



# Foreign, Commonwealth & Development Office



British High Commission in Singapore, 100  
Tanglin Road, Singapore 247919

14 June 2022

To Whom it may concern,

## **Delivery Partner to deliver ASEAN Sustainable Leadership in Infrastructure Programme**

### **Reference No: ASLIPDP2022**

1. The Secretary of State for Foreign, Commonwealth and Development Affairs at the Foreign, Commonwealth and Development Office (hereinafter referred to as "FCDO") invites you to submit a Tender for the above named requirement in accordance with this Invitation to Tender (ITT) Pack.
2. The enclosed ITT Pack includes Volumes 1 to 4 as detailed below:

Volume 1 - ITT Instructions (including Evaluation Criteria)

Volume 2 - Terms of Reference and any Additional Information Documents

Volume 3 - Commercial Tender Proformas

Volume 4 - Section 2 Contract – General Terms and Conditions for Below Threshold Service Contracts (v1.0 September 2020)

### **Additional Information Documents include:** Course Handbook

3. An estimated timetable of the Key Stages:

Deadline for Tender submission	05 July 2022 14:00 (UK Time)
Provisional Selection of a Preferred Tender	12 July 2022
Clarification Meeting(s) – if needed	14 July 2022
Contract Award	15 July 2022
Mobilisation	18 July 2022

5. Your Tender must be submitted to the [APAC.Procurement@FCDO.gov.uk](mailto:APAC.Procurement@FCDO.gov.uk) using the reference “**ASLIPDP2022**” in the subject line in accordance with the enclosed ITT Instructions.
6. **Tenders must be received by 14:00 UK time, on 05 July 2022 and be valid for 3 months. Tenders received after the due time and date will not be considered.**
7. Please contact [APAC.Procurement@FCDO.gov.uk](mailto:APAC.Procurement@FCDO.gov.uk) immediately if any of the ITT documents are missing.
8. All contact with FCDO relating to this ITT must be made through the email address [APAC.Procurement@FCDO.gov.uk](mailto:APAC.Procurement@FCDO.gov.uk). To ensure equity, responses will published and available to all Tenderers (where deemed appropriate by FCDO) without disclosure of the initiator.

Yours sincerely

Mike Collins  
Contract Officer  
Department for International Trade