



Department
for Environment
Food & Rural Affairs



Mallard House, Kings Pool,
York YO1 7PX

RSK ADAS Limited
Spring Lodge
Helsby
Cheshire
WA6 0AR

29th June 2023

COMMERCIAL IN CONFIDENCE

Farm and Land Management Advice Framework

Farm and Land Management Advice Framework Theme:	Catchment Sensitive Farming
Mini-Contract Title:	CSF 1-1 Advice June 2023 – March 2024
Mini-Contract Reference:	FaLMACSW015

IT IS AGREED as follows:

As per the mini-tender Request for Quotation, the delivery of Catchment Sensitive Farming in the South West Lot 7 will commence on 30/06/2023. Activities and payment details are summarised below.

Table 1

Activity Type	Delivery Deadline	Funding Source	No. of Units	Unit Cost (£s exc VAT)	Total Cost (£s exc VAT)
WQ1/B: Nutrient Management Plan	29/03/2024				
WQ1/C: Farm Infrastructure Audit	29/03/2024				
WQ1/D: Slurry/Manure/Silage Handling and Storage	29/03/2024				
WQ1/G: Machinery Testing & Calibration	29/03/2024				
WQ1/H: Soil Husbandry	29/03/2024				
WQ1/I: Keeping Pesticides out of Water	29/03/2024				
WQ1/J: Pesticide Filling/Washdown Facilities & biobed/biofilter design	29/03/2024				

WQ1/U: Assessment & Monitoring of Soil Health	29/03/2024			
WQ1/W Woodlands for Water and Air	29/03/2024			
AQ1/A: Conserving Nitrogen through reducing Ammonia Emissions	29/03/2024			
AQ1/B: Livestock Nutrition Planning	29/03/2024			
WQ1a/M1: Standard Soil Sampling with No Interpretation	30/11/2024			
WQ1a/M5: Slurry/Manure Sampling and Analysis	30/11/2024			
WQ1a/M6: Standard Soil Sampling, assessment of soil biological activity/soil health with No Interpretation, for agricultural soil.	30/11/2024			
Grand Total				£289,665.00

The Service Provider shall deliver the Services in accordance with the details specified in the following documents:

1. the mini-tender Request for Quotation dated 07/06/2023
2. the mini-tender specification issued in support of the Request for Quotation
3. the mini-tender submission of the Service Provider submitted to Atamis on 21/06/2023
4. the delivery milestones as set out in Annex A to this Work Order.

If there is any conflict between the documents referred to above or the terms of the Framework Agreement, the conflict shall be resolved in accordance with the following order of precedence:

1. this Work Order (including Annex A).
2. the mini-tender specification issued by Natural England as referred to above.
3. the Framework Agreement.
4. the mini-tender submission of the Service Provider as referred to above.

All other terms and conditions are as per the main framework contract. The final claim should be submitted by 10/05/2024 (within 4 weeks of the mini-contract delivery end date).

Upon receipt of the signed mini contract award, a purchase order will be raised which must be quoted on all claim submission invoices. To note the terms and conditions of the main framework contract take precedence over those attached with the purchase order.

The offer comprised in the Award Letter shall be deemed to be accepted by the Contractor on receipt by the Customer of the Contractor's notification of acceptance via Bravo within 7 days of the date of the Award Letter.

Annex A: Delivery Milestones

[Redacted]	
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Signed for and on behalf of the Supplier

[Redacted]

Signed for and on behalf of Defra Group Commercial

[Redacted]

Schedule 1: PROCESSING, PERSONAL DATA AND DATA SUBJECTS

1. This Schedule shall be completed by the Authority, who may take account of the view of the Contractor, however the final decision as to the content of this Schedule shall be with the Authority at its absolute discretion.
2. The contact details of the Authority Data Protection Officer are:
DGC.GDPR@defra.gsi.gov.uk
3. The contact details of the Contractor Data Protection Officer are: [REDACTED]
4. The Contractor shall comply with any further written instructions with respect to processing by the Authority.
5. Any such further instructions shall be incorporated into this Schedule.

Data Processing descriptor	Narrative
Identity of the Controller and Processor	The Parties acknowledge that for the purposes of the Data Protection Legislation, the Authority is the Controller and the Contractor is the Processor in accordance with Clause E2.1.
Subject matter of the processing	The processing is needed in order to ensure that the Processor can effectively deliver the services required by the contract to provide.
Duration of the processing	Duration of the contract
Nature and purposes of the processing	The collection, recording, organisation and storage of information for the purpose of providing advice to named individuals.
Type of Personal Data	Name, address, date of birth, NI number, telephone number, email address.
Categories of Data Subject	Members of the public in the person of farmers who will be the recipients of advice.
Data Processing descriptor	Narrative