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**Evaluation of projects within HMP Hewell and HMP Stafford**

**Bid Template**

**The deadline for bids is : 17.00 on the 20th June 2022**

**Queries and bids should be emailed to:** [england.midlandshealthandjustice@nhs.net](mailto:england.midlandshealthandjustice@nhs.net)

**Bid outcome will be known by:** 30th June 2022

|  |  |
| --- | --- |
| Provider name |  |
| Contact details (bid lead, email address and phone number) |  |
| Please outline what experience your organisation has of undertaking healthcare service reviews? *Please include those complete in criminal justice and non-criminal justice settings* |  |
| What specific experience and expertise does your organisation have regarding delivery of healthcare services in prisons? |  |
| What is your experience of working with those with a lived experience? |  |
| Which staff members would be undertaking this review? *Please include a very brief resume for each of the leads* |  |
| How would you intend to undertake this review? *Please ensure all tools and methods are listed – e.g.*  *xx focus groups with xx prison staff*  *xx 1:1 interviews with prisoners*  *Review of data / clinical information* |  |
| Please attach a proposed outline project plan. |  |
| Please provide the cost of the review including a breakdown of how this has been calculated |  |

**Scoring**

Bids will be assessed by a multiagency panel and will be awarded scores as follows:

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| --- | --- | --- |
| **Assessment** | **Score** | **Interpretation** |
| **Excellent** | **100%** | **Exceeds the requirement.** Exceptional demonstration by the Bidder of the relevant ability, understanding, experience, skills, resource & quality measures required to provide the supplies/ services. Response identifies factors that will offer innovation andpotential added value, with evidence to support the response |
| **Good** | **80.00%** | **Satisfies the requirement with minor additional benefits.** Some minor additional benefits by the Bidder of the relevant ability, understanding, experience, skills, resource & quality measures required to provide the supplies/services. Response identifies factors that will offer potential added value, with evidence to support the response. |
| **Acceptable** | **60.00%** | **Satisfies the requirement.** Demonstration by the Bidder of the relevant ability, understanding, experience, skills, resource & quality measures required to provide the supplies/services, with evidence to support the response. |
| **Minor Reservations** | **40.00%** | **Minor reservations.** Some minor reservations of the Bidder’s relevant ability, understanding, experience, skills, resource & quality measures required to provide the supplies/services, with little or no evidence to support the response. |
| **Major Reservations** | **20.00%** | **Major reservations**. Considerable reservations of the Bidder’s relevant ability, understanding, experience, skills, resource & quality measures required to provide the supplies/services, with little or no evidence to support the response. |
| **Unacceptable** | **0.00%** | **Does not meet the requirement.** Does not comply and/or insufficient information provided to demonstrate that the Bidder has the ability, understanding, experience, skills, resource & quality measures required to provide the supplies/services, with little or no evidence to support the response. |

All bid scores will be weighted: Quality 70% / Cost 30%

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| **Question** | **Section** | **Weighting (%)** |
| Provider name | Information Only | N/A |
| Contact details (bid lead, email address and phone number) | Information only | N/A |
| What specific experience and expertise does your organisation have undertaking health service reviews? | Quality | 14 |
| What specific experience and expertise does your organisation have regarding delivery of healthcare services in prisons? | Quality | 14 |
| What is your experience of working with those with a lived experience? | Quality | 13 |
| Which staff members would be undertaking this review? | Quality | 12 |
| How would you intend to undertake this review (methodology)? | Quality | 12 |
| Please attach a proposed outline project plan. | Quality | 5 |
| Please provide the cost of the review including a breakdown of how this has been calculated | Finance | 30 |

**Finance Evaluation**

Scores will be awarded according to the lowest total bid price (cost) and the ratio of the other bid costs related to this baseline. For example (*costs are for illustration purposes only*)

Bidder A submits a bid for £97,000

Bidder B submits a bid £120,000

Bidder C submits a bid £90,500

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| --- | --- | --- | --- |
| **Bidder** | **Bid Price Submitted** | **Calculation** | **Score (%)** |
| Bidder A | £97,000 | (90,500/97,000) x 30 | 28% |
| Bidder B | £120,000 | (90,500/120,000) x 30 | 23% |
| Bidder C | £90,500 | (90,500/90,500) x 30 | 30% |