



# Department for Transport

WSP UK Ltd

Commercial Relationship Manager  
Department for Transport  
Group Commercial Directorate

Contract Agreement Number: **TLAB0003**

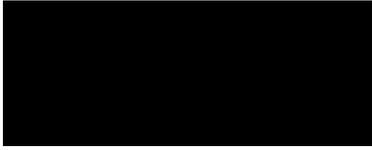
05 March 2024

Dear Alastair,

## TLAB0003

1. On behalf of the Secretary of State for Transport, I accept your proposal dated for the above-mentioned Contract. This contract is a direct award via CCS RM6165 Construction Professional Services Framework. This letter and the documents listed below form a binding contract between you and this Department;
  - I. Our Statement of Requirements.
  - II. Your proposal titled "Eval Criteria- Enhancing Coach Capacity at Port of Dover Technical Support".
  - III. RM6165 Construction Professional Services Call-off Terms.
  - IV. TLAB003- NEC4-PSSC-Agreement-Countersigned
2. The Contract will start on 1<sup>st</sup> March 2024 and finish by 30<sup>th</sup> April 2024. The **Firm Price** for the Contract is **£29,905** exclusive of Value Added Tax. This value cannot be exceeded without written approval from the commercial team.
3. [REDACTED] is the project manager.
4. Suppliers must be in possession of a written purchase order (PO), before commencing any work under this contract. You must quote the aforementioned PO number on all invoices, and these must be submitted directly to:  
  
[REDACTED]
5. Invoices received without the correct PO number will be returned to you and will delay receipt of payment.

Yours sincerely,

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Commercial Relationship Manager