

Volume 1 Appendix B
Technical Response Form

**MOPAC (VRU) Youth Practitioners' Leadership
Programme**

Tender Title:	Youth Practitioners' Leadership Programme
Organisation Name:	

Scoring Matrix

Title	Score	Descriptor
Outstanding	4	Exceptional demonstration by the Bidder of the relevant ability, understanding, experience, skills and resources required to provide the requirements. Response identifies factors that will offer added value and continuous improvement, with evidence to support the response.
Good	3	Above average demonstration by the Bidder of the relevant ability, understanding, experience, skills and resources required to provide the requirements. Response identifies factors that will offer added value, with evidence to support the response.
Meets the Requirement	2	Demonstration by the Bidder of the relevant ability, understanding, experience, skills and resources required to provide the requirements, with evidence to support the response.
Poor	1	Some reservations of the Bidder's relevant ability, understanding, experience, skills and resources required to provide the requirements, with little or no evidence to support the response.
Unacceptable	0	The response does not meet the requirement. Does not comply and/or insufficient information provided to demonstrate that the Bidder has the ability, understanding, experience, skills, resources required to provide the requirements, with little or no evidence to support the response.

1. Sector expertise and knowledge

Please demonstrate your understanding, track record and expertise of London's youth sector and the challenges facing youth sector practitioners. Please attach a vision outline as Annex 1 to your bid, describing how you will deliver against the outcomes for this service as set out within the Theory of Change (see Volume 2 – The Specification).

NB: Bidders must score a minimum threshold of 1 to pass the technical evaluation

Please limit your answer to the specified word limit in the question, using regular margins and Arial, font size 12. Any text or additional diagrams that exceed this limit (excluding the annexes requested) will be discounted by the evaluators.

Sub criteria weighting: 20%

Word limit 1000 words

Please begin your answer on a new page.

2. Delivery capability and experience

Please demonstrate your experience in delivering high quality training and development programmes where you have used innovative approaches. Include the impact and outcomes achieved.

NB: Bidders must score a minimum threshold of 1 to pass the technical evaluation

Please limit your answer to the specified word limit in the question, using regular margins and Arial, font size 12. Any text or additional diagrams that exceed this limit (excluding the annexes requested) will be discounted by the evaluators.

Sub criteria weighting: 15%
Word limit 750 words

Please begin your answer on a new page.

3. Approach and methodology

Please explain your proposed model for delivering the service detailed in the specification. Please include, as an appendix, a high-level mobilisation and delivery plan and a draft curriculum outline for the programme.

NB:

- Bidders must score a minimum threshold of 1 to pass the technical evaluation.
- The curriculum should specify the training, coaching and mentoring offer which the participants will receive (in hours).

Please limit your answer to the specified word limit in the question, using regular margins and Arial, font size 12. Any text or additional diagrams that exceed this limit (excluding the annexes requested) will be discounted by the evaluators.

Sub criteria weighting: 15%

Word limit 750 words

Please begin your answer on a new page.

4. Collaboration and partnership working

Please describe how you will establish multi-agency networks and joint partnership working to achieve the outcomes of the service. Please include two examples that demonstrate your experience of partnership working.

NB: Bidders must score a minimum threshold of 1 to pass the technical evaluation

Please limit your answer to the specified word limit in the question, using regular margins and Arial, font size 12. Any text or additional diagrams that exceed this limit (excluding the annexes requested) will be discounted by the evaluators.

Sub criteria weighting: 10%

Word limit 500 words

Please begin your answer on a new page.

5. Risk Management

Please list the key risks anticipated and proposed contingency plans to mitigate any occurrence of the identified risks, to ensure that the requirement is met in a timely and credible way.

NB: Bidders must score a minimum threshold of 1 to pass the technical evaluation

Please limit your answer to the specified word limit in the question, using regular margins and Arial, font size 12. Any text or additional diagrams that exceed this limit (excluding the annexes requested) will be discounted by the evaluators.

Sub criteria weighting: 10%

Word limit 500 words

Please begin your answer on a new page.

6. Staffing and resources

Please provide an overview of all staff who will work on the project. This should demonstrate their experience and suitability to undertake this work to time and quality.

NB: Bidders must score a minimum threshold of 1 to pass the technical evaluation

Please limit your answer to the specified word limit in the question, using regular margins and Arial, font size 12. Any text or additional diagrams that exceed this limit (excluding the annexes requested) will be discounted by the evaluators.

Sub criteria weighting: 10%
Word limit 500 words

Please begin your answer on a new page.

7. Impact and Evaluation

Please describe how you will demonstrate and report on the outcomes of the programme and how these have been achieved. Please include: a brief description of the methods for evaluation and a basic evaluation plan. a summary of how data will be collected and analysed for monitoring and evaluation purposes.

NB: Bidders must score a minimum threshold of 1 to pass the technical evaluation.

Please limit your answer to the specified word limit in the question, using regular margins and Arial, font size 12. Any text or additional diagrams that exceed this limit (excluding the annexes requested) will be discounted by the evaluators.

Sub criteria weighting: 20%

Word limit 750 words

Please begin your answer on a new page.