



Department for Transport

The Whitehall & Industry Group
80 Petty France
Westminster, London
SW1H 9EX

SENT ELECTRONICALLY

Group Commercial Directorate
Great Minster House
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London SW1P 4DR

Direct line:

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Web site: www.dft.gov.uk

Tuesday, 20 October 2020

Dear [REDACTED]

DfT Reference: **TRHR3088**

Title: **WIG Interdepartmental Talent Programme 2020**

1. On behalf of the Secretary of State for Transport, I accept your Interdepartmental Talent Programme Agreement (attached for reference) for the above-mentioned Contract. This letter and the documents listed below form a binding contract between you and this Department;
[REDACTED]
2. The contract is to be let under Department for Transport's standard terms of agreement (pasted below on pages 3 to 5)
3. The Firm Price for this Contract is **£30,050.00** excluding VAT for the workshops as specified in the attached ITP Master schedule.
[REDACTED]
4. This contract will run from **1 September 2020 to 31 August 2021**.
5. You will be issued with a Purchase Order number for this contract and will need to quote this number on all invoices, which should be submitted directly to:
[REDACTED]

[REDACTED]

6. Invoices received without the correct Purchase Order Number are likely to be returned to you and will delay receipt of payment.

The Contract Manager for this contract is [REDACTED]

If you, the supplier, **The Whitehall & Industry Group**, are content to enter into a binding contract with the Department for Transport (DfT), please sign and return a copy of this letter. This letter (including the documents referred to in it) and the copy you return will form the binding contract.

Signed	[REDACTED]
Name.	
Position	
Date: 20.10.20	

Yours sincerely,

[REDACTED]

By authority of the Secretary of State for Transport