

SHORT FORM CONTRACT FOR THE SUPPLY OF GOODS AND/OR SERVICES

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SHORT FORM CONTRACT FOR THE SUPPLY OF GOODS AND/OR SERVICES

II. Cover Letter

DNV Services UK Limited
Vivo Building
30 Stamford Street
London

Attn: [REDACTED]

By email to: [REDACTED]

Date: 07th November 2024

Your ref: N/A

Our ref: PS24214

Dear [REDACTED]

Following your tender/proposal for the supply of PS24214 - Research Offshore Wind to the UK Department for Energy Security and Net Zero (DESNZ), we are pleased confirm our intention to award this Contract to you.

The attached Order Form, contract Conditions and the set out the terms of the Contract between the UK Department for Energy Security and Net Zero (DESNZ) and TBC for the provision of the Deliverables set out in the Order Form.

We thank you for your co-operation to date and look forward to forging a successful working relationship resulting in a smooth and successful Delivery of the Deliverables. Please confirm your acceptance of this Contract by signing and returning the Order Form to TBC at the following email address: [REDACTED] within 7 days from the date of the Order Form. No other form of acknowledgement will be accepted.

Please remember

to include the reference number(s) above in any future communications relating to this Contract.

We will then arrange for the Order Form to be countersigned which will create a binding contract between us/You should arrange for the Order Form to be countersigned which will create a binding contract between us

Yours faithfully,

[REDACTED]

UK Shared Business Services

On behalf of UK Department for Energy Security and Net Zero (DESNZ)

III. Order Form

1. Contract Reference	PS24214 - Research Offshore Wind	
2. Buyer	Department for Energy Security & Net Zero (DESNZ) 3-8 Whitehall Place, London, SW1A 2AW	
3. Supplier	DNV Services UK Limited	
4. The Contract	<p>This Contract between the Buyer and the Supplier is for the supply of Deliverables.</p> <p>The Supplier shall supply the Deliverables described below on the terms set out in this Order Form and the attached contract conditions (“Conditions”) and /Annexes.</p> <p>Unless the context otherwise requires, capitalised expressions used in this Order Form have the same meanings as in the Conditions.</p>	
5. Deliverables	Goods	<ul style="list-style-type: none"> None
	Services	in Annex 2 – Specification
6. Specification	<p>specification of the Deliverables is as set out</p> <ul style="list-style-type: none"> in Annex 2 – Specification 	
7. Start Date	Friday 8th November 2024	
8. Expiry Date	Wednesday 19 th February 2025	
9. Extension Period	Not applicable	
10. Buyer Cause	Any Material Breach of the obligations of the Buyer or any other default, act, omission, negligence or statement of the Buyer, of its employees, servants, agents in connection with or in relation to the subject-matter of the Contract and in respect of which the Buyer is liable to the Supplier.	
11. Optional Intellectual Property Rights (“IPR”) Clauses	Not applicable	
12. Charges	The Charges for the Deliverables shall be as set out in	

13. Payment	<p>Payment of undisputed invoices will be made within 30 days of receipt of invoice, which must be submitted promptly by the Supplier.</p> <p>All invoices must be sent, quoting a valid Purchase Order Number (PO Number) and any other relevant details, to: [REDACTED] with the following address: Department for Energy Security & Net Zero 3-8 Whitehall Place, London, SW1A 2AW</p> <p>Within 10 Working Days of receipt of your countersigned copy of this Order Form, we will send you a unique PO Number. You must be in receipt of a valid PO Number before submitting an invoice.</p> <p>To avoid delay in payment it is important that the invoice is compliant and that it includes a valid PO Number, item number (if applicable) and the details (name, email, and telephone number) of your Buyer contact (i.e. Buyer Authorised Representative). Non-compliant invoices may be sent back to you, which may lead to a delay in payment.</p> <p>Payments will be made by BACS transfer</p> <p>If you have a query regarding an outstanding payment please contact our Accounts Payable team either by email to [REDACTED] between 09:00-17:00 Monday to Friday.</p>
14. Data Protection Liability Cap	<p>In accordance with clause Notwithstanding clause 12.1, but subject to clauses 12.1 and 12.3, the Supplier's total aggregate liability under clause 14.7.5 shall not exceed the Data Protection Liability Cap. of the Conditions, the Supplier's total aggregate liability under clause indemnifies the Buyer against any and all losses incurred if the Supplier breaches clause 14 or any Data Protection Legislation. of the Conditions is no more than the Data Protection Liability Cap, being £500,000</p>
15. Progress Meetings and Progress Reports	<ul style="list-style-type: none"> • The Supplier shall attend progress meetings with the Buyer every Month • The Supplier shall provide the Buyer with progress reports every Fortnight
16. Buyer Authorised Representative(s)	<p>For general liaison your contact will continue to be [REDACTED]</p> <p>or, in their absence, [REDACTED]</p>
17. Supplier Authorised	<p>For general liaison your contact will continue to be [REDACTED]</p> <p>or, in their absence,</p>

Representative(s)							
18. Address for notices	<div> <div></div> <div> <p>Department for Energy Security and Net Zero 3-8 Whitehall Place London</p> <p>Attention: <div></div></p> <p>Email: <div></div></p> </div> <div> <p>30 Stamford Street Vivo Building 30 Stamford Street London</p> <p>Attention: <div></div></p> <p>Email: <div></div></p> </div> </div>						
19. Key Staff	<table border="1"> <thead> <tr> <th>Key Staff Role:</th><th>Key Staff Name</th><th>Contact Details:</th></tr> </thead> <tbody> <tr> <td><div></div></td><td><div></div></td><td><div></div></td></tr> </tbody> </table>	Key Staff Role:	Key Staff Name	Contact Details:	<div></div>	<div></div>	<div></div>
Key Staff Role:	Key Staff Name	Contact Details:					
<div></div>	<div></div>	<div></div>					
20. Procedures and Policies	<p>For the purposes of the Contract the:</p> <p>The Buyer's security / data security requirements are: Security policy framework: protecting government assets - GOV.UK (www.gov.uk)</p> <p>The Buyer's environmental policy is: Please refer to DESNZ & DSIT Environmental Policy</p>						
21. Special Terms	Not Applicable						
22. Incorporated Terms	<p>The following documents are incorporated into the Contract. If there is any conflict, the following order of precedence applies:</p> <ul style="list-style-type: none"> (a) The cover letter from the Buyer to the Supplier dated 07 /11 /24 (if used) (b) This Order Form (c) Any Special Terms (see row 21 (Special Terms) in this Order Form) (d) Conditions (as they may be amended by) (e) The following Annexes in equal order of precedence: <ul style="list-style-type: none"> i. Annex 2 – Specification ii. Annex 3 – Charges iii. Annex 4 – Supplier Tender, unless any part of the Tender offers a better commercial position for the Buyer (as decided by the Buyer, in its absolute discretion), in which case that part of the Tender will take precedence over the documents above. 						

OFFICIAL
The Short Form Contract
[Subject to Contract]

Crown Copyright 2023

Signed for and on behalf of the Supplier	Signed for and on behalf of the Buyer acting on behalf of the Crown
Name: [REDACTED]	Name: [REDACTED]
Date: [REDACTED]	Date: [REDACTED]
Signature: [REDACTED]	Signature: [REDACTED]