



Invitation to Quote

Floodlight Replacement - Yeovil Recreation Centre

Introduction

Yeovil Town Council seeks a specialist contractor to manage the replacement of existing floodlights with LED lights at two locations at Yeovil Recreation Centre.

Yeovil Recreation Centre, Chilton Grove, Yeovil, Somerset, BA21 4AW

[Yeovil Recreation Centre](#)

Yeovil Recreation Centre is a busy outdoor multi-sport venue in the town of Yeovil, south Somerset. It includes a large pavilion building with cafe (the Jon O'Donnell pavilion), adult and youth grass football pitches, two golf courses, two outdoor tennis courts, a MUGA, destination children's play area, Artificial Grass Pitch (AGP) used for hockey and football and athletics arena. The AGP and Arena have existing floodlights on columns.

This specification sets out the requirements and gives indicative timescales for completion.

Specification

Background and Scope

Design of new schemes to fit requirements of anchor sports. Removal of old lights and use of existing columns to replace with LED floodlights, connections and controls at the AGP and Athletics Arena. The contractor must advise on the appropriate lux levels for the sports and undertake all practical works and manage the Health and Safety requirements of the project. The appointed contractor will fulfil the role of designer and contractor.

A Design and Access statement is required for submission to Development Control to secure planning permission for the new agreed lighting specification. Both locations are surrounded by residential estates. Yeovil Town Council will lead on the application, but the contractor must provide the D&A statement and specialist support for the application.



The Requirement

AGP floodlights –



Main pitches, plus warm up area, used for hockey and football, Main pitch dimension 101m x 62.5m + 39.5m x 19.5m for warm up area.

Removal of existing 32 lights across 11 columns

Replace with new LED lights, anticipate 350 lux required as is the amount of light required for hockey, considered suitable for training and club competition as per England Hockey facility regulations.

Re-use of pitch cable network and cables to controls in Jon O'Donnell pavilion

Update of controls to include timed off switch

In 2025 250 hours of floodlight use, mainly for Hockey.

The price /kwh for the AGP is –

Day – 24.19p

Night – 18.38p



Arena floodlights –



400m, 8 lane track with 2 end D's for jump beds, throw runways plus 2 throwing cages, with an approximate square meter footprint of 7500m2.

Removal of existing 32 lights across 12 columns

Replace with new LED lights, anticipate 200 lux required as per England Athletics facility regulations.

Re-use of pitch cable network and cables to controls in unit adjacent to track

Update of controls

In 2025 288 hours of floodlight use, all for athletics / track use.

The price /kwh for the Arena is –

Day – 32.17p

Night – 18.56p



Maintenance information for both sites -

The annual maintenance contract for the existing floodlights is just under £5,000 for both sites, excluding VAT

Call out costs for failure, if required are £1,200, excluding VAT, plus parts

Implementation

Delivery can be split into two projects across the two locations. Dates are negotiable but the site needs to avoid the differing peak seasons for the two facilities. The Recreation Centre is a busy open space with 24-hour public access to some areas of the green space, safety and security for the works and public safety will need to be carefully considered throughout, both the AGP and Arena can be secured during work dates.

AGP – to be installed and ready for October 2026, ideally avoiding school summer holiday weeks of mid-July and August.

Arena – to be installed from August 2026 to be ready for March 2027.

Social & Environmental Value

The design should consider and set out how energy use is to be minimised. Any use of sustainable, local and recycled resources will be encouraged. For example the use of reclaimed materials, local timber and material with low embodied carbon will be encouraged.

Any environmental and social value policies adopted should be set out in the response. Any climate awards or standard marks should also be declared.

Any apprenticeships or work experience opportunities provided should be highlighted.

Contract Management

Contract oversight and management will be handled by Katy Menday, Director of Leisure and Environment.

Payment terms

The Authority's standard payment terms are to pay in arrears following the delivery of the Goods, services or Works. Suppliers will be required to submit an invoice quoting a valid Purchase Order number and details of the goods/services provided



Site visits

Site visits can be organised with the Activities Officer, Ashley Smalley

Ashley.smalley@yeovil.gov.uk

07971 111992

Return of Documents

Please return quotations by – **Monday 23rd February 2026**

Return all documents to – Katy Menday, Director of Leisure & Environment.

Katy.menday@yeovil.gov.uk

Please ensure the quotation includes –

A price for the design and installation of the AGP lighting replacement works

A price for the design and installation of the Arena lighting replacement works

A price for the D&A statement

Anticipated energy and potential cost savings of the schemes

An indication of annual maintenance costs for each location

Please also include information about previous contracts delivered, awards held, preferred contractor status, green and climate credentials, community and social value credentials.

Timescales

Closing date for submissions – Monday 23rd February

Contract award – week commencing 9th March

Submission of planning application – early April

Works - August, September, October 2026



Evaluation

Submission will be assessed based on the following criteria.

Evaluation criteria breakdown		
Cost / price		60%
Quality	Previous equivalent projects Qualifications Preferred contractor status	20%
Environmental and social value	Social value commitment Environmental credentials	20%

Questions / Clarification

With the exception of booking site visits please direct all questions and points of clarification through Katy Munday.

Director of Leisure & Environment

Katy.munday@yeovil.gov.uk

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