

## Contract for Provision of Services with Zelfi Ltd

For 1904 – General Practice IT (GPIT) equipment on behalf of NHS Bath and North East Somerset, Swindon and Wiltshire (BSW) Integrated Care Board (ICB).

Contract being awarded under:

NHS Terms and Conditions for the Provision of Services: purchase order version

[https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/681016/NHS\\_TERMS\\_AND\\_CONDITIONS\\_FOR\\_THE\\_PROVISION\\_OF\\_SERVICES\\_PO\\_VERSION.docx](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/681016/NHS_TERMS_AND_CONDITIONS_FOR_THE_PROVISION_OF_SERVICES_PO_VERSION.docx)

<b>The Authority</b>	NHS England on behalf of South, Central and West Commissioning Support Unit Omega House, 112 Southampton Rd, Eastleigh SO50 5PB
<b>The Supplier</b>	Zelfi Limited Unit 1 Hopton Road, Devizes, SN10 2EU Registered England and Wales 05632396
<b>Buyer invoice address</b>	NHS South, Central and West Commissioning Support Unit, ODF Payables M425 PO BOX 312 Leeds LS11 1HP
<b>Date</b>	<b>11<sup>th</sup> November 2025</b>

This Contract is made on the date set out above subject to the terms set out in the NHS Terms and Conditions for the Supply of Goods and/or the Provision of Services: purchase order version (as per the link above). The Authority and the Supplier undertake to comply with the provisions of the Schedules in the performance of this Contract.

The Supplier shall supply to the Authority, and the Authority shall receive and pay for, the Goods and/or Services on the terms of this Contract.

The Supplier and the Authority hereby agree as follows:

1. The Contract incorporates, and the Supplier agrees to abide by, the following documents:
  - a) The Specification of the Authority's requirements as appended in Appendix 1
  - b) The Contract Price schedule, as appended in Appendix 2
  - c) NHS Terms and Conditions for the Supply of Goods and/or the Provision of Services: purchase order version (as per the link above)
2. The Commencement Date of the Contract shall be 20<sup>th</sup> November 2025.
3. The Term of this Contract shall be 1 year from the Commencement Date with an option to extend by a further 1-year term.

4. The payment profile for this Contract shall be monthly in arrears.
5. The Authority may terminate this Contract forthwith by notice in writing to the Supplier at any time on three (3) months' written notice. Such notice shall not be served within **one (1)** year of the Commencement Date.
6. The Services shall be provided by the Supplier at the Premises and Locations listed below:  
**Beacon House, Beacon Business Centre, Hopton Road Devizes, Wiltshire, SN10 2EY**
7. The Contract Managers at the commencement of this Contract are:
  - a) for the Authority:  
[REDACTED]  
[REDACTED]
  - b) for the Supplier:  
[REDACTED]  
[REDACTED]
8. Notices served under this Contract are to be delivered to:
  - a) for the Authority:  
[REDACTED]  
[REDACTED]
  - b) for the Supplier:  
[REDACTED]  
[REDACTED]
9. The following Appendices are incorporated within this Contract:

<b>Appendix 1</b>	Authority Specification
<b>Appendix 2</b>	Contract Price

**Signed by the authorised representative of THE AUTHORITY**

Name:	[REDACTED]	Signature:	[REDACTED]
Position:	[REDACTED]	Date:	[REDACTED]



## **Appendix 1 Authority Specification**

### **Service Specification and Evaluation Criteria (Document 4)**

Project Title - Provision of IT Commercial Storage for BSW ICB

#### Background and Context

SCW require a supplier to provide secure storage for General Practice IT (GPIT) equipment on behalf of NHS Bath and North East Somerset, Swindon and Wiltshire (BSW) Integrated Care Board (ICB).

#### Service Delivery / Product Requirements

- Maximum 700 square foot lockable storage space with internal lighting. Multiple Storages units may be considered but each unit must be a minimum of 200 square feet
- Equipment insurance up to a maximum of £10,000 (excluding VAT) to protect the equipment against the following standard perils: Actual physical loss or damage to Goods caused by burst pipes; escape of water; mould and mildew; theft accompanied by forcible and violent entry or exit; moth, insect or vermin damage caused an external source; fire; lightning; explosion; earthquake; storm; flood; riot; strike; civil commotion; malicious damage; and impact by vehicles or aircraft.
- Facilities must be within a 4-mile radius of Beacon House, Beacon Business Centre, Hopton Road Devizes, Wiltshire, SN10 2EY
- Full access during core business hours 0800-1800hrs Monday - Friday
- Onsite qualified forklift driver to support unloading palletised deliveries when required
- Pallet trucks available to transport the pallets, once delivered on-site, to the storage unit
- Storage facility will be able to facilitate on-site off-loading of equipment from HGV vehicles
- Sufficient area to accommodate HGV vehicles on-site
- Ability to hold smaller deliveries (for example, 1 or 2 boxes) for up to 24 hours in a secure holding unit

#### Exclusions

The electrical IT equipment requiring storage must be kept dry at all times and due to the risk of water damage, storage containers (including shipping containers) are not deemed adequate for this requirement and will not be considered.

#### Outcomes

Secure storage up to 700 square feet, accessible during core business hours.

#### Security Requirements

- 24/7 monitored CCTV
- Intruder alarms
- Individual unit alarms
- Door contact alarms
- Motion sensor alarms

- Heat detection sensor alarms
- Fire call points
- Smoke detectors
- Access controlled entrances for out of hours access

#### Contract Managers

[REDACTED]

[REDACTED]

#### Expected Contract Start and End Date

The anticipated contract start date will be agreed by both parties but must be no later than 20th November 2025

20.11.2025 – 19.11.2026 year 1

20.11.2026 – 19.11.2027 optional year 2

#### Delivery Address

Within a 4-mile radius of Beacon House, Beacon Business Centre, Hopton Road Devizes, Wiltshire, SN10 2EY

**Contract Price**

[Redacted]

[Redacted]