**National Army Museum**

**Brief for the Procurement of Gallery Lighting**

**Overview**

Founded in 1960 by Royal Charter, the National Army Museum was established for the purpose of collecting, preserving, and exhibiting objects and records relating to the history of the Land Forces of the Crown. The Museum is a Executive Non-Departmental Public Body (ENDPB) run by a board of up to 12 Trustees known as the Council of the National Army Museum. The Museum is a Registered Charity and Accredited Museum.

NAM has developed the *Building for the Future (BFTF)* project to act as the principal agent to deliver this new approach to working and its strategic plan.

Set to cost £23.75m, the project is part funded by a Heritage Lottery Fund grant of £11.5m, with the remainder covered by fundraising carried out by the Museum.

The project will see a radical transformation of the Museum’s offer for onsite, audiences.

**NAM’s new offer created through *Building for the Future***

This new proposition will see NAM engaging with audiences onsite, offsite and online. Dynamic public programmes, innovative learning programmes and challenging outreach work will complement a series of innovative thematic new galleries.

**Permanent Gallery Offer**

Central to this new proposition will be the development of a series of new and innovative permanent galleries. NAM will be moving from presenting a chronological approach to its story to a thematic one. Audiences will be encouraged to explore the story of the British Army through the following galleries:

* **Soldier Gallery**

This gallery connects the visitor to the soldier as an individual - utterly human, capable of courage and cowardice, virtue and vice.

* **Battle Gallery**

Battles are the ultimate and most dramatic test of an Army. In the Battle gallery, visitors will explore how the British experience of fighting battles has been shaped through four chronological eras. They will learn about the transformative effects of technology, as well as the enduring importance of the human factor in the experience of battles.

* **Army Gallery**

The Army gallery answers the fundamental questions of ‘what is the army?’ and ‘why do we have one?’ The gallery will tell the story of the creation of the British Armies and show them in relation to events worldwide, as well as engaging people in the true and dynamic character of this fast changing and responsive organisation.

* **Society Gallery**

The Society gallery explores the relationship between society and the Army. It will explore the ways in which civilians encounter the Army, whether that be face-to-face, by taking action, through popular culture or by being moved to remember and commemorate the fallen

* **Discovery Gallery**

Located on the lower-ground floor and visible from multiple viewpoints surrounding the light-filled atrium, the Discovery gallery will explore the impact of the Army all over the world, enabling visitors to scrutinise objects and archives.

**Requirement**

To complete this project, the Museum wishes to work with suitable suppliers of gallery lighting equipment to procure the equipment that will be installed in the gallery experience to deliver the gallery experience for our visitors.

The equipment will be required to be delivered to the Museum premises at Chelsea.

Suppliers are requested to complete a quotation based on the attached manufacturer’s quotation and include any discounts proposed.

**Suppliers are to note that due to the complexity of the installation alternative equipment will not be accepted unless stated in clarification notices which will be made available to all suppliers.**

Suppliers are requested to complete the attached Kit Schedule spreadsheet with the following information:

* Proposed equipment prices including any delivery costs
* Expected delivery date
* Warrantee periods
* Warrantee start dates

The schedule must be emailed to the address provided by the tender closing date in order to be considered in the submission assessment process.

On successful appointment, the supplier will be requested to make delivery of the equipment to one of four locations:

* The Museum’s main site at Chelsea
* The Museum’s outstation at Stevenage
* The premises of the appointed AV Integrators (Swansea, Wales)
* The premises of the appointed gallery fit-out contractors (Redditch, England)

Delivery addresses will be confirmed on ordering.

**Tender Returns**

All tenders submissions are to be sent to:

jfoster@nam.ac.uk by 1600hrs 23 February 2016

Subject: GALLERY LIGHTING PROCUREMENT TENDER RETURN

**Marking Criteria**

Tenders will be assessed against the following criteria:

* Price (60%)
* Warrantee period (20%)
* Date of delivery (20%)

Additional consideration will be given to suppliers that are able to secure extended manufacturer warrantee periods or warrantee start dates that coincide with the Museum’s re-opening.