

# Quotation Request

**School Representative**

Name: Sharon Lister

Phone: 0121 558 1602

**Contract Title:**

Phase B Hipped Roof Replacement

**Contract Location:**

Uplands Manor Primary School, Addenbrooke Road, Smethwick, B67 6HT

**Nature of the Work:**

Replacement of roof over year 3 classrooms

**Quotation Issue Date:**

04/04/2024

**Quotation Return Date:**

02/05/2024

**Estimated Start Date:**

22/07/2024

**Estimated Completion Date:**

30/08/2024

**Fixed Price**

☐ YES

**Lump Sum**

☐

**Variable**

☐

**Schedule of Rates**

☐

You are cordially invited to provide quotation for the specification of works attached.

Where an appropriate British or equivalent European Standard Specification or Code of Practice issued by any national Standards Institution or other equivalent is current, all works/services and goods used or supplied shall, as a minimum requirement, be in accordance with that Standard or Code of Practice, without prejudice to any higher standard required by the contract.

The contractor shall at all times comply with the requirements of the Health and Safety at Work Etc. Act 1974 and all other acts (including CDM), regulations and all current amendments pertaining to health and safety.

All operatives are required to hold a current Enhanced DBS if working in School while pupils are on site.

Contractors should note that asbestos survey information is available for this building/site from the school site manager, records held on the site.

The contractor will report to the Site Manager daily for the purposes of compliance with security and health and safety protocols that can be obtained from the Site Manager.

Arrangements for site visits will be made by contacting the school site office on number above in advance.

Evaluation of quotation returns shall be at the schools discretion taking into account overall submission quality and prices.

Prices shall be inclusive of the preliminaries, specification/drawings, labour, plant, materials, transport, Health & Safety, welfare, access platforms etc. making good all surfaces disturbed, removal from site of rubble/surpluses, overheads and profit.

All documents must be returned no later than 12 noon on 02/05/2024 to [procurement@uplandsmanor.sandwell.sch.uk](mailto:procurement@uplandsmanor.sandwell.sch.uk) Quotations received after the date and time specified may not be considered.

Should you have any queries on any of the matters contained within the documents, please forward them to the schools representative in writing not later than seven days prior to the quotation return date.

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The school is not bound to accept the lowest or any tender/quotation.

Contractors shall be required to submit their Method Statements/risk assessments, Health & Safety proposals, Public Liability Insurance and DBS (if applicable) info before works begin.

Please note, that the school are unable to make stage payments, 97.5% of the project will be paid on completion, with the remaining 2.5% paid after 6 months.

Sharon Lister  
On behalf of Uplands Manor Primary School

## **Preambles and Specification**

### **Preambles:**

Contractors must survey the site to make themselves aware of the location and extent of the works and any associated restrictions which may affect their quotation.

Contractor to allow for protecting floor and wall surfaces.

The Contractor's permitted working hours are generally 8:00hr until 17:00hr with any variations being approved by the site manager.

Exact details of parking and access for Contractor's vehicles is to be agreed with the site manager.

The storage of materials, equipment and plant will only be allowed (at contractors risk), in the specified area. All other areas must be kept free.

Mess/toilet facilities for the Contractor must be agreed with the site manager.

The Contractor will not be allowed to smoke or vape on the site.

The contractor will not be allowed to use camera or photographic equipment whilst pupils are on site.

The Contractor will provide all necessary signs, barriers and other equipment to protect building users from danger and away from the work. Access and egress routes from the building for Contractor's operatives will be agreed with the site manager.

The Contractor is expected to take all necessary precautions and actions to allow the school to function normally and without disruption whilst the work is in progress.

Electrical/fire alarm works must be undertaken by a competent trained engineer and a Test Certificate for the installation provided to the site manager on completion.

No claim for additional costs incurred as a result of the Contractor's failure to comply with the above will be considered.

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## Specification



### PHASE B - MAIN ROOF AREA - AS PER IMAGE ABOVE

#### Report & Specification

Internal timber works are to be carried out before the external roofing work commences. Internally install a timber frame and mechanically secure OSB3 timber sheets to where the Georgian wire glass roof lights and Dormer roofs are situated, completely blocking them off. Any electrical items to be removed by others prior to proceeding with these works. (This may be undertaken in advance during the May half term holiday, to assist in the schedule to ensure all works completed by the end of the summer holiday, Friday 30<sup>th</sup> August)

Stripping existing roof covering including old dormers, Georgina wired roof lights, tiles, ridge, timber battens and under sarking felt, to be disposed of by contractor.

Prior to installing the new proposed tiling system all existing timber rafters are to be assessed and checked for any defects. Any defects found are to be reported back to client for instruction to be removed and replaced or sister raftered at an additional cost to be agreed.

Remove the Georgian wire glass roof lights and Dormer roofs. Install new rafters to these apertures ready to support the new tiling system

Supply and install new breather membrane secured to the existing timber rafters by means of metal staples all installed to the manufacturer's specification.

Supply and install new tanalised 25x50mm timber batten set to gauge of the new Redland Double Roman Tiles, all to manufacturers specification.

Supply and install new dry ridge system mechanically fixed to existing ridge beam all to manufacturer's specification.

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Supply and install new GRP valley system to all required valleys, all to be installed/secured as per manufacturer's specification.

Supply and install new code 4 lead to all details where necessary and painted on completion using Patination Oil.

Supply and install new guttering, as indicated on image highlighted in pink, all preparation as necessary to match guttering and soffit etc. that has been replaced further up on the roof.

Supply and install 25x38mm support battens between each rafter ready to receive the new insulation board.

Supply and install new Ecotherm Eco-Versal 50mm, foil backed rigid insulation between rafters.

Supply and install fascia, soffit & gutter to match previously installed to phase A roof in 2023.

Supply and install new larger black PVC guttering and downpipes of south side flat roof including black soffit and fascia cladding boards.

Include within the cost is all scaffold to the perimeter, access tower and chute. All Waste Removal (Skips), Diesel Telehandler for the duration of the project and site welfare.

Contractor is required to apply for building consent etc. and ensure that all works fully comply with current building regulations and fire etc. providing all necessary certification etc. as necessary.

To include a 15 Year Warranty to all works.

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## PRICED SUMMARY

All prices shall be inclusive of contract preliminaries and specification, labour, materials, Health & Safety, welfare, plant, temporary works, making good all surfaces disturbed, including transportation to site and removal from site of rubble/surpluses, overheads, profit and the like as required by the content of these contract documents.

Exclusive of VAT.

Phase B Roof Replacement at Uplands Manor Primary School

£ .....

State above amount in words.

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Signed on behalf of the

Company (electronic signature acceptable):

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Print Name:

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Name of Company:

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Address of Company:

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Telephone Number:

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Email Address:

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Date:

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