



Department
for Transport

One Westminster

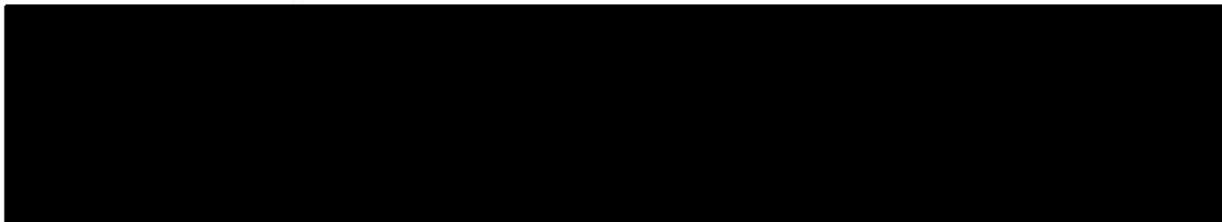
Jackson Hall
Portland Place
Hastings
East Sussex
TN34 1QN

FAO: [REDACTED]
Email: [REDACTED]@onewestminster.org.uk

Dear [REDACTED]

DfT Procurement of a Volunteering Provider (reference TRHR3033)

Further to your submission of a Tender for the above procurement, I am writing to advise that the Procurement is now complete. This letter advises you that the Secretary of State for Transport proposes to accept your tender dated and therefore we would like to award the contract to you.



The contract shall commence the **27th April 2020** and shall expire on **27th April 2021**. The department has the option to extend this contract by a further 2 years, in yearly increments.

The total value of this contract for year one **£14,795.12** excluding value added tax (VAT). In-line with the contract extension option, the department has the ability to increase the contract value (subject to the extension options being utilized).

This procurement activity was conducted via a competitive, open procurement. This letter and the documents listed below form a binding contract between you and this Department.

- Tender documents issued on 11/02/2020
- Your proposal/quotation submitted on 28/02/2020
- DfT Short Form Conditions of Contract for Services as found on:
<https://www.gov.uk/government/publications/purchase-order-conditions-of-contract>



[REDACTED]
Commercial Manager
Group Commercial Directorate
Great Minster House
33 Horseferry Road
London SW1P 4DR
Direct line:
Tel: [REDACTED]
Email: [REDACTED]@dft.gov.uk

Web site: www.dft.gov.uk

Wednesday, 15 April 2020

If you, the supplier, One Westminster, are content to enter into a binding contract with the Department for Transport (DfT), please sign and return a copy of this letter. This letter (including the documents referred to in it) and the copy you return will form the binding contract.

| | |
|------------|------------|
| Signed: | [Redacted] |
| Name... | [Redacted] |
| Position | [Redacted] |
| Date:..... | 15.04.2020 |

Yours sincerely,

[Redacted Signature]

Commercial Manager

Signed for and on behalf of the Department for Transport