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| **Introduction**  **Purpose**  There is a requirement to provide used cars, in sufficient quantities and standard, for training to DEMS Training Regiment at each of the two locations, Kineton and Bicester. |
| **Background**  DEMS Trg Regt delivers Improvised Explosive Device Disposal (IEDD) and Search training to all three services in support of current operations. In any given month up to 40 used cars are required for training purposes. On a typical training day this involves 15-20 vehicles being transported out to different locations around the Felix Training Area (FTA) Kineton and locations around Bicester. These vehicles are rotated through various scenarios until they can no longer be used and then stored awaiting disposal. The vehicles are primarily used for Defence EOD Operator Course (DEOC) and Advance EOD Operator Course (AEOC) each training IEDD Operators. |
| **Objectives** |
| **Scope** |
| **Requirements**  Up to 40 vechicles per month, in the majority cars – with the requirement for roughly 5 vans over one year.  Projected vehicle location requirements 40 x 12 = 480;  42 vehicles per year for Bicester.  438 vehicles per year for Kineton.  NB  Cars must be cars, vans must be vans, car/van preference is cars but either will suffice. No preference on size or model.  The requirement is for the supply, delivery and subsequent removal of used cars for training purposes.  Vehicles will be requested by telephone with a minimum 48 hours’ notice  Vehicles are to be provided in a visually serviceable condition:   * 1. Must include all doors, boot, bonnet, windows and internal fittings.   2. Must be capable of moving on own wheels and include ignition key.   3. Must have no major mechanical or electrical components missing (i.e. engine, ignition, gearbox)   4. Batteries are to be in position as they form an important aspect of training.   5. Vehicles are to be environmentally cleaned free from fuel, coolant, brake, steering and hydraulic fluids and oils.   Once the vehicles have no further use for training the contractor is to remove from site within 7 days of being notified. It should be noted that due to the nature of the training, these vehicles will likely have panels and windows smashed with severe interior damage. Some will be returned with roof or other parts removed from the main structure. All separated components will be returned with the vehicle. |
| **Outputs/deliverables/milestones**  All vehicles delivered to site are to be inspected for visual serviceability and attention needs to be given to the catalytic converter where fitted, as set out above, by a nominated officer for the Authority. If a vehicle fails to meet the criteria above it is to be replaced within 24 hours.  The designated officer will record requests and deliveries and inform CoC of any irregularities.  **Acceptance**  Delivery of vehicles within 48 hrs (min) notice and inspected on arrival. Non conforming vehicles to be replaced within 24 hours. |
| **Intellectual Property (IP) Rights (Known as IPR)** n/a |
| **Government Furnished Supplies** n/a |
| **Approach (optional and only in exceptional circumstances)**  Contractor must be able to show a robust Environmental Policy. |
| **Payment**  The contractor will be paid:   * Monthly. On presentation of an invoice, a PO will be raised via CP&F. |
| **Contract management arrangements**  Authority to maintain a log of vehcles. Meetings between the provider and the Authority can be arranged to discuss any problems with the delivery of the contract. |
| **End of contract/Exit strategy**  All vehicles to be removed at end of contract. Authority to meet with Provider to agree this has been completed. |