**Appendix 3 - Health & Safety Assessment**

**Questions 2 and 10 are For Information Only**

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| 1 | Who is the Director, Partner or other Senior Manager responsible for the implementation of the applicant's Health and Safety Policy and procedures?  |
| Name: |  |
| Position:  |  |
| Address: |  |
| 2 | How many people work for your organisation?  |
|  |  |
| 3 | Who is your competent Health and Safety Person, as required by the Management of Health and Safety of Work Regulations, and what professional qualifications and/or competencies do they hold? Is the person named a consultant or an employee? |
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| 4 | What Health and Safety Information, Instruction and Training is provided to all employees?Please provide a training matrix or list including specialist areas of training and industry specific competencies.  |
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| 5a | Have your proposed work or similar activities you have undertaken been adequately risk assessed? Please provide copies of TWO examples of different completed assessments.  |
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| 5b | Please detail your proposals for security of the site during the construction period - given that the site is located within a public play area and is likely to be attractive to young people.  |
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| 6 | Please explain how you make provision for emergencies including first aid.  |
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| 7 | Explain in detail how you will be monitoring and auditing for Health & Safety whilst working with NSC and their partners. |
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| 8 | Do you intend to sub contract any part of the service? If so please provide details of your selection and monitoring arrangements  |
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| 9 | Please attach a signed and dated copy of your most recent written Health and Safety Policy Statement (as required by Section. 2(3) of the Health and Safety at Work Act 1974 **and** a copy of the contents page of your Health and Safety arrangements.  |
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| 10 | Do you give an undertaking, if requested, to provide Clevedon Town Council with a copy of your Company’s Health and Safety Manual?  |
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