

APPENDIX C

SUPPLIER IMPLEMENTATION PLAN

Implementation action/task	Target Date	Who responsible	Date signed off
Meet the relevant cyber, information assurance and data processing standards as set out in Schedule 2.3 (standards) and Schedule 2.4 (information security and assurance) and Schedule 10 (Processing personal data) of the framework agreement,	24 th October 2022	[Redacted]	
Engage with the Customer's Information Security function to ensure the security of any personal Authority data held in relations to the delivery of Service, will comply with the General Data Protection Regulation (GDPR) and the Data Protection Act 2018	24 th October 2022	[Redacted]	
Provide copy of UK Government Accreditation Scheme OR Copy of Cyber Essentials Basic; 7.3.1.2.1. Dependent on the aggregate number of data, accreditation to Cyber Essentials Plus may also be (or equivalent, in line with schedule 2.4). See the Framework Agreement Schedule 2.3 Standards and Schedule 2.4 Information Security and Assurance for more information	24 th October 2022	[Redacted]	
Copy of Information Security Management Plan provided and approved by the Customer;	24 th October 2022	[Redacted]	
Provide assurance that all Sub-contractors, sub-processes, supply chain and any other relevant third parties have the appropriate Security requirements in place in line with Schedules 2.3 (Standards) and 2.4 (Information Security and Assurance).	24 th October 2022	[Redacted]	
Demonstrate that the Supplier Personnel have the appropriate vetting or revetting to the required level in accordance with; PSI 2014/07; PI 2014/03; PI 2014/23; and PI 2014/60	24 th October 2022	[Redacted]	



Provide details of how the Supplier will remain compliant (e.g. if and when people require re-vetting) and how the Supplier shall ensure Supplier Personnel understand that they must advise their employer of changes in their personal circumstances which may affect their vetting.	24 th October 2022	[Redacted]	
Evidence that sufficient staff for the Call-Off Commencement Date have been recruited and trained	24 th October 2022	[Redacted]	
A record evidencing that training has been completed by the Suppliers existing and newly recruited staff.	24 th October 2022	[Redacted]	
The record must evidence recruitment and training of sufficient staff to enable Service delivery to commence on the Call-Off Commencement Date	24 th October 2022	[Redacted]	
Training must be completed for all staff.	24 th October 2022	[Redacted]	
Supplier Shall have the necessary sites secured, ready for Service delivery.	24 th October 2022	[Redacted]	
The Supplier will provide an 'Implementation Plan' as part of it's tender submission, and this shall be Appendix C of the final Call-Off Contract	27 th July 2022	[Redacted]	27 th July 2022