



**OFFICIAL: SENSITIVE: CONTRACTS**

Direct Line:

E-Mail:

Our Ref:

Date: 6<sup>th</sup> September 2017

Dear Jack

**REQUEST to QUOTE FOR MCAFEE REQUIREMENT**

Acting on behalf of the Secretary of State for the Department for Business, Energy and Industrial Strategy (BEIS) operating through the Chief Executive of the Intellectual Property Office, I am pleased to inform you that your proposal for the above goods/services has been accepted.

The contract is formulated from the following exchanges:-

1. Our Invitation to Quote dated 11<sup>th</sup> August 2017;
2. Your quote dated 18<sup>th</sup> August 2017;

Please find enclosed Purchase Order PO-3002537.

Should you require any further information please contact me.

Yours sincerely,

  
Procurement Officer