



[REDACTED]
[REDACTED]

Attn: **[REDACTED]**
[REDACTED]

Date: 20/03/2017

Procurement ref: CCIH17A85

Dear Sir/Madam,

Award of contract for the supply of Provision of Video Spectral Comparator.

Following your tender / proposal for the supply of Video Spectral Comparator to UK Border Force, we are pleased to award this contract to you. The attached appendix provides detailed feedback on your submitted proposal.

This letter (Award Letter) and its Annexes set out the terms of the contract between UK Border Force as the Customer and Foster and Freeman LTD as the Supplier for the provision of the Goods. Unless the context otherwise requires, capitalised expressions used in this Award Letter have the same meanings as in the terms and conditions of contract set out in Annex 1 to this Award Letter (the “**Conditions**”). In the event of any conflict between this Award Letter (and its Annexes) and the Conditions, this Award Letter (and its Annexes) shall prevail. Please do not attach any Supplier terms and conditions to this Award Letter as they will not be accepted by the Customer and may delay the conclusion of the Agreement.

1. For the purposes of the Agreement, the Customer and the Supplier agree as follows:

1.1. The Goods shall be delivered to the customers premises at:
[REDACTED]

1.2. The charges for the Goods shall be as set out in Annex 2. The total contract value shall be
[REDACTED]

1.3. The specification of the Goods to be supplied is as set out in Annex 3 and within the Supplier’s response at Annex 4. Where there is conflict Annex 3 shall take precedence.

1.4. The Term shall commence on Wednesday 22nd March 2017 (the “Start Date”) and expire upon successful delivery of all goods.

1.5. The address for notices of the Parties are:

Customer

UK Border Force
Border Force Paris

Supplier

Foster and Freeman LTD
Vale Park,



[REDACTED]

[REDACTED]

1.6. The following persons are Key Personnel for the purposes of the Agreement:

Name	Title/Role
[REDACTED]	Customer Lead
[REDACTED]	Supplier Lead

2. Payment

All invoices must be sent, quoting a valid purchase order number (PO Number), to Home Office Shared Services Connected Ltd., HO Box 5015, Newport, Gwent. NP20 9BB. Within 10 working days of receipt of your countersigned copy of this letter, the Customer will send you a unique PO Number. You must be in receipt of a valid PO Number before submitting an invoice.

To avoid delay in payment it is important that the invoice is compliant and that it includes a valid PO Number, item number (if applicable) and the details (name and telephone number) of your Customer contact (i.e. Contract Manager). Non-compliant invoices will be returned, which may lead to a delay in payment. If you have a query regarding an outstanding payment please contact the Customer's Accounts Payable section either by email to **[REDACTED]** or by telephone 01633 581644 between 09:00-17:00 Monday to Friday

3. Liaison

For general liaison your contact will continue to be **[REDACTED]**.

We thank you for your co-operation to date, and look forward to forging a successful working relationship resulting in a smooth and successful delivery of the Goods. Please confirm your acceptance of the award of this contract by signing and returning the enclosed copy of this letter to Catherine Hacker via email **[REDACTED]** Mailbox, with Reference: **[REDACTED]** in the subject heading within **5 days** from the date of this letter. No other form of acknowledgement will be accepted. Please remember to quote the procurement reference number above in any future communications relating to this contract.

Yours faithfully,

Signed for Home Office on behalf of UK Border Force("the Customer")

Name: **[REDACTED]**

CCS: **[REDACTED]**

Signature:

[REDACTED]

Date:21/03/2017



Crown
Commercial
Service

OFFICIAL

9th Floor, The Capital,
Old Hall Street, Liverpool.
L3 9PP

T 0345 010 3503
E info@crownccommercial.gov.uk

www.gov.uk/ccs

We accept the terms set out in this letter and its Annexes, including the Conditions.

Signed for and on behalf of Foster & Freeman Ltd. (“the Supplier”)

Name: **[insert name]**

[insert job title]

Signature:

Date:

OFFICIAL