their contact details that the scheme administrator will need to access and retrain in order to administer the scheme. Anonymised and aggregate data management information on the candidates apply to the fund, the awards received and their outcomes.
Duration of the processing	When the scheme administrator is appointed and contract commences until the contract ends (approx 20 weeks)
Nature and purposes of the processing	The nature of the processing means any operation such as collection, recording, organization, structuring, storage and use of data (where or not by automated means). The purpose is to administer the fund and to provide required monitoring information to GEO.
Type of Personal Data	Name, address, date of birth, NI number, contact details, disability, political party membership, location sought election.
Categories of Data Subject	Applicants to the General Election Disability Reimbursement Scheme.
	Personal data to be retained by the scheme administrator for the duration of the fund then destroyed.
	Monitoring information to be shared with GEO throughout the scheme and then deleted by the scheme administrator.