**Call-Off Schedule 20 (Call-Off Specification)**

This Schedule sets out the characteristics of the Deliverables that the Supplier will be required to make to the Buyers under this Call-Off Contract.

The statement of requirements is provided within Appendix A and the Suppliers Tender response embedded below.

REDACTED TEXT under FOIA Section 43 , Commercial Information

This schedule will be reviewed and refined during the Contract period.

# Appendix A – Statement of Requirements

**Framework:** RM6098

**Lot**: 3 Software and Associated Services.

# PURPOSE AND OVERVIEW OF THE REQUIREMENT

## Defence Digital, through the Dynamic Software Enterprise Team (DSET), are inviting tenders for the next contractual period of the Ministry of Defence’s (MoD) Microsoft Enterprise Agreement. The purpose of this document is to articulate the requirement for the License Solution Provider (LSP) who will be appointed, as a result of call-off competition, to work collaboratively with us for the next contract term in managing the Microsoft licensing across the Defence estate.

# BACKGROUND TO THE BUYER

## Defence Digital (DD) is part of UK Strategic Command (UKStratCom) within the Ministry of Defence (MoD). As a MoD organisation, UKStratCom provide the foundation and supporting framework for successful operations, across defence, by ensuring joint capabilities such as information systems, training, intelligence, medical services, are developed and managed.

## DD has an important role in making sure that effective digital and information technology is put in the hands of the military and the wider defence business as a key enabler to organisational outcomes. It delivers the majority of the MoD Information Technology (IT) capabilities from ensuring that MoD users have access to the laptops and software required, to protecting the organisation from cyber risk.

## Within DD, DSET form part of the Software Category of Spend within the Commercial Function and act as the central hub for Enterprise Software procurements across the MoD. The team was formed to build long term strategic relationships with MoD’s software vendors and create tangible value for Defence.

## Defence Digital (DD) shall be known as “the Buyer” and/or “the Authority” throughout.

# BACKGROUND TO THE REQUIREMENT

## DD has established Enterprise Agreements as a way of consolidating requirements and reducing the administration and management burden for both the MoD and for industry and to promote value to all parties through centralised procurement activity for software spend across defence. The triannual Microsoft Enterprise Agreement (MSEA) is an example of one of these Enterprise Agreements.

## The existing contract for the Microsoft Enterprise License Agreement 2022, reaches the end of its term in June 2025. The Authority therefore requires a License Solutions Provider (LSP) to work collaboratively with the Authority over the next contractual phase of the MSEA which is planned to mobilise in May 2025 and be awarded for a further three-year period until 31st April 2028. There will be no options to extend the term beyond the three-year period.

## The requirement for the LSP is further detailed from Section 5 of this document covering Core Licensing, Catalogue Licensing, Cloud Products and Services, and associated LSP Support services. The renewal of the software licences and services is required to streamline and automate the processes around IT service desk, asset management, change management and IT operations management to allow the Authority to utilise the products and services without any impact to business as usual.

## This LSP requirement and the Enterprise Agreement seeks to build on the successes of our historic and extant enterprise agreements and to implement learnings from the market to further optimise relationships and commercial outcomes across defence. The successful supplier will be a key stakeholder in further developing our approach to category management and software asset management through the provision of data driven management information, collaboration in strategic planning, pursuit of opportunities for improved value, technical advice, and through knowledge transfer to promote continuous improvement of the MoD’s digital function. The LSP will have an active role in Contract Management, reporting, and governance to achieve the intended relationship and benefits.

# DEFINITIONS

|  |  |
| --- | --- |
| **Expression or Acronym** | **Definition** |
| BoM | Bill of Materials |
| CCS | Crown Commercial Services |
| CP&F | Contract, Purchasing and Finance (MoD system) |
| D | Deliverable |
| DD | Defence Digital |
| DSET | Dynamic Software Enterprise Team |
| EoL | End of Life |
| EoS | End of Support |
| HMG | His Majesties Government |
| IT | Information Technology |
| IT | Information Technology |
| KPI(s) | Key Performance Indicator(s) |
| LFE | Learning from Experience |
| LSP | License Solutions Provider |
| M | Milestone |
| MAC | Microsoft Administration Centre |
| MACC | Microsoft Azure Consumption Commitment |
| MoD | Ministry of Defence |
| MSEA | Microsoft Enterprise Agreement |
| QBR | Quarterly Business Review |
| SA | Software Assurance |
| SaaS | Software as a Service |
| SAM | Software Asset Management |
| SAM | Software Asset Management |
| SC | Security Check level Security Clearance |
| TUPE | Transfer of Undertakings (Protection of Employment) Regulations 2006 |
| UKStratCom | UK Strategic Command – a Top-Level Budget Holder of the Ministry of Defence |
| VAT | Value Added Tax |
| VFM | Value for Money |

# SCOPE OF THE REQUIREMENT

## The scope of this requirement is to renew products and services a 3-year period and agree through an Enterprise Agreement the ability to procure new Microsoft licences during the term. All Microsoft Software is in scope of this contract.

## The selected Supplier shall deliver:

* + 1. Contract transition and mobilisation activities.
    2. The procurement of current Microsoft Licenses, products, and services as specified in Section 6 of this document covering, core and non-core licensing including Azure (the Bill of Materials (BoM)).
    3. Continuous improvement and knowledge transfer to the MoD team during the term of the Contract.
    4. The management of and reporting relating to the Microsoft Enterprise Agreement 2025 to a sufficient quality to enable the MoD to:

Leverage opportunities for license optimisation across the defence estate.

Proactively manage any obsolescence of its Microsoft licensing and associated hardware assets.

* + 1. Contract Management, Management Information and Reporting responsibilities are further detailed in Section 18 of this document.
    2. Exit Management as described in Call-Off Schedule 10 (Exit Management) including transition to any new LSP following a later competition.
  1. It should be noted that the contract shall include variations to the Authority’s Microsoft estate such that the Authority may procure different Microsoft products. This may be to either replace those owned previously or expand their Microsoft estate. Such variations must be made in accordance with the Contract variation procedure and adhere to any applicable laws and regulations.
  2. Prior to enrolment in their Agreement with Microsoft, the Authority may amend their estate from that stated in the Annex A of this document. This may be to account for volume amendments or a different estate strategy.
  3. The selected Supplier must provide any in scope Microsoft products to the Authority where requested.
  4. The scope of this requirement **does not** include:
     1. Software installation.
     2. Software Asset Management. The Authority has a dedicated SAM Team. The LSP will however, be expected to collaborate with this team to ensure the day-to-day management of the licences including the effective utilisation of the licenses procured.
     3. Microsoft Hardware.

# MANDATORY DELIVERABLES (SUPPLIER RESPONSIBILITIES)

* 1. LSP’s shall provide fixed pricing based upon, but not limited to, the License quantities detailed in Annex A: License SKUs.
     1. The requirement is for both the renewal of subscription licenses and captured new demand for additional products and services.
     2. Annex A is split into two (2) sections:
        1. **Section one** is core demand. The LSP will be required to deliver these products across the term with the total quantity expected as the minimum. and
        2. **Section two** is additional products where estimated quantity is provided, however the authority reserves the right not to purchase any of these products and will call off throughout the duration of the contract.
     3. True up or down provision is factored into the contractual term but is not expected to be substantive and will be completed for all licences at each anniversary, with support from the chosen LSP. The result of the True Up or Down process will be reflected in the LSP Contract (through an Annual Variation) to ensure that the LSP Contract is financially reconciled on a regular basis.
     4. The Authority has an ongoing Monetary Azure Consumption Commitment (MACC) with a remaining term of 2+1 years (expiring no later than 30th April 2028). The LSP will be expected to assist the Authority in its consumption against the MACC, through regular service reviews and collaboration with the Authority to identify opportunities, and to assist in managing the risks associated with these. The value of the MACC at the time of contract award is expected to be in the region of £120M. The selected Supplier will hold no liability for any residual value of the MACC at the end of the term.
     5. The LSP shall be requested to ensure their pricing includes the following services:
        1. Data collation, provision of this to the Authority and support to the Authority in review of the estate for Annual True Up/True Down exercise. Such a review shall be conducted in line with Section 18.
        2. Planning services for Software Assurance Benefits Management
        3. Supply of monthly price list for all applicable products
        4. Service desk/Helpdesk function available within normal working hours with turnround of queries/issues within the time specified in the Service Levels (Section 18) in this document.
        5. MAC Portal administration including Key Management
        6. Supply of discs for standalone systems.
        7. Guidance to the Authority on software licensing to enable the Authority to understand the most appropriate, compliant, and best value form of licensing to meet requirements. This shall include opportunities for re-use/re-allocation of licensing wherever possible during the term.
        8. Guidance to the Buyer on future software roadmaps to enable consideration for future change. This includes regular reporting on obsolescence events such as End of Life (EoL) and End of Support (EoS) covering any known EoL and/or EoS for the Contract term in order for the Authority to understand the obsolescence event and plan appropriate mitigations for its IT infrastructure across the estate.
        9. Guidance to the Buyer on the impact of potential future growth, reduction, or changes to licence requirements.
        10. Support to the strategic and day to day operation and management of the Call-Off Contract in particular for, but not limited to, the MACC.
  2. The selected Supplier shall undertake transition from the current LSP (where required) with minimal impact to the Authority. TUPE information is provided at Annex B.

# POTENTIAL, ACTUAL OR EXPECTED DELIVERY VOLUMES

* 1. The delivery volumes for this procurement are identified in Annex A – License SKUs.

# LOCATION

* 1. REDACTED TEXT under FOIA Section 40, Personal Information
  2. The location for delivery of licenses will be electronic. The email address will be confirmed on Contract Award.
  3. Additional information regarding the delivery location will be disclosed to the Successful Supplier upon Contract Award.

# BUYER RESPONSIBILITIES

* 1. The Buyer will provide the LSP with any data required to provide their services via electronic means, either through email or the MAC portal.
  2. The Buyer will regularly review any access to MoD IT on a regular basis, but no IT will be provided to the LSP unless the Authority review determines otherwise.
  3. Where access to Authority sites is required that Buyer will arrange site passes, vehicle parking, meeting rooms/desk spaces as required. Details must be provided by the LSP at least five (5) working days in advance.

# KEY MILESTONES AND DELIVERABLES

* 1. The following Contract milestones/deliverables shall apply:

|  |  |  |
| --- | --- | --- |
| **Milestone (M)/ Deliverable (D)** | **Description** | **Timeframe or Delivery Date** |
| D1 | Report detailing progress against Supplier Transition Plan | Contract Award + 2 weeks and every two weeks thereafter after until M1 is achieved. |
| M1 | Completion of Transition Activities | As determined by Supplier Transition Plan and in any case, by no later than 30th June 2025. |
| M2 | Re-enrolment of Year 1 Annual Subscriptions in scope of this Requirement | 1st May 2025 |
| D2 | Agreed templates and reporting packs that the Supplier and the Authority will utilise during the term to fulfil Reporting Obligations | By no later than three months after Contract Award |
| M3 | Re-enrolment of Year 2 Annual Subscriptions in scope of this Requirement | 1st May 2026 |
| M4 | Re-enrolment of Year 3 Annual Subscriptions in scope of this Requirement | 1st May 2027 |
| D3 | Provide a draft Security Management Plan (SMP) | Within 30 Calendar days of Contract Award |

# SUSTAINABILITY AND CARBON NET ZERO

* 1. The Supplier shall minimise, where possible, the carbon footprint of all services delivered under this Contract.
  2. Where requested, the Supplier shall provide a statement to outline their progress on the reduction of their carbon footprint throughout contract delivery.

# SOCIAL VALUE

* 1. The Supplier shall provide to the Authority, the yearly report provided as part of 3.1.8 of Joint Schedule 5 Corporate Social Responsibility of Attachment 5 - Terms and Conditions, on steps it has taken to ensure that slavery and human trafficking is not taking place in any of its supply chains or in any part of its business.
  2. The Supplier shall provide a Social Value Timed Action Plan to the Authority detailing how their social value activities set out in Call-Off Schedule 4 (Call-Off Tender) will be applied to that Authority’s social value priorities. The following process shall apply:
     1. The Authority requests Social Value Timed Action Plan and provides the Supplier with their social value priorities and/or objectives and targets.
     2. The Supplier drafts the plan to show how the social value activities set out in Call-Off Schedule 4 (the Supplier’s response to question 4.1 at tender stage) supports the Authority’s priorities/objectives as provided as part of 12.2.1.  
        For the avoidance of doubt, nothing precludes the Supplier from detailing additional social value aspects not set out in Call-Off Schedule 4 providing this does not incur further costs to the Authority.
     3. The Supplier will send the draft plan to the Authority within 10 working days following receipt of request and the social value priorities/objectives (as per 12.2.1) from the Authority.
     4. The Authority will review the social value plan and either:

accept within 10 working days; or

work with the Supplier to reach an agreed plan within a timescale agreed by both parties.

# STAFF AND CUSTOMER SERVICE

* 1. The Supplier shall provide a sufficient level of resource throughout the duration of the Contract in order to consistently deliver a quality service.
  2. The Supplier’s staff assigned to the Contract shall have the relevant qualifications and experience to deliver the Contract to the required standard.
  3. The Supplier shall ensure that staff understand the Buyer’s vision and objectives and will provide excellent customer service to the Buyer throughout the duration of the Contract.
  4. The Authority will measure the quality of the Supplier’s delivery by reviewing Supplier performance against Section 18 Contract Management and the Invoice Schedule.
  5. Failure to meet any aspect of the Service Levels and Performance, Contract Management and/or Invoice Schedule shall be deemed a Critical Service Failure under the Contract.

# CONTINUOUS IMPROVEMENT

* 1. The Supplier will be expected to continually improve the way in which the required services are to be delivered throughout the Contract duration.
  2. The Supplier shall present new ways of working to the Authority during the Quarterly Business Reviews (QBR) where the LSP considers that these will improve the efficiency of licence usage/VFM for MoD. Any new ways of working shall be presented by the LSP including a short outline brief. The Authority shall then provide feedback on whether it considers that the improved way of working will align with MoD policy, structure, and strategic direction.
  3. Changes to the way in which the Services are to be delivered must be brought to the Buyer’s attention and agreed in writing prior to any changes being implemented.

# SECURITY AND CONFIDENTIALITY REQUIREMENTS

* 1. The successful Supplier must demonstrate evidence of ready access to UK national security cleared personnel (including any subcontractors) to SC level capable of delivering the scope of the services in accordance with HMG Security Policy Framework (commonly referred to as Security Vetting) to suit the Authority’s needs.
  2. The successful Supplier must conform with the necessary cyber security requirements as they arise on all required software licences and renewals. This shall include, as a minimum, the ‘Cyber Essentials Plus’ certification. Potential Providers shall confirm in their tender response, that they have complied with the obligations of Framework Schedule 9 (Cyber Essential Scheme) of RM6098. The Authority reserves the right to validate this with Crown Commercial Service.

# PRICING MECHANISM

* 1. In accordance with the Core Terms of the RM6098 Technology Products and Associated Services 2 Agreement, all prices are to remain valid for a period of thirty (30) days following the tender submission deadline.
  2. The Authority has negotiated license prices with Microsoft. The cost evaluation criteria will evaluate the expected total contract value based on the demand indicated at Annex A. The Microsoft point of contact for license pricing is David Sibley.
  3. Total prices (license price + LSP mark-up) are to be submitted via the e-Sourcing Suite Attachment 4 – Price Schedule excluding VAT and including all other expenses relating to Contract delivery.
  4. All prices shall be inclusive of expenses, such as travel and subsistence.

# PAYMENT AND INVOICING

* 1. Upon award of the contract the successful LSP will be issued with an Order Form.
  2. The selected Supplier shall supply the goods / services specified in the Order Form to the Authority subject to the terms and conditions of the contract.
  3. Payment for Contractor Deliverables will be made by electronic transfer and prior to submitting any claims for payment the Contractor will be required to register their details (Supplier on-boarding) on the Contracting, Purchasing and Finance (CP&F) electronic procurement tool. Payment will be made by CP&F. Further information can be found at:   
     REDACTED TEXT under FOIA Section 40, Personal Information
  4. Payment can only be made following satisfactory delivery and acceptance of pre-agreed certified products and deliverables.
  5. Invoices and quotes must show the list price from Microsoft and the margin applied by the Supplier broken down by each product type. The breakdown can be supplied as a separate document but must be supplied at the same time as the Invoice.
  6. Quotes must show services that will incur an extra charge.
  7. Invoices must show services provided that have incurred an extra charge.
  8. Licenses are to be billed annually in advance, with newly added licenses to be charged pro-rata and billed as they are ordered and added to the Contract.
  9. Consumption for Azure will be billed according to the type of plan the Authority has.
  10. Payment will be made thirty (30) days following receipt of invoice.
  11. The invoice schedule for the Contract is indicated below:

|  |  |
| --- | --- |
| **Enrolment Date** | Invoice for Year 1 initial Agreement with Microsoft product set (as refined in enrolment period). |
| **Throughout Year 1** | Where the Buyer adds true-up products or product additions, pro-rata invoices are issued once the product is added to Contract.  Where applicable, Azure consumption is invoiced. |
| **1st Year Anniversary Date** | Invoice for Year 2 Agreement with Microsoft amended product set (including true-up licenses and accounting for any true-downs). A Call-Off Contract Variation is expected to follow to ensure that the Contract remains reflective of the ongoing licensing scope. This will take place through Clause 24 of the Core Conditions and the Variation Form (Joint Schedule 2) using the Annual Contract Meeting (Section 18 below) to facilitate agreement. |
| **Throughout Year 2** | Where the Buyer adds true-up products or product additions, pro-rata invoices are issued once the product is added to Contract.  Where applicable, Azure consumption is invoiced. |
| **2nd Year Anniversary Date** | Invoice for Year 2 Agreement with Microsoft amended product set (including true-up licenses and accounting for any true-downs). Call-Off Contract Variation is expected to follow to ensure that the Contract remains reflective of the ongoing licensing scope. This will take place through Clause 24 of the Core Conditions and the Variation Form (Joint Schedule 2) using the Annual Contract Meeting (Section 18 below) to facilitate agreement. |
| **Throughout Year 3** | Where the Buyer adds true-up products or product additions, pro-rata invoices are issued once the product is added to Contract.  Where applicable, Azure consumption is invoiced. |

# CONTRACT MANAGEMENT AND KEY PERFORMANCE INDICATORS

* 1. Call-Off Schedule 15 (Contract Management) details the Contract Meetings that the LSP will be expected to attend, and the inputs to be provided to ensure effectiveness of contract management throughout the term. These are summarised below:

|  |  |  |
| --- | --- | --- |
| **Year** | **By End of Month** | **Activity** |
| **1** | **1** | Contract Mobilisation Meeting  Software Assurance activation, discussion of added value of Software Assurance and access to Customer Transformation Programme |
| **3** | Quarterly Business Review |
| **6** | Quarterly Business Review |
| **9** | Quarterly Business Review |
| **11** | Annual True Up/True Down Meeting |
| **12** | True Up/True Down Completed  Quarterly Business Review |
| **2** | **13** | Year 2 Annual Contract Review and Reconciliation |
| **15** | Quarterly Business Review |
| **18** | Quarterly Business Review |
| **21** | Quarterly Business Review |
| **23** | Annual True Up/True Down Meeting |
| **3** | **24** | True Up/True Down Completed  Quarterly Business Review |
| **25** | Year 3 Annual Contract Review and Reconciliation |
| **27** | Quarterly Business Review |
| **30** | Quarterly Business Review |
| **33** | Quarterly Business Review |
| **35** | Annual True Up/True Down Meeting |
| **36** | True Up/True Down Completed  Exit and Closure Meeting |

* 1. In addition to the above the selected Supplier shall have regular, no less than monthly, meetings with the Authority’s SAM and/or Commercial Team to monitor and discuss:
     1. Licence Consumption;
     2. SA Benefits Consumption;
     3. Billing and Invoicing; and
     4. Any other issues arising.

Additional reporting, on reasonable request, shall be provided by the selected Supplier.

* 1. For the avoidance of doubt, the selected Supplier shall provide the required reporting to enable the monitoring and discussion, no later than five (5) working days in advance of each meeting.
  2. Attendance at the above Contract Meetings will be a mixture of virtual meetings and in person. In person meetings will be held at REDACTED TEXT under FOIA Section 40, Personal Information. Attendance at in person meetings will be at the Supplier’s expense.
  3. The LSP should, at all times, guarantee that meetings are attended by personnel with the relevant knowledge to ensure that the aims and outcomes of the meetings are achieved.
  4. The Supplier shall provide details of any Key Personnel needed to ensure the sufficient operation and provision of services under the Contract, within Call-Off Schedule 7 (Key Supplier Staff).
  5. The Buyer will measure the quality of the Supplier’s delivery by:

|  |  |  |  |
| --- | --- | --- | --- |
| SLAs | Service Area | KPI/SLA description | Target |
| SLA 1 | Delivery timescales | All assets to be received within 2 working days from order. | 100% |
| SLA 2 | Service Delivery | Continue an uninterrupted support provision of the requirement for the duration of the contract term. | 100% |
| SLA 3 | Customer Service | Provide resolutions to all complaints and issues raised during the life of the contract, within 16 working hours. | 95% |
| SLA 4 | Service Delivery | The Authority to receive all software support, including maintenance releases and major upgrades throughout the life span of the thirty-six (36) month contract. | 100% |
| SLA 5 | Service Delivery | Azure Billing: The Authority to receive an electronic (via CP&F) and PDF invoice within 10 working days from the end of (the billing period is defined as the month of consumption) directly from the LSP | 95% |

|  |  |  |  |
| --- | --- | --- | --- |
| KPIs | Service Area | KPI description | Target |
| KPI 1 | Service Delivery | Achievement of the Contracted SLA’s | 100% |
| KPI 2 | Benefits Management | Working in collaboration with the Authority the Reseller to provide at least one efficiency proposal per Quarter starting at contract award + 6 months. | LSP to track the cumulative benefit achieved throughout the contract term |
| KPI 3 | Social Value | The LSP and Authority shall monitor and report against progress against Supplier’s Timed Action Plan and proposed Reporting Measures | 100% |

**Annex A – Section One (Core Demand)**

|  |  |
| --- | --- |
| **Licence Type** | **Quantity** |
| M365 E5 Original Sub Per User (AAA-28605) | 206,000 |
| M365 F3 FUSL Sub Per Use (JFX-00003) | 20,000 |
| Power Apps Plan Sub Per User (SEJ-00016) | 191,000 |
| Windows Virtual Desktop (W365 - 7BT-00005) | 5,000 |
| M365 F5 Security + Compliance Sub Add-on (8RU-00005) | 0 |
| Skype for Business ALng LSA (6YH-00575) | 1 |
| Project P3 Sub Per User (7LS-00002) | 6,000 |
| Project P5 Sub Per User (7SY-00002) | 10 |
| Project Online Essentials Sub Per User (3Q2-00002) | 1,320 |
| VisioPlan2 ShrdSvr ALNG SubsVL MVL PerUsr (N9U-00002) | 8000 |
| D365 Team Members Sub Per User (MTH-00001) | 5 |
| Win Remote Desktop Services CAL ALng Sub Per User (6VC-02567) | 1750 |
| SQLSvrEntCore ALNG SubsVL MVL 2Lic CoreLic Hybrid | 2384 |
| SQLSvrEntCore ALNG SubsVL MVL 2Lic CoreLic | 1754 |
| SQLSvrStdCore ALNG SubsVL MVL 2Lic CoreLic | 308 |
| CIS Suite Standard Core ALng Sub 16L | 1 |
| CIS Suite Datacenter Core ALng Sub 16L | 630 |
| CIS Suite Datacenter Core ALng Sub 2L | 12 |
| CIS Suite Standard Core ALng Sub 2L | 0 |
| CISSteStdCore ALNG SubsVL MVL 16Lic CoreLic Hybrid | 179 |
| CISSteDCCore ALNG SubsVL MVL 16Lic CoreLic Hybrid | 1704 |
| CIS Suite Datacenter Core ALng Sub 2L Hybrid | 1902 |
| CISSteStdCore ALNG SubsVL MVL 2Lic CoreLic Hybrid | 42 |
| ExchgOnlnPlan1 ShrdSvr ALNG SubsVL MVL PerUsr | 3000 |
| ExchgOnlnPlan2 ShrdSvr ALNG SubsVL MVL PerUsr | 10 |
| SharePoint P1 Sub Per User | 1010 |
| Microsoft 365 Copilot | 5000 |
| Microsoft Teams Rooms Pro | 15 |

**Annex A – Section Two (Ad Hoc Customers and Top-Level Budget Holders)**

**Ad-Hoc Customers**

|  |  |  |
| --- | --- | --- |
| **SKU** | **Licence Name** | **Totals** |
| AAA-56819 | Az Plan Azure Stack Capacity base IaaS | 864 |
| AAA-56818 | Az Plan Azure Stack Capacity w/app svr | 576 |
| 6E6-00003 | AzureActvDrctryPremP2 ShrdSvr ALNG SubsVL MVL PerUsr | 1110 |
| 125-00110 | AzureDevOpsServer ALNG LicSAPk MVL | 161 |
| 126-00169 | AzureDevOpsServerCAL ALNG LicSAPk MVL UsrCAL | 76 |
| PRX-00002 | CDS Database Capacity Sub Add-on (1GB) | 11 |
| RYZ-00008 | Chat Session Virtual Agent Sub Limited Time Offer Add-on 1K Sessions | 6 |
| 9GS-00129 | CIS Suite Datacenter Core ALng Sub 16L | 2522 |
| 9GS-00134 | CIS Suite Datacenter Core ALng Sub 2L | 2882 |
| 9GA-00309 | CIS Suite Standard Core ALng Sub 16L | 4984 |
| 9GA-00312 | CIS Suite Standard Core ALng Sub 2L | 2035 |
| W06-00022 | Core CAL ALng LSA DCAL | 256 |
| W06-01063 | Core CAL ALng LSA Platform DCAL | 83 |
| W06-00445 | Core CAL ALng LSA UCAL | 1717 |
| 16B-00001 | D365 Customer Insights Attach Sub | 1 |
| 8J3-00001 | D365 Customer Insights Journeys T3 Interacted People Sub Add-on | 5 |
| 8KW-00001 | D365 Customer Insights User License Sub Per User | 8 |
| PYV-00009 | D365 Customer Voice Additional Response Sub 1K Survey Responses | 6 |
| RUC-00005 | D365 Customer Voice USL Sub Per User | 14 |
| DEH-00003 | D365 Field Service Sub Per User | 146 |
| FVO-00001 | Defender Threat Intelligence 6L Sub Per User | 1 |
| TD8-00001 | Defender Threat Intelligence API Sub Add-on | 1 |
| DSB | Desktop Suite Bundle | 863 |
| PGI-00267 | Exchange Ent CAL ALng LSA Device CAL with Services | 75 |
| 395-02412 | ExchgSvrEnt ALNG LicSAPk MVL | 6 |
| 312-02177 | ExchgSvrStd ALNG LicSAPk MVL | 26 |
| PEY-00002 | GHEnterprise ShrdSvr ALNG SubsVL MVL PerUsr | 704 |
| TWT-00002 | GitHub Advanced Security Sub Add-on | 90 |
| XQB-00001 | INTUNE P2 SUB PER USER | 50 |
| 83I-00001 | M365 Copilot Sub Add-on | 500 |
| AAA-10756 | M365 E3 Original Sub Per User | 50 |
| AAA-28605 | M365 E5 Original Sub Per User | 1520 |
| JFX-00003 | M365 F3 FUSL Sub Per User | 1000 |
| 3VU-00047 | MSDN Platforms ALng Sub | 198 |
| T6A-00024 | O365 E1 Sub Per User | 10 |
| AAA-10842 | O365 E3 Sub Per User | 385 |
| 269-05623 | Office Professional Plus ALng LSA | 1327 |
| SEJ-00016 | Power Apps Plan Sub Per User | 10 |
| SFJ-00001 | Power Automate Flow Sub Min 5 Licenses | 30 |
| 8F5-00001 | Power Automate Process Sub | 1 |
| SPU-00002 | Power Automate Sub Per User | 4 |
| 9IL-00007 | Power BI Premium USL AO Sub Add-on | 369 |
| NK4-00002 | Power BI Pro Sub Per User | 36 |
| RYT-00011 | Power Virtual Agent Shared All Lng Subs VL MVL LmtdTimeOff 2K sessions | 1 |
| SYS-00001 | Power Virtual Agent USL Sub Per User | 127 |
| H30-00237 | Project Professional ALng LSA 1 Server CAL | 193 |
| 076-01776 | Project Standard ALng LSA | 76 |
| 5HU-00215 | SfB Server ALng LSA | 3 |
| 76N-02345 | SharePoint Enterprise CAL 2019 ALng Device CAL | 75 |
| 76N-02427 | SharePoint Enterprise CAL ALng LSA User CAL | 52 |
| H04-00232 | SharePoint Server ALng LSA | 4 |
| 359-05813 | SQLCAL ALNG SubsVL MVL DvcCAL | 1934 |
| 359-05814 | SQLCAL ALNG SubsVL MVL UsrCAL | 5816 |
| 7JQ-00663 | SQLSvrEntCore ALNG SubsVL MVL 2Lic CoreLic | 803 |
| 228-10025 | SQLSvrStd ALNG SubsVL MVL | 639 |
| 7NQ-00476 | SQLSvrStdCore ALNG SubsVL MVL 2Lic CoreLic | 932 |
| 9TX-00635 | System Center Operations Manager ALng LSA Per OSE | 358 |
| TSC-00379 | System Centre DPM ALng LSA Per OSE | 55 |
| 3ZK-00193 | System Centre Orchestrator ALng LSA Per OSE | 55 |
| 3ND-00524 | System Centre Service Manager ALng LSA Per OSE | 55 |
| TJ9-00001 | Teams International Calling Plan Sub Per User | 40 |
| WFI-00005 | Teams Premium Introductory Pricing Sub Per User | 9 |
| V9B-00001 | Teams Rooms Pro Sub Per Device | 16 |
| D87-01057 | VisioPro ALNG LicSAPk MVL | 411 |
| D86-01175 | VisioStd ALNG LicSAPk MVL | 136 |
| HLI-00006 | Viva Learning Sub Per User | 60000 |
| MX3-00116 | VSEntSubMSDN ALNG SubsVL MVL | 302 |
| QEJ-00002 | VSEntSubw/GHEnt ALNG SubsVL MVL | 20 |
| 77D-00215 | VSProSubMSDN ALNG SubsVL MVL | 158 |
| QEK-00001 | VSProSubw/GHEnt ALNG LicSAPk MVL | 3 |
| 7F4-00002 | Win E3 VDA ALng Sub Per User | 16 |
| KV3-00381 | Win Enterprise Device ALng Upgrade SA | 2844 |
| 6VC-01251 | Win Remote Desktop Services CAL ALng LSA DCAL | 3353 |
| 6VC-02567 | Win Remote Desktop Services CAL ALng Sub Per User | 13524 |
| R39-00374 | Win Server External Connector ALng LSA | 19 |
| 4ZF-00019 | Win VDA Device ALng Sub Per Device | 978 |
| H22-00479 | Project Server ALng LSA | 1 |
| H21-00419 | Project Server CAL ALng LSA Device CAL | 1 |
| H21-00595 | Project Server CAL ALng LSA User CAL | 1 |

**Top Level Budget Holders**

|  |  |  |
| --- | --- | --- |
| **Product SKU** | **Licence** | **Totals** |
| **076-01776** | Prjct Std ALNG LicSAPk MVL | 196 |
| **125-00110** | AzureDevOpsServer ALNG LicSAPk MVL | 1 |
| **1NZ-00004** | Defender Endpoint Server Sub | 0 |
| **1O4-00001** | PwrAtmtperusrRPAPln ShrdSvr ALNG SubsVL MVL PerUsr | 33 |
| **1O8-00001** | Power Automate Unattended RPA AO Sub Per Bot | 0 |
| **228-10025** | SQLSvrStd ALNG SubsVL MVL | 123 |
| **269-05623** | Office Professional Plus ALng LSA | 30 |
| **269-12445** | OfficeProPlus ALNG LicSAPk MVL Pltfrm | 750 |
| **312-02177** | ExchgSvrStd ALNG LicSAPk MVL | 0 |
| **359-05813** | SQLCAL ALNG SubsVL MVL DvcCAL | 176 |
| **359-05814** | SQLCAL ALNG SubsVL MVL UsrCAL | 33 |
| **395-02412** | ExchgSvrEnt ALNG LicSAPk MVL | 30 |
| **3Q2-00002** | Project Online Essentials Sub Per User | 0 |
| **3VU-00047** | MSDN Platforms ALng Sub | 20 |
| **4ZF-00019** | WINVDAPerDvc ALNG SubsVL MVL PerDvc | 120 |
| **5HU-00215** | SfBSvr ALNG LicSAPk MVL | 10 |
| **68B-00008** | Power BI Premium USL Sub Per User | 0 |
| **6E6-00003** | AzureActvDrctryPremP2 ShrdSvr ALNG SubsVL MVL PerUsr | 450 |
| **6QK-00001** | Azure prepayment | 1 |
| **6VC-01251** | WinRmtDsktpSrvcsCAL ALNG LicSAPk MVL DvcCAL | 415 |
| **6VC-02567** | Win Remote Desktop Services CAL ALng Sub Per User | 5325 |
| **6WT-00001** | O365 Extra File Storage Sub Add-on Extra Storage 1 GB | 6000 |
| **6YH-00575** | SfB ALng LSA | 0 |
| **76A-00007** | ECAL ALng LSA Platform Device CAL with Services | 750 |
| **77D-00111** | VSProSubMSDN ALNG SA MVL | 0 |
| **77D-00215** | VSProSubMSDN ALNG SubsVL MVL | 40 |
| **7AH-00281** | SfB Server Enterprise CAL ALng LSA Device CAL | 30 |
| **7BT-00005** | W365 Ent 2vCPU/8GB/128GB Sub Per User | 0 |
| **7F4-00002** | WINVDAE3 ALNG SubsVL MVL PerUsr | 0 |
| **7JQ-00663** | SQLSvrEntCore ALNG SubsVL MVL 2Lic CoreLic | 209 |
| **7JQ-01478** | SQLSvrEntCore ALNG SubsVL MVL 2Lic CoreLic Hybrid | 0 |
| **7LS-00002** | Project P3 Sub Per User | 123 |
| **7NQ-00476** | SQLSvrStdCore ALNG SubsVL MVL 2Lic CoreLic | 265 |
| **7SY-00002** | Project P5 Sub Per User | 0 |
| **8F5-00001** | Power Automate Process Sub | 3 |
| **8RU-00005** | M365 F5 Security + Compliance Sub Add-on | 0 |
| **9GA-00309** | CIS Suite Standard Core ALng Sub 16L | 164 |
| **9GA-00312** | CIS Suite Standard Core ALng Sub 2L | 455 |
| **9GA-00741** | CISSteStdCore ALNG SubsVL MVL 16Lic CoreLic Hybrid | 0 |
| **9GA-00742** | CISSteStdCore ALNG SubsVL MVL 2Lic CoreLic Hybrid | 0 |
| **9GS-00129** | CIS Suite Datacenter Core ALng Sub 16L | 464 |
| **9GS-00134** | CIS Suite Datacenter Core ALng Sub 2L | 496 |
| **9GS-00862** | CISSteDCCore ALNG SubsVL MVL 16Lic CoreLic Hybrid | 0 |
| **9GS-00863** | CIS Suite Datacenter Core ALng Sub 2L Hybrid | 0 |
| **9IL-00007** | Power BI Premium USL AO Sub Add-on | 37 |
| **9TX-00635** | SysCtrOpsMgrCltML ALNG LicSAPk MVL PerOSE | 0 |
| **AAA-10732** | EMS E3 ALng Sub Per User | 0 |
| **AAA-10756** | M365 E3 Original Sub Per User | 0 |
| **AAA-10758** | O365E3FromSA ShrdSvr ALNG SubsVL MVL PerUsr | 0 |
| **AAA-10842** | O365E3 ShrdSvr ALNG SubsVL MVL PerUsr | 0 |
| **AAA-12415** | CoreCALBridgeO365 ALNG SubsVL MVL Pltfrm PerUsr | 0 |
| **AAA-12536** | EntMobandSecE3 Shared Alng MonthlySub Addon ToUsrCrCAL | 0 |
| **AAA-28605** | M365 E5 Original Sub Per User | 1390 |
| **AAA-28664** | M365 E5 From SA ShrdSvr ALNG SubsVL MVL PerUsr (Original) | 0 |
| **AAA-56818** | Az Plan Azure Stack Capacity w/app svr | 0 |
| **CE6-00003** | EMS E5 sub per user | 0 |
| **D86-01175** | VisioStd ALNG LicSAPk MVL | 63 |
| **D87-01057** | VisioPro ALNG LicSAPk MVL | 50 |
| **DDW-00003** | D365 Customer Service Sub Per User | 116 |
| **DSB** | Desktop Suite Bundle | 0 |
| **GSL-00002** | Power BI Premium P1 Sub | 1 |
| **GSN-00002** | Power BI Premium P2 Sub | 0 |
| **H30-00237** | PrjctPro ALNG LicSAPk MVL w 1PrjctSvrCAL | 20 |
| **HLI-00006** | Viva Learning Sub per user | 0 |
| **HO4-00232** | SharePointSvr ALNG LicSAPk MVL | 5 |
| **IJR-00006** | Dyn365E Marketing Addl Interactions T1 Sub Add-on 50K Int | 1 |
| **JFX-00003** | M365 F3 FUSL Sub Per User | 0 |
| **KEU-00002** | D365 Marketing Sub | 1 |
| **KF5-00002** | Defender O365 P1 Sub Per User | 0 |
| **KPH-00002** | D365 Marketing Attach Sub | 1 |
| **KV3-00356** | WINE3perDVC ALNG UpgrdSAPk MVL Pltfrm | 841 |
| **KV3-00381** | Win Enterprise Device ALng Upgrade SA | 45 |
| **KXG-00002** | Common Area Phone Sub Per Device | 8 |
| **L5D-00162** | VSTstProSubMSDN ALNG SA MVL | 0 |
| **L5D-00311** | VSTstProSubMSDN ALNG SubsVL MVL | 42 |
| **MQG-00002** | TeamsRoomsStand ShrdSvr ALNG SubsVL MVL PerDvc | 38 |
| **MTH-00001** | D365 Team Members Sub Per User | 317 |
| **MX3-00116** | VSEntSubMSDN ALNG SubsVL MVL | 19 |
| **MX3-00117** | VSEntSubMSDN ALNG SA MVL | 0 |
| **N9U-00002** | VisioPlan2 ShrdSvr ALNG SubsVL MVL PerUsr | 342 |
| **NK4-00002** | Power BI Pro Sub Per User | 0 |
| **PEY-00002** | GHEnterprise ShrdSvr ALNG SubsVL MVL PerUsr | 162 |
| **PFM-00005** | D365 Guides sub per user | 0 |
| **PGI-00268** | ExchgEntCAL ALNG LicSAPk MVL UsrCAL wSrvcs | 0 |
| **PQR-00006** | BingMapsTransactions ALNG SubsVL MVL Usage100KTrnsctns | 1 |
| **PQR-00012** | BingMapsTransactions ALNG SubsVL MVL Usage500KTrnsctns | 1 |
| **PRX-00002** | CDS Database Capacity Sub Add-on | 15 |
| **PSG-00002** | CDS File Capacity Sub Add-on | 0 |
| **PSM-00002** | CDS Log Capacity Sub Add-on | 6 |
| **QEJ-00002** | VSEntSubw/GHEnt ALNG LicSAPk MVL | 105 |
| **QEK-00001** | VSProSubw/GHEnt ALNG LicSAPk MVL | 22 |
| **RYT-00001** | Power Virtual Agent 2K Sessions | 0 |
| **SAT-00001** | D365 Sales Attach Sub to D365 Base SKU Per User | 114 |
| **SDN-00002** | D365 Marketing Non-Production App Sub Add-on | 1 |
| **SEJ-00016** | Power Apps Plan Sub Per User (2000 Seat Min) | 1705 |
| **SFJ-00001** | Power Automate Flow Sub Min 5 Licenses | 0 |
| **SPU-00002** | Power Automate Sub Per User | 5 |
| **SYS-00001** | Power Virtual Agent USL Sub Per User | 0 |
| **T3V-00030** | BingMapsKnwnUsr ALNG SubsVL MVL PerUsr | 1 |
| **T6A-00024** | O365 E1 Sub Per User | 0 |
| **TQA-00001** | ExchgOnlnPlan2 ShrdSvr ALNG SubsVL MVL PerUsr | 415 |
| **TRA-00047** | ExchgOnlnPlan1 ShrdSvr ALNG SubsVL MVL PerUsr | 0 |
| **TRS-00002** | Project Plan1 Shared All Lng Subs VL MVL Per User | 0 |
| **TVA-00020** | SharePoint P1 Sub Per User | 0 |
| **V9B-00001** | Teams Rooms Pro Sub Per Device | 0 |
| **VQN-00002** | Power Pages Anonymous Users T1 Sub (500 User/Site/Mo) | 4 |
| **VQQ-00002** | Power Pages Auth Users T1 Sub (100 User/Site/Mo) | 5 |
| **W06-00022** | Core CAL ALng LSA DCAL | 0 |
| **W06-00445** | Core CAL ALng LSA UCAL | 30 |
| **W06-01063** | Core CAL ALng LSA Platform DCAL | 0 |
| **WFI-00005** | Teams Premium Introductory Pricing Sub Per User | 10 |
| **XQJ-00001** | Intune Suite Sub Per User | 0 |
| **YFI-00001** | Copilot Studio Sub (Messages) | 0 |
| **ZPB-00001** | Viva Employee Communications & Communities Sub per user | 0 |
| **ZWJ-00004** | Entra ID Governance P2 Sub Add On | 0 |

**Annex B – Tupe Staff Details**