

BURNHAM ON SEA & HIGHBRIDGE TOWN COUNCIL

Expressions of Interest for Design and Build of a Play Park on the Esplanade, Burnham on Sea

Burnham on Sea & Highbridge Town Council is seeking Expressions of Interest from suitably experienced and qualified companies for the design and construction of a new play area for Burnham on Sea & Highbridge Town Council. The contractor will need to have proven and demonstrated experience in similar projects and the wide ranging skill base to achieve the various elements of the contract which include client and user group liaison, design, construction and installation of a Play Area, health & safety management and defect diagnosis.

Companies from whom Burnham on Sea & Highbridge Town Council procure goods and services must demonstrate that all practicable steps are being taken to allow equal access and equal treatment in employment and service delivery, as appropriate to the nature of the contract.

Companies from whom Burnham on Sea & Highbridge Town Council procure goods and services must be able to demonstrate an excellent Health and Safety record, accordingly contractors that cannot demonstrate an excellent record, free from enforcement action, will not be considered.

The Town Council has a budget of £87,400 and the tender submission will need to demonstrate how the funding will be spent; to include initial designs.

Burnham on Sea & Highbridge Town Council will evaluate the Expression of Interest submissions received, and shortlist qualifying companies to invite tenders for the project. Registration of interest does not imply inclusion on the tender list. It is anticipated that tender documents will be issued late May 2020.

EVALUATION & ASSESSMENT OF EXPRESSION OF INTEREST

The evaluation will be in accordance with the following criteria, a fail under the Health and Safety criteria will automatically result in exclusion from the tender list.

An aggregate of 3 or more fails will automatically result in exclusion from the tender list.

Evaluation Criteria	Pass / Fail
Proven experience in the supply and installation of play equipment	Pass / Fail

Financial capability	Pass / Fail
Proven experience in supply and installation of safety surfacing	Pass / Fail
Evidence of an excellent Health & Safety Record (no enforcement action under current legislation)	Pass / Fail
Resources and availability to tender and commence in Summer 2020	Pass / Fail

Interested parties are asked to submit Expressions of Interest to include their:

- Company name, address, contact name and registration number
- Company bankers name and account number
- Details of any enforcement action under Health & Safety Legislation
- Brief details of two recent (within last 36 months) similar projects undertaken by the company (Max 1000 words)
- Confirmation that the company will be able to submit a tender and should they be successful the timescale in which they could commence work

Expressions of Interest should be sent no later than **12 noon on Friday 08th May 2020** to:

Sam Winter
Town Clerk
Burnham-on-Sea & Highbridge Town Council
The Old Courthouse
Jaycroft Road
Burnham-on-Sea
Somerset
TA8 1LE

Electronic submissions of interest are acceptable: townclerk@burnham-highbridge-tc.gov.uk