**Fire Marshal Tender Technical Evaluation**

This template evaluation matrix is provided to bidders in order that they are clear on the criteria and basis in which they will be assessed.

Evaluators will mark the Confidence level (Unsatisfactory to Excellent Confidence) for each of the Categories based on the information provided.

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Category** | **Criteria** | **Guidance issued to Tenderers** | **Unsatisfactory (0%)** | **Very Low Confidence (20%)** | **Low Confidence (35%)** | **Moderate Confidence (50%)** | **Good Confidence (65%)** | **Very Good Confidence (85%)** | **Excellent Confidence (100%)** |
|  |  |  | No response provided or the response received is wholly unsatisfactory response. | The response demonstrates a very poor approach and gives a very low degree of confidence in the Tenderer ability to successfully deliver. | The response demonstrates a poor approach and gives a low degree of confidence in the Tenderer ability to successfully deliver. | The response demonstrates an adequate approach and gives a moderate degree of confidence in the Tenderer ability to successfully deliver. | The response demonstrates a good approach and gives a high degree of confidence in Tenderer ability to successfully deliver. | The response demonstrates a very good approach and gives a high degree of confidence in Tenderer ability to successfully deliver. | The response demonstrates an excellent approach and gives a very high degree of confidence in Tenderer ability to successfully deliver. |
| Company Experience and Key Personnel (20) | Service provider has relevant experience of providing similar services to venues and for similar events to those staged at the London StadiumIdentified team with the expertise to deliver, maintain and develop the system | Examples of Stadia and other venues where provided similar services.Details of key personnel in form of CV | No information | Very limited information provided and not relevant to London StadiumNo CVs | Limited information provided not directly relevant to London Stadium / Limited CVs | Information provided that is somewhat relevant to London Stadium / Standard CVs not adjusted to explain relevance to London Stadium | Information provided that is relevant to London Stadium / Standard CVs that show relevance to London Stadium, but are not tailored to the specification | Information provided that is directly relevant to London Stadium / CVs that show relevance to London Stadium, and are tailored to the specification | Information provided that is directly relevant to London Stadium and excellently presented / CVs that show excellent relevance to London Stadium, including being tailored to the specification |
| Event Days Services (30) | Approach delivers resources that meet the event management plan  | Demonstrate ability to deliver all the services in an excellent, pro active manner that meets London Stadium requirements and values | No information | Very limited demonstration of resources to be deployed, integration into the wider EMP, employee training and local employment  | Limited demonstration of resources to be deployed, integration into the wider EMP, employee training and local employment  | Demonstration of resources to be deployed, but limited on integration into the wider EMP, employee training and local employment | Demonstration of resources to be deployed, and information on integration into the wider EMP, employee training and local employment | Very good demonstration of resources to be deployed, and information on integration into the wider EMP, employee training and local employment | Excellent demonstration of resources to be deployed, and information on integration into the wider EMP, employee training and local employment |