

DPS Schedule 6 - Order Form and Order Schedules

Order Form

ORDER REFERENCE: CCIS21A14

THE BUYER: Department of Health and Social Care

BUYER ADDRESS 39 Victoria Street
Westminster
London
SW1H 0EU

THE SUPPLIER: Capacitas Ltd

SUPPLIER ADDRESS: 69 Turnmill Street
London
EC1M 5RR

REGISTRATION NUMBER: 04363163

DUNS NUMBER: 423755862

DPS SUPPLIER REGISTRATION SERVICE ID: SQ-984RF9N

APPLICABLE DPS CONTRACT

This Order Form is for the provision of the Deliverables and dated 11 May 2021. It's issued under the DPS Contract with the reference number RM6148 for the provision of Quality Assurance & Testing for IT Systems 2.

DPS FILTER CATEGORY(IES):

Tender 2 (CCIS21A14):
Quality Assurance Testing (QAT) Specialists, Quality Assurance (QA) & DevOps, Load & Performance Testing, Strategic Quality Assurance (QA) Consultancy, 11-25, 11-25, 11-25, 11-25, Baseline Personnel Security Standard (BPSS)

ORDER INCORPORATED TERMS

The following documents are incorporated into this Order Contract. Where numbers are missing we are not using those Schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Order Special Terms and Order Special Schedules.

DPS Ref: RM6148

Model Version: v1.0

2. Joint Schedule 1 (Definitions and Interpretation) RM6148
3. The following Schedules in equal order of precedence:
 - Joint Schedules for RM6148
 - Joint Schedule 2 (Variation Form)
 - Joint Schedule 3 (Insurance Requirements)
 - Joint Schedule 4 (Commercially Sensitive Information)
 - Joint Schedule 5 (Corporate Social Responsibility)
 - Joint Schedule 6 (Key Subcontractors)
 - Joint Schedule 10 (Rectification Plan)
 - Joint Schedule 11 (Processing Data)
 - Order Schedules for RM6148:
 - Order Schedule 1 (Transparency Reports)
 - Order Schedule 6 (ICT Services) excluding Annexes A & B thereto
 - Order Schedule 7 (Key Supplier Staff)
 - Order Schedule 8 (Business Continuity and Disaster Recovery)
 - Order Schedule 9 (Security) Option B
 - Order Schedule 10 (Exit Management)
 - Order Schedule 14 (Service Levels)
 - Order Schedule 15 (Order Contract Management)
 - Order Schedule 20 (Order Specification)
 - Order Schedule 22 (Secret Matters)
4. CCS Core Terms (DPS version)
5. Joint Schedule 5 (Corporate Social Responsibility) RM6148

No other Supplier terms are part of the Order Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

ORDER SPECIAL TERMS - None

ORDER START DATE: 24.05.2021

ORDER EXPIRY DATE: 23.05.2022

ORDER INITIAL PERIOD: 12 months

ORDER OPTIONAL EXTENSION PERIOD Up to 6 months

DELIVERABLES

The deliverables are as outlined in the Attachment 3 – Statement of Requirements.

MAXIMUM LIABILITY

The limitation of liability for this Order Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is £3,000,000.00 (excluding VAT)

REDACTED

Capacitas commit to reducing headcount of the team by 20%. This will be done through efficiency gains from test automation and combining the Performance Test and OAT disciplines (reduced duplication).

Assuming a day-1 requirement of 10 FTEs, this would look like this:

Month	Team Size
1	10
2	10
3	10
4	9
5-onwards	8

REDACTED

REIMBURSABLE EXPENSES

None, the services will be delivered at the Supplier's premises.

PAYMENT TERMS

At section 16 of the Attachment 3 Statement of Requirements.

PAYMENT METHOD

At section 16 of the Attachment 3 Statement of Requirements.

BUYER'S INVOICE ADDRESS:

At section 16 of the Attachment 3 Statement of Requirements.

BUYER'S AUTHORISED REPRESENTATIVE

REDACTED

NHS Test and Trace Technology Commercial
Department of Health and Social Care
Richmond House
79 Whitehall
London
SW1A 2NS

BUYER'S ENVIRONMENTAL POLICY

Not applicable

BUYER'S SECURITY POLICY

Not applicable

BESPOKE ISMS REQUIRED

Not Applicable

SUPPLIER'S AUTHORISED REPRESENTATIVE

REDACTED

Capacitas Ltd
69 Turnmill Street
London EC1M 5RR

SUPPLIER'S CONTRACT MANAGER

REDACTED

Capacitas
69 Turnmill Street
London EC1M 5RR

PROGRESS REPORT FREQUENCY

Report frequency: 48 hours in advance of each Contract Review meeting.

PROGRESS MEETING FREQUENCY

Meeting frequency: Monthly, the date shall be agreed at the initial meeting.

REDACTED

Agiltima,
Kemp House,
160 City Road London,
EC1V 2NX

COMMERCIALLY SENSITIVE INFORMATION

The Suppliers bid submission and commercial details shall be considered commercially sensitive information.

SERVICE CREDITS

Not applicable

ADDITIONAL INSURANCES

Not applicable

GUARANTEE

Not applicable

SOCIAL VALUE COMMITMENT

Not applicable

For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:	REDACTED	Signature:	REDACTED
Name:	REDACTED	Name:	REDACTED
Role:	REDACTED	Role:	REDACTED
Date:	24/05/2021	Date:	28/05/2021