



MINISTRY OF DEFENCE

CONTRACT FOR

THE PROVISION OF TRANSPORT SERVICES FOR THE MOVEMENT OF FUELS WITHIN THE UNITED KINGDOM EXCLUDING THE PROVINCE OF NORTHERN IRELAND

CONTRACT NUMBER

DFFS/5068

Dated:

March 2015

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STANDARD CONDITIONS OF CONTRACT

1. DEFCONS

The following Defence Contract Conditions (DEFCONS) shall apply:

- DEFCON 5J (Edn 07/08) - Unique Identifiers
- DEFCON 76 (Edn 12/06) - Contractor's Personnel at Government Establishments
- DEFCON 90 (Edn 11/06) - Copyright
- DEFCON 92 (Edn 08/90) - Failure of Performance
- DEFCON 127 (Edn 12/04) - Price Fixing Condition for Contracts of a Lesser Value
- DEFCON 129J (Edn 07/08) - The Use of Electronic Business Delivery Form
- DEFCON 176A (Edn 06/08) - MoD Requirement for Competition in Subcontracting
- DEFCON 501 (Edn 08/14) - Definitions and Interpretations
- DEFCON 502 (Edn 06/14) - Specifications
- DEFCON 503 (Edn 12/14) - Formal Amendments to Contract
- DEFCON 507 (Edn 10/98) - Delivery
- DEFCON 509 (Edn 09/97) - Recovery of Sums Due
- DEFCON 513 (Edn 06/10) - Value Added Tax
- DEFCON 515 (Edn 10/04) - Bankruptcy and Insolvency
- DEFCON 516 (Edn 04/12) - Equality
- DEFCON 518 (Edn 11/12) - Transfer
- DEFCON 520 (Edn 07/11) - Corrupt Gifts and Payments of Commission
- DEFCON 521 (Edn 04/12) - Subcontracting to Supported Businesses
- DEFCON 522 (Edn 07/99) - Payment
- DEFCON 522JA (Edn 04/09) - Payment Under P2P (Two-way Match)
- DEFCON 523 (Edn 03/99) - Payment of Bills using the Bankers Automated Clearing Service (BACS) System

- DEFCON 524 (Edn 10/98) - Rejection
- DEFCON 525 (Edn 10/98) - Acceptance
- DEFCON 526 (Edn 08/02) - Notices
- DEFCON 527 (Edn 09/97) - Waiver
- DEFCON 528 (Edn 05/12) - Overseas Expenditure, Import and Export Licences
- DEFCON 529 (Edn 09/97) - Law (English)
- DEFCON 530 (Edn 12/14) - Dispute Resolution (English Law)
- DEFCON 531 (Edn 11/14) - Disclosure of Information
- DEFCON 532A (Edn 06/10) - Protection of Personal Data (Where Personal Data is Not Being Processed on Behalf of The Authority)

- DEFCON 534 (Edn 06/97) - Prompt Payment (Subcontracts)
- DEFCON 537 (Edn 06/02) - Rights of Third Parties
- DEFCON 538 (Edn 06/02) - Severability

DEFCON 539 (Edn 08/13)	- Transparency
DEFCON 550 (Edn 02/14)	- Child Labour and Employment Law
DEFCON 566 (Edn 07/14)	- Change of Control of Contractor
DEFCON 602B (Edn 12/06)	- Quality Assurance (Without Deliverable Quality Plan)
DEFCON 604 (Edn 06/14)	- Progress Reports
DEFCON 608 (Edn 10/14)	- Access and Facilities to be Provided by the Contractor
DEFCON 609 (Edn 06/14)	- Contractor's Records
DEFCON 610A (Edn 12/02)	- Enabling Contracts – Duration Period (Tasking Contracts)
DEFCON 614 (Edn 09/03)	- Default
DEFCON 615A (Edn 03/04)	- Orders for Articles/Services under Enabling Contracts
DEFCON 616 (Edn 10/98)	- Competition/Alternative Sourcing
DEFCON 617 (Edn 12/02)	- Enabling Contracts – Estimated Quantities
DEFCON 618 (Edn 12/02)	- Enabling Contracts – Standing Offer
DEFCON 620 (Edn 06/14)	- Contract change Control Procedure
DEFCON 621B (Edn 10/04)	- Transport (if Contractor is Responsible for Transport)
DEFCON 625 (Edn 10/98)	- Co-Operation On Expiry Of Contract
DEFCON 632 (Edn 08/12)	- Third Party Intellectual Property – Rights and Restrictions
DEFCON 642 (Edn 06/14)	- Progress Meetings
DEFCON 643 (Edn 07/04)	- Price Fixing
DEFCON 656 (Edn 03/06)	- Break

2. DEFFORMS

The following Defence Forms (DEFFORMs) shall apply:

DEFFORM 30 (Edn 02/14)	- The Electronic Transactions Agreement (Annex L)
DEFFORM 111 (Edn 08/14)	- Appendix – Addresses and Other Information
DEFFORM 522A (Edn 09/99)	- Relevant Form Details for DEFCON 522 Payment Condition (Annex M)
DEFFORM 539A (Edn 08/13)	- Tenderer's Commercially Sensitive Information Form (Annex N)

SPECIAL CONDITIONS OF CONTRACT

The following Special Conditions shall apply:

3. Definitions

THIS CONTRACT, dated 3rd March 2015

BETWEEN

The Secretary of State for Defence (“The Authority”); and

Wincanton Group Limited, Wincanton PLC (“The Contractor”)

THE PARTIES AGREE THAT:

The following definitions and abbreviations shall apply to the Contract:

- 3.1. Any reference to the Authority’s “**premises**” or “**sites**” may refer to any of Her Majesty’s ships, vessels or Service stations.
- 3.2. “**Authorised Demander**” means the persons authorised by the Defence Strategic Fuels Authority to place orders. For the purposes of this Contract, this shall mean the persons listed at Annex G to the Terms and Conditions of Contract or their authorised representative.
- 3.3. “**Aviation Fuel**” means fuel types F-34, F-35 or F-44 in relation to Dedicated Road Tankers. Aviation Fuel means F-34 & F-35 in relation to Clause 7. Tasking Process.
- 3.4. “**Commercial Officer**” means the person identified at Box 1 of DEFFORM 111 to Contract, or authorised representative, who will be notified appropriately.
- 3.5. “**Contract Number**” means the number of an individual Contract awarded to a Contractor.
- 3.6. “**Contractor Commercially Sensitive Information**” shall mean the information listed in the Contractor Commercially Sensitive Information (Annex M to the Terms and Conditions of Contract) of the Contract being information notified by the Contractor to the Authority which is acknowledged by the Authority as being commercially sensitive information.
- 3.7. “**DEFCON**” means a Defence Contract Condition stipulated by the Authority. The Authority imposes its own terms and conditions, which have been negotiated and agreed by Industry. The Conditions will be issued as part of the Contract, and will apply as relevant to each of the products and delivery requirements.
- 3.8. “**DEFFORM 10**” is a form which is issued with an Offer of Contract. If the Offer of Contract is accepted, the form should be completed by the Contractor, signed, dated and forwarded to the Commercial Section. No Contract will come into being until the DEFFORM 10 is received by the Commercial Officer shown at Box 1 of DEFFORM 111 to Contract within the specified timescales.
- 3.9. “**DEFFORM 10b**” is a form which is issued with an amendment to an individual Contract. The return of this form signifies acceptance of an amendment to the Contract. The form must be filled out appropriately by the Contractor, signed, dated, and forwarded to the Authority’s Commercial Section, shown at Box 1 of DEFFORM 111 to Contract within the specified

timescale. The amendment will not come into force until the DEFFORM 10b is received by the Commercial Officer.

- 3.10. **“Demand Order”** means an order placed by an Authorised Demander for any product listed at DEFFORM 110 - the Schedule of Requirements.
- 3.11. **“Dedicated Road Tankers”** means road tankers used for the sole purpose of transportation of fuel by type. For the purpose of this contract this means either Aviation Fuel or Marine Fuel.
- 3.12. **“Marine Fuel”** means fuel types F-76 in relation to Dedicated Road Tankers. Marine Fuel means F-76 & F-44 in relation to Clause 7. Tasking Process.
- 3.13. Abbreviations

ADR	European Agreement concerning the International Carriage of Dangerous Goods by Road
API	American Petroleum Institute
BSP	British Standard Pipe
CofC	Certificate of Conformity
CRM	Contract Review Meeting
FSII	Fuel System Icing Inhibitor
KPI	Key Performance Indicator
LOB	Product Left On Board
MI	Management Information
MoD	Ministry of Defence
OFD	Oil Fuel Depot
ONS	Office for National Statistics
PTO	Power Take Off
PSD	Petroleum Supply Depot
RFA	Royal Fleet Auxiliary
SSPI	Services Producer Price Indices

4. Contract Scope

4.1. This Contract covers the requirement for the provision of transport services for the movement of fuels within the UK (excluding Northern Ireland). The required service covers the provision of vehicles and drivers for the transportation of:

- 4.1.1. Aviation fuel from Petroleum Supply Depots (PSDs) to numerous Ministry of Defence (MoD) and support locations. Collection and delivery locations and estimated arisings are listed at Annex A to the Terms and Conditions of Contract. The types of fuel to be transported are as follows:

- 4.1.1.1. AVTUR F-34 with Fuel System Icing Inhibitor (FSII), delivery locations and collection points are listed in Annex B to the Terms and Conditions of the Contract.
- 4.1.1.2. AVTUR F-35 (for Rolls Royce Filton and Manston), delivery locations and collection points are listed in Annex B to the Terms and Conditions of Contract.
- 4.1.1.3. AVCAT F-44 FSII to be collected from HM Oil Fuel Depots (OFDs) for delivery to MoD establishments, HM Ships and Royal Fleet Auxiliary (RFA) vessels. Collection and delivery locations and estimated arisings are listed at Annexes C to F to the Terms and Conditions of Contract.
- 4.1.2. Marine Dieso F-76 from HM OFD for delivery to MoD establishments, HM Ships and RFA vessels. Collection and delivery locations and estimated arisings are listed at Annexes C to F to the Terms and Conditions of Contract.
- 4.2. In addition to the above, there will be a requirement to de-fuel HM Ships and / or RFA Vessels on an ad-hoc basis. As an indicative guide, these de-fuels would normally not exceed 100,000 litres at any one time. However, the Contractor will receive notice from the specific OFD regarding exact volumes of the de-fuel. De-fuel requirements will take place at the locations highlighted on Annex C and Annex E to the Terms and Conditions of Contract.
- 4.3. There may be requirements for fuel to be transported between locations not detailed above.

5. Duration of the Contract

- 5.1. The duration of this contract shall be for three (3) years nine (9) months from 03 March 2015 to 30 November 2015 inclusive.
- 5.2. After the expiry of the contract no new Demand Orders will be issued.
- 5.3. Demand Orders issued within the contract period may be satisfied after the expiry of the contract.

6. Lead In Period Activities

- 6.1. Within one week of contract award, the Contractor shall contact all receiving units to arrange site access and conduct site visits/risk assessments.

7. Tasking Process

- 7.1. Demand Orders shall be placed by any of the Authorised Demanders or their representatives at any of the locations detailed at Annex G to the Terms and Conditions of Contract.
- 7.2. Requests for transport of Marine Fuels shall be submitted by fax/electronic means providing at least 2 working days notice. This communication is to specify:
 - a. The Contract Number
 - b. The location, type and volume of the product to be collected
 - c. The destination where the product is to be delivered, as detailed in Annex D & F to the Terms and Conditions of Contract
 - d. The date/time the vehicle(s) should present for collection/loading

- e. The date/time the vehicle(s) should present for unloading/discharging.
 - f. The ancillary equipment required e.g. fittings, hose length, pump
- 7.3. In case of de-fuels for Marine Fuels, the Authority will require the Contractor to transport Marine Fuel from Ship to OFD. This will be on an ad-hoc basis and written confirmation of the request will be provided by the Authority to the Contractor and only apply to de-fuels as listed at Annexes C and E to the Terms and Conditions of Contract.
- 7.4. In cases of extreme urgency, telephone demands for Marine Fuels may be accepted, provided that any other information required by the Contractor is satisfied. Written confirmation of the request shall follow immediately by fax/e-mail or at latest within one working day. The Contractor must make best endeavours to fulfil this requirement.
- 7.5. Requests for transport for Aviation Fuels for the following week are to be provided to the Contractor by 1700 each Tuesday, in order to provide at least 3 days notice (excluding Public Holidays). The request is to specify the following:
- a. The Contract Number
 - b. The location, type and volume of the product to be collected
 - c. The destination where the product is to be delivered, as detailed in Annex A to the Terms and Conditions of Contract.
 - d. The date/time the vehicle(s) should present for collection/loading.
 - e. The date/time the vehicle(s) should present for unloading/discharging.
 - f. The ancillary equipment required e.g. fittings, hose length, pump.
- 7.6. On receipt of the request for transport of Aviation Fuels, the Contractor will liaise directly with the pipeline operating authority to arrange the load schedule
- 7.7. Urgent requirements for Aviation Fuels, received outside of the normal ordering timescale, will be passed to the Contractor for action. Written confirmation of the request will be provided by the Authority to the Contractor. The Contractor must make best endeavours to fulfil this requirement.
- 7.8. For each Aviation Fuel delivery the Contractor will produce a unique Consignment Note, in triplicate. Product will not be loaded without production of the Consignment Note. Post filling the document will also become the Certificate of Conformity (C of C), used to accompany the consignment.
- 7.9. The Authority shall only be liable for requests for transport ordered against properly completed Demand Orders nominated by an Authorised Demander.
- 7.10. For requirements for fuel to be transported between locations not detailed on Annexes B, D and F, the Authority will request a price for the task prior to the Contractor being tasked.

8. Types of Vehicles and Drivers

- 8.1. The Contractor shall provide fully qualified drivers, licensed to carry class 2 and 3 products for each road tanker(s).
- 8.2. The road tanker(s) employed on this task shall be single offload variants, fully equipped with PTO (pump) and all other ancillary equipment as determined by ADR regulations. Each road tanker is to be capable of

offloading product at a minimum rate of 30,000 litres per hour and be capable of bottom loading. The Contractor is also required to ensure that the following items are fitted to each road tanker as required:

- a. 2 API female fittings
 - b. 2 x 4" female BSP to 4" male camlock fittings
 - c. 2 x 3" female BSP to 3" male camlock fittings
 - d. 1 x 2.5" female BSP to 3" male camlock fitting
 - e. 2 x 3" male BSP to 3" female camlock fittings
 - f. 2 x 3" BSP connectors
 - g. 1 x API female sample coupling
 - h. 1 x 12 litre stainless steel aviation sample bucket with earthing strap
- 8.3. The road tankers provided shall be appropriately licensed to undertake the requirements of the Contract.
- 8.4. The road tankers shall remain at the Contractor's risk throughout the period of the Contract. The Authority shall not be liable to the Contractor by virtue of these conditions for any damage occasioned by fire, collision or otherwise, unless such damage is due to neglect or default of the Authority or any other servant of the Crown acting under this Authority.
- 8.5. In the event of a breakdown, the road tankers shall be repaired, recovered and returned to operation for the purpose of carrying out their task. If the repair cannot be carried out in time to meet the scheduled delivery time, a substitute vehicle and/or driver is to be provided. Should an operational road tanker not be provided in the required timescale and the Authority decides to make other arrangements, the Contractor may be requested to reimburse the Authority for any additional costs incurred in making and carrying out such arrangements.
- 8.6. The road tankers shall be available for inspection by HM Customs & Excise officers as required.
- 8.7. All hazard notices, required to be affixed to the road tankers detailing the contents carried, and instructions in writing, are to be provided by the Contractor.
- 8.8. The Contractor shall be responsible for compliance with all relevant UK/EU legislation and regulations, regarding the carriage of dangerous substances in road tankers.
- 8.9. The Contractor shall provide two-way communications in the road vehicle's cab, in order to advise immediately the consignor/consignee in the event of any breakdown, accident or departure from the agreed schedule.
- 8.10. The Contractor shall be responsible for ensuring all of their road tankers are equipped with the appropriate length of hose for the task in hand.
- 8.11. The Contractor shall be responsible for providing auxiliary pumps in case of a requirement for extended hose run/length.

9. Collections and Deliveries

- 9.1. The Contractor's road tanker(s) are required to be available 24 hours a day, 365 days a year including public and bank holidays. Collections or deliveries shall normally be required during the MoD location/OFD working hours. The

Contractor shall, however, be prepared to collect/deliver outside of normal MoD location/OFD working hours and during weekends should the service requirement demand it.

- 9.2. Delivery to consignee addresses must be made by the time stipulated on the Movement Request Form/schedule. Deliveries arriving after these times may be refused until the next working day at no additional cost to the Authority. If a loaded road tanker is unable to make a delivery in full, the Authority will advise as to whether the road tanker should return to the loading OFD or PSD or an alternative delivery location.
- 9.3. When the Contractor is required to affect a special delivery, prior arrangements shall be made by the Authorised Demander with the Consignee to accept delivery.
- 9.4. It is essential that road tanker(s) report to their nominated MoD locations/depots at the time specified by the Authorised Demander. Annex B to the Terms and Conditions of Contract lists the normal collection and associated delivery points for Aviation Fuels; however, alternative combinations may be required to satisfy operational requirements. To maximise operational flexibility the use of alternative collection points may be selected at the discretion of the Contractor.
- 9.5. All enquiries concerning the operation of this contract should be directed to:

FCMO
Elm 2C #4233
MoD Abbey Wood
Bristol
BS34 8JH

Tel: 030 6798 6350
DFTS: 96798 6350
- 9.6. To assist the Authority, the Contractor shall provide point of contact details for normal working hours (0800 to 1700, Monday to Friday) and for out of office hours and weekends. A list of Authorised Demanders is detailed at Annex G to the Terms and Conditions of Contract.

10. Fuel Specifications

- 10.1. The specifications of the products to be transported are as follows:
 - 10.1.1. AVTUR F-34 FSII UK DEFENCE STANDARD 91-87 (latest issue).
 - 10.1.2. AVTUR F-35 UK DEFENCE STANDARD 91-91 (latest issue).
 - 10.1.3. AVCAT F-44 FSII UK DEFENCE STANDARD 91/86 (latest issue).
 - 10.1.4. Marine Dieso F-76 UK DEFENCE STANDARD 91-4 (latest issue).
 - 10.1.5. Marine Gas Oil MGO BS 2869 Class A2 (latest issue)
- 10.2. The Contractor's attention is drawn to the requirements of the Defence Standard 91-66 (latest issue) which stipulates that no mixed loads may be carried. It is of the utmost importance that no contamination of the fuel takes

place at any time during the delivery operation and it shall be the Contractor's responsibility to ensure that no such contamination takes place. The Contractor shall be responsible for ensuring that their road tanker(s) and any of their filling or discharge lines used to transfer the fuel are in a clean condition. All such lines and hoses are to be fitted with blanking ends when not being used for the filling or discharge of tanks. The following precautions shall be taken by the Authority's representatives or the Contractor (as specified below) at the loading depot, without prejudice to the Contractor's rights under the Contract:

Pre-Filling

10.2.1. Bottom delivery valves of the road tanker(s) shall be opened to ensure complete drainage of previous contents or water by the Authority's representative.

Post-Filling

10.2.2. For F-76, a small quantity of product will be drawn by an OFD representative to carry out the necessary quality checks, including appearance, density and filter blocking tendency (F-76 only). Following completion of compliant tests, the OFD staff representative will produce the Certificate of Conformity (CoC).

10.2.3. For F-34, F-35 & F-44, the Contractor will draw a sample of product and test in line with the Authority's quality procedures. Testing will include: appearance, density @ 15°C, water, FSII content (F-44 and F-34 only) and, conductivity (F-34 and F-35 only). The Contractor will enter the test results on the consignment note, which, on completion, will also be used as the CoC.

10.2.4. Loaded tankers will not be permitted to leave the OFD/PSD without a fully completed and compliant CoC.

10.2.5. All inlets, outlets and hatches shall be sealed by the Authority representative at the OFD/PSD concerned, using MoD approved seals.

10.2.6. Any road tanker(s) which is found on presentation to be incapable of being sealed will not be filled and will be turned away at no cost to the Authority.

10.3. On arrival at the Authority's delivery address, further samples will be taken by the Authority's representatives, and tests will be conducted as detailed at paragraph 10.2.2 or 10.2.3 as appropriate to the fuel type. If the density of the fuel differs by +/- 3 kg/m³ from that detailed on the CoC, or the fuel is not fit for purpose with respect to other testing conducted by the Authority, then the Authority reserves the right to reject the load at the point of delivery.

11. Contamination of Fuel

11.1. The Contractor shall use dedicated road tankers for each fuel type.

11.2. Road tankers used for the sole purpose of transportation of Jet fuels, AVTUR FSII F-34, AVTUR F-35 and AVCAT FSII F-44, shall not be used to transport diesel fuel. Under exceptional circumstances (such as surge requirements), the use of non-dedicated road tankers for transportation of Jet fuel shall require authorisation by the Authority. The Contractor shall ensure that there is no cross contamination of fuel between loads.

- 11.3. In the case of diesel fuels, the Contractor shall ensure that dedicated road tankers are used for the sole purpose of transportation of F-76 Marine Diesel.
- 11.4. Loading arms, that have previously carried diesel shall have as a minimum at least one (1) non bio-fuel containing product passed through them prior to the loading of aviation fuel.
- 11.5. The Contractor is responsible for maintaining the integrity of the product from the point the fuel is loaded into the Contractors vehicle up to the point the fuel has been accepted by the Authority at the designated MoD/OFD location.
- 11.6. Should contamination of fuel occur between the point the fuel is loaded into the Contractors vehicle up to the point the fuel has been accepted by the Authority at the designated MoD/OFD location the Contractor will be liable for any costs borne by the Authority in relation to (including but not limited to) costs of testing the fuel and fuel disposal costs.

12. Miscellaneous Charges

- 12.1. Miscellaneous Charges shall be chargeable at the rates listed in Annex J to the Terms and Conditions of Contract.
- 12.2. Demurrage – Demurrage Charges may be claimed by the Contractor if the loading time exceeds 3 hours and the unloading time exceeds 2 hours in accordance with the pricing at Annex J to the Terms and Conditions of Contract. Any additional charges must be agreed in writing by the Authorised Demander detailing the reason for the charge.
- 12.3. Reverse Demurrage – Reverse Demurrage Charges may be claimed by the Authority if the Contractor's vehicle arrives in excess of 1 hour late for collection or in excess of 1 hour late for delivery, in accordance with the Pricing at Annex J to the Terms and Conditions of Contract, unless a satisfactory explanation with supporting evidence can be provided. These charges will be calculated and then invoiced to the Contractor.
- 12.4. Cancellation/Postponement – Where possible, cancellations/postponements shall be notified to the Contractor more than 24 hours in advance of the time/date of collection indicated in the tasking document. If a cancellation/postponement notification is provided to the Contractor 24 hours or more in advance there will be no charge to the Authority. If however, notification of a cancellation/postponement is made within the 24 hour notice period, a percentage of the cost of the cancelled/postponed task may be payable in accordance with the Pricing at Annex J to the Terms and Conditions of Contract following authorisation by the appropriate Authorised Demander.
- 12.5. Wasted Journey – Wasted Journey charges shall be claimable where notification of cancellation/postponement of a task is provided within 4 hours of the time/date of collection indicated in the tasking document. A percentage of the cost of the task may be payable in accordance with the Pricing at Annex J to the Terms and Conditions of Contract following authorisation by the appropriate Authorised Demander. The wasted journey surcharge cannot be claimed in tandem with the Cancellation/Postponement surcharge.
- 12.6. Weekend/Public Holidays – Movement over a weekend or Public Holiday will be kept to a minimum. A percentage of the cost of the task may be payable in accordance with the Pricing at Annex J to the Terms and

Conditions of Contract following authorisation by the appropriate Authorised Demander.

- 12.7. Product Left On Board (LOB) - Following a delivery, if product is left on board the road tanker wagon, a percentage of the cost of the task may be payable in accordance with the Pricing at Annex J to the Terms and Conditions of Contract. This is in order for the road tanker wagon to discharge at the PSD/OFD. Every effort to discharge product LOB back at the PSD/OFD should be made on the same day, however, in the event that product has to remain on board overnight or for the duration of a weekend, an additional charge may be payable for the hire of the road tanker wagon in accordance with the price at Annex J to the Terms and Conditions of Contract.

13. Price

13.1 The delivery price per journey shall comprise the base price per delivery and additional price per loaded mile. The base price per delivery shall be FIRM (i.e. not subject to variation) for year 1 of the Contract (3 March 2015 – 30 November 2015). The additional firm price per mile shall be FIRM other than in accordance with the fuel price escalator set out at clauses 13.7 to 13.12 below for year 1 of the Contract (3 March 2015 to 30 November 2015). These prices are detailed at Annexes I-1, I-2 and I-3 to the Terms and Conditions of Contract. The prices for Miscellaneous Charges as detailed at Annex J to the Terms and Conditions of Contract shall be FIRM (i.e. not subject to variation) and shall apply for the duration of the Contract.

13.2 For Year 2 of the Contract (01 December 2015 – 30 November 2016) firm prices for the base price per delivery (i.e. not subject to variation) shall be agreed between the Authority and the Contractor prior to commencement of this period. Any price increase between Year 1 and Year 2 of the contract shall be no greater than the SPPI average during the period 01 November 2014 – 31 October 2015 as published by the Office for National Statistics (ONS).

13.3 For Year 3 of the Contract (01 December 2016 – 30 November 2017) firm prices (i.e. not subject to variation) shall be agreed between the Authority and the Contractor prior to commencement of this period. Any price increase between Year 2 and Year 3 of the contract shall be no greater than the SPPI average during the period 01 November 2015 – 31 October 2016 as published by the Office for National Statistics (ONS).

13.4 For Year 4 of the Contract (01 December 2017 – 30 November 2018) firm prices (i.e. not subject to variation) shall be agreed between the Authority and the Contractor prior to commencement of this period. Any price increase between Year 3 and Year 4 of the contract shall be no greater than the SPPI average during the period 01 November 2016 – 31 October 2017 as published by the Office for National Statistics (ONS).

13.5 The Authority shall formally request quotations for the periods referred to in Paragraphs 13.2 to 13.4, above, from the Contractor in writing no later than 30 days prior to the commencement of the next period. The Contractor, in response to the Authority's request for quotations, shall submit quotations in writing no later than 14 days prior to the commencement of the next period. The final prices will be formally incorporated into the Contract by the issue of an amended Schedule of Requirements by the Authority's Commercial Branch.

13.6 The price shall include any tax, except Value Added Tax, leviable on the service. The tax element payable under the Contract shall be the rate

applicable on the day of delivery. The appropriate rate of Value Added Tax (VAT) shall be shown separately.

13.7 For requirements for fuel to be transported between locations not detailed in Annexes B, D and F, the Authority will request a price from the Contractor for this journey. On receipt of this price, if acceptable to the Authority, a letter agreeing the price will be issued by the Authority prior to the work being undertaken.

13.8 Using the AA monthly fuel price report (www.theaa.com) the base rate of diesel fuel per litre for this Contract is 126.96 (inclusive of VAT). Fuel represents **supplier to provide information** of the Contractor's operating costs. The following fuel surcharge/rebate mechanism shall apply:

13.9 Should the price of diesel fuel per litre increase above this base rate for a complete 3 month period by more than 5%, then a surcharge based on the Contractor's resultant increase in operating costs shall be applied for the subsequent 3 month period of operation and prices* at Annex I to the Terms and Conditions of Contract shall be adjusted for the subsequent 3 month period. This procedure shall be applied as a rolling quarterly assessment throughout the life of the Contract.

13.10 Should the price of diesel fuel per litre decrease below this base rate for a complete 3 month period by more than 5%, then a reduction based on the Contractor's resultant decrease in operating costs shall be applied for the subsequent 3 month period of operation and prices* at Annex I to the Terms and Conditions of Contract shall be adjusted for the subsequent 3 month period. This procedure shall be applied as a rolling quarterly assessment throughout the life of the Contract.

13.11 *Example: The resultant increase or decrease in operating costs shall be based on the percentage increase/decrease in diesel fuel costs compared to the fuel base rate multiplied by the percentage of the Contractor's operating costs represented by fuel costs as stated in Clause 13.7 above. For example, if the cost of a litre of fuel compared to the base rate increased or decreased by 12% for a full 3 month period and fuel costs represented 25% of the Contractor's operating costs; then the surcharge/rebate would be $7\% \times 25\% = 1.75\%$ and prices* would be adjusted by 1.75% for the subsequent 3 month period. For the purposes of this fuel surcharge/rebate mechanism condition, all fuel prices shall be based on the AA monthly fuel price reports (www.theaa.com), using the 'UK AVERAGE' figure.*

13.12 *Please note that any adjustment to prices in Annex I to the Terms and Conditions of Contract (increase or decrease), shall only be applicable to the **'Additional Firm Price per loaded mile in pence'** element of the Pricing Matrix. **'The Firm Base Price per delivery'** and **Miscellaneous Charges** shall be non-variable.

13.13 All prices shall be exclusive of VAT.

13.14 Should there be a material change to the volume and/or delivery profile of the services from that prevailing at Contract placement, the Authority and Contractor will consider the impact on pricing.

14. Invoicing and Payment

Pre P2P Implementation: 03 March 2015 – 31 July 2015

14.1. Invoices for payment must be sent on the 10th of each month for the previous months journeys by MoD Form AG 173 (Contractors Bill Payment Form) supported by the Certificate of Conformity (CofC), signed and stamped by the consignee and any other supporting paperwork submitted to:

FCMO & LCS Finance (Bill Verification),
Elm 2C, #4233,
MoD Abbey Wood,
Bristol,
BS34 8JH

14.2. Upon verification and approval of the Contractor's AG173, the verifying officer shall return the paperwork to the Contractor. The Contractor shall then submit the valid invoices and accompanying paperwork to:

FMSSC,
2nd Floor, Zone C,
Walker House,
Exchange Flags,
Liverpool,
L2 3YL

Post P2P Implementation: 31 July 2015 – 30 November 2018

14.3. P2P implementation is mandated by 31 July 2015.

14.4. The Authority will use MI issued by the Contractor as per Clause 22.2 of the terms and conditions to capture all of the journeys undertaken in the previous month. The Authority will then raise a Purchase Order on the P2P system for the total value of these journeys. Following the creation of the Purchase Order, the Contractor shall submit an invoice via P2P detailing the agreed value and volume for payment.

14.5. All signed CofC and any other supporting paperwork relating to the journeys undertaken in the previous month shall be submitted to the Authority in electronic format, compatible with MS Office 2003 (or later versions as agreed with the Authority), by the 10th working day of each month, or as otherwise required by the Authority.

15. Title / Ownership

15.1. All fuel transported under this Contract shall remain the property of the Authority at all times and in all circumstances. The Contractor shall have no title thereto and shall create no lien or charge, nor permit any lien or charge to be created on the property of the Authority.

16. Indemnity

16.1. The Contractor shall fully indemnify the Authority against all costs, damages or losses or expenses suffered by the Authority which relate to events of death or personal injury attributable to the Contractor's negligence in discharging his obligations under the Contract.

16.2. The Contractor shall not be liable under this Contract for indirect or consequential loss. The Parties will discuss in good faith at the relevant time whether a claim constitutes a direct or indirect loss. In the event that Parties,

acting in good faith, are unable to agree, the matter will be referred to Dispute Resolution as detailed at DEFCON 530.

16.3. Subject to clause 16.2 above, the Contractor's liability under this Contract shall not, in any twelve month period, exceed a sum equal to 10% of the prices paid hereunder during such twelve months period provided always that this clause 16.3 shall not limit the Contractor's liability to the extent that:

- (i) the relevant claim is recovered under a policy of insurance maintained by the Contractor in accordance with clause 17 below, to the limits noted therein: or
- (ii) the relevant claim (a) is consequent to the Contractor's deliberate repudiatory breach and abandonment of the Contract and (b) obliges the Authority to procure replacement services from a third party, whereupon the contractor shall be responsible for any and all costs incurred by the Authority which exceed the costs which would otherwise have been paid by the Authority to the Contractor for such services, to a limit of 100% of the prices which, but for the Contractor's breach, would have been payable hereunder during the period between the date of the relevant breach and the expiry of the Contract.

17. Insurance

17.1. The Contractor shall maintain the insurance cover specified in clause 17.2 below which is consistent with Industry Standards to meet his obligations under this condition. Such insurance cover shall be valid at Contract placement, and shall remain valid for 2 years after the date of final delivery under this Contract.

- 17.2. (a) Employers' Liability insurance, to a limit of £10M per event or series of connected events:
- b) Public Liability insurance, to a limit of £10M per event or series of connected events:
 - c) Airside property damage insurance, to a limit of £10M per event or series of connected events:
 - d) Freight liability insurance to a limit of £1M per event or series of connected events (where the parties agree that the cost of lost or damaged fuel shall be the cost of replacement): and
 - e) Third party motor liability insurance to a limit of £5M per event or series of connected events.

18. Quality Assurance

18.1. The Contractor is responsible for ensuring that the quality of the work performed and of the articles and materials supplied by him and all his Sub-Contractors conform to the requirements of the Contract. The Contractor shall maintain a quality management system and continually improve its effectiveness in accordance with the terms and conditions of the Contract, ISO 9001:2008 or the AQAP 2100 series notably AQAP 2131 and all amendments.

18.2. For the AQAP series, the following interpretations apply:

- a. Where the Contract refers to the Authority, the AQAP series refers to the Acquirer.

- b. Where the Contract refers to the Contractor, the AQAP series refers to the Contractor.
 - c. Where the Contract refers to the Sub-Contractor, the AQAP series refers to the Sub-Contractor
- 18.3. To satisfy the above requirements, the Contractor shall meet the requirements as detailed in AQAP 2131, and shall include:
- a. Strategy for Quality Assurance defining the Contractors commitment to complying with the quality system requirements as relating to this Contract.
 - b. Procedures that detail how the Quality Management System shall be used to deliver the fuel and which supplement the requirements for acceptance.
 - c. Company organisation, competencies and resources.
 - d. Supply base codes of practice, interfaces and standards policy.
- 18.4. The following documents shall be referenced in the Contractor's Quality Management System:
- a. BS EN ISO 9001:2008 - Quality Management System – Requirements.
 - b. AQAP 2131 Edition 1 - NATO Quality Assurance Requirements for Final Inspection.
 - c. Defence Standard 05-61 - Quality Assurance Requirements, Part 1 Concessions.
 - d. Defence Standard 91-66 - The Segregation, Handling and Quality Assurance of Petroleum Fuels, Lubricants and Associated Products.

19. Sub-Contracting

- 19.1. The Contractor shall not give, Sub-Contract, bargain, sell, assign, sub-let, or otherwise dispose of the Contract or any part thereof without the previous consent in writing of the Authority.
- 19.2. The Contractor shall provide from his own resources sufficient vehicles to undertake all tasks. When the Demanding Authority's requirements for vehicles exceeds the Contractor's ability to provide all of them from his own resources he may obtain the balance by sub-contracting vehicles, subject to obtaining prior written approval from the Authority. Vehicles from not more than one Sub-Contractor may be employed on any one task.
- 19.3. Sub-Contractors are strictly forbidden from further sub-contracting any or all of the tasks that have been allocated to that company.
- 19.4. Any act by a Sub-Contractor shall be deemed to be an act by the Contractor and the Contractor shall in no way be relieved of his obligations and liabilities under the Contract.
- 19.5. Where the Contractor enters a sub-contract with a Contractor for the purpose of performing the Contract, he shall cause a term to be included in such sub-contract which requires payment to be made to the supplier or

Contractor within a specified period not exceeding 30 days from receipt of a valid invoice as defined by the sub-contract.

- 19.6. The Contractor shall indemnify and keep the Authority indemnified in respect of any claims, costs, demands and liabilities of any kind whatsoever arising from the actions, omissions or negligence of the Sub-Contractor.

20. Contract Review Meetings

- 20.1. Contract Review Meetings (CRM) shall be held on a quarterly basis. Attendance is required by personnel directly involved with the MoD requirement. Meetings will include the measurement of performance against the Contract Key Performance Indicators through a review of the Management Information (MI) provided by the Contractor.
- 20.2. The Authority shall be responsible for arranging all CRM, including:
- 20.2.1. Identifying all attendees and issuing calling notices 30 days prior to the meeting date.
 - 20.2.2. Issuing the meeting agenda 5 working days prior to the meeting date.
- 20.3. The venue of the CRM is to be alternated between the Authority and Contractor's premises unless otherwise agreed by both parties.
- 20.4. The Authority shall be responsible for producing minutes/records of decisions for all CRM. These shall be distributed via email to all meeting attendees within 30 days of the meeting date.

21. Key Performance Indicators

- 21.1. The Contract will be subject to Key Performance Indicators (KPIs), which monitor performance of the Contractor.
- 21.2. Performance Information relating to each Performance Indicator shall be gathered by the Authority's Project Manager, shown at Box 2 of DEFFORM 111 to Contract, throughout the period of the contract. This information shall be consolidated by the Authority at the end of each calendar month to determine the Contractor's level of performance against each Performance Indicator.
- 21.3. Urgent problems which arise shall be reported to the Authority's Project Manager, shown at Box 2 of DEFFORM 111 to Contract. They shall not be retained for the end of month Management Report.
- 21.4. Without prejudice to any other rights or remedies arising under this contract, if the Contractor fails to achieve any KPI Target as detailed at Annex N to the Terms and Conditions of Contract, the Contractor acknowledges and agrees that the Authority shall have the right to exercise (in its absolute sole discretion) all or any of the following remedial actions
- 21.4.1. First KPI Failure - The Authority shall be entitled to require the Contractor, and the Contractor agrees to prepare and provide to the Authority, an improvement plan detailing the reason for the failure and the actions put in place to prevent a repeat occurrence. Such improvement plan shall be submitted to the Authority within ten (10) working days of a written request. The improvement plan shall be subject to approval by the Authority and the Contractor will be required to implement any approved improvement plan, as agreed with the Authority.

21.4.2. Second and Subsequent KPI Failures - The Authority shall be entitled to require the Contractor, and the Contractor agrees to prepare and provide to the Authority, an improvement plan detailing the reason for the failure and the actions put in place to prevent a repeat occurrence. Such improvement plan shall be submitted to the Authority within ten (10) working days of a written request. The improvement plan shall be subject to approval by the Authority and the Contractor will be required to implement any approved improvement plan, as agreed with the Authority. In addition the Contractor agrees to attend, within a reasonable time one (1) or more meetings at the request of the Authority in order to resolve the issues raised by the Authority in its notice to the Contractor requesting such meetings.

22. Management Reports

22.1. The Contractor shall capture and record all information required to enable the Contractor's performance to be measured and reported on. This information shall be submitted to the Authority in a monthly Management Information Report.

22.2. All Management Information Reports shall be submitted to the Authority in electronic format, compatible with MS Office 2003 (or later versions as agreed with the Authority), by the 10th working day of each month, or as otherwise required by the Authority. Interim reports when requested by the Authority shall be issued by the Contractor within 5 working days of that report being requested.

22.3. The Management Information Reports shall be submitted for all journeys undertaken in the previous month using the template form at Annex H to the Terms and Conditions of Contract. The Authority reserves the right to develop and amend the content of reports and reporting processes with the Contractor.

22.4. The above information shall be sent via email to the following addresses:

22.4.1. Commercial Manager – descommodities-comrcl-fuel@mod.uk

22.4.2. Bulk Fuel Accountant - deslcs-lc-gcst-fcmo1a@mod.uk

23. Change in Law

23.1. Change in law risk will be borne by the affected party. Should there be a change in the law that affect the profile of the services from that prevailing at Contract placement, the Authority and Contractor will consider the impact on the Contract. The Authority shall carry no liability to the Contractor for financial recompense, adjustment to prices or otherwise consequent on a change in law.

24. Public Relations

24.1. Unless expressly permitted in writing by the Authority, the Contractor shall not publish or permit to be published in any format, either alone or in conjunction with any other person, any information, articles, photographs or other illustrations relating to the business of the Authority, his servants, agents or representatives.

Annex A – MoD Delivery Locations and Estimated Annual Arisings for AVTUR (F-34/F-35)

UNIT	PRODUCT	ESTIMATED DELIVERY PROFILE (Litres)
RNAS Culdrose	AVTUR F-34	22 x 37,500 road tanker deliveries per month on a Mon to Fri, between 0800 – 1700. No deliveries during the Christmas period.
RNAS Yeovilton	AVTUR F-34	13 x 37,500 road tanker deliveries per month on a Mon to Fri, between 0830 – 1530. No deliveries during the Christmas period.
Manston Airfield	AVTUR F-35	6 - 10 x 28,000 road tanker delivery every year on a Mon to Thur, between 0800 – 1600. Fri 0800 - 1200. No deliveries during the Christmas period.
RAF Cranwell	AVTUR F-34	6 x 38,000 road tanker deliveries per month on a Mon to Fri, between 0800 – 1530. No deliveries during the Christmas period or on Public Holidays.
RAF Linton-on-Ouse	AVTUR F-34	6 x 38,000 road tanker deliveries per month on a Mon to Thurs, between 0800 – 1500, Fri 0800 - 1200. No deliveries during the Christmas period.
RAF Scampton	AVTUR F-34	3 x 38,000 road tanker deliveries per month on a Mon to Fri, between 0800 – 1600.
RAF Shawbury	AVTUR F-34	12 x 37,500 road tanker deliveries per month on a Mon to Thur, between 0800 – 1600. No deliveries during a 1-week period over Christmas.
RAF Valley	AVTUR F-34	34 x 37,500 road tanker deliveries per month on a Mon to Fri, between 0800 – 1400. No deliveries during the Christmas period or on Public Holidays.
RMB Chivenor	AVTUR F-34	2 x 37,500 road tanker deliveries per month on a Mon to Fri, between 0800 – 1200. No deliveries during the Christmas period.
RAF Boulmer	AVTUR F-34	3 x 20,000 – 30,000 road tanker deliveries per month on a Mon to Fri, between 0800 – 1200. No deliveries during the Christmas period.
MoD Boscombe Down	AVTUR F-34	1-4 road tanker deliveries per year on a Mon to Fri, between 0800 - 1600.
RAF Leuchars	AVTUR F-34 AVTUR F-35	Undefined Requirement at this stage, delivery frequency will be on an ad-hoc basis and will be taken in loads of 37,500.
DST Leconfield	AVTUR F-34	3 x 20,000 - 38,000 road tanker deliveries per month on a Mon to Thur, between 0730 - 1800. No deliveries during the Christmas period.

UNIT	PRODUCT	ESTIMATED DELIVERY PROFILE (Litres)
RAF Leeming	AVTUR F-34	7 x 38,000 road tanker deliveries per month on a Mon to Fri, between 0800 – 1700. No deliveries during the Christmas and Easter periods or on Public Holidays.
RAF Northolt	AVTUR F-34	5 - 7 x 37,500 road tanker deliveries per month on a Tues to Thur, between 0700 – 1800. No deliveries on Public Holidays.
RAF Credenhill	AVTUR F-34	3 x 15,000 – 20,000 road tanker deliveries per month on a Mon to Fri, between 1000 – 1600. No deliveries during the Christmas period.
Dishforth Airfield	AVTUR F-34	3 x 20,000 – 30,000 road tanker deliveries per month on a Mon to Fri, between 0800 – 1530. No deliveries on Public Holidays.
Wattisham Airfield	AVTUR F-34	9 x 37,500 road tanker deliveries per month on a Mon to Fri, between 0830 – 1600.
RAF Benson	AVTUR F-34	14 x 37,500 road tanker deliveries per month on a Mon to Thur, between 0800 – 1600, Fri 0800 - 1300. No deliveries on Public Holidays.
RAF Odiham	AVTUR F-34	27 x 37,500 road tanker deliveries per month on a Mon to Fri, between 0800 – 1700. No deliveries during the Christmas period.
MoD Stafford	AVTUR F-34	1 x 37,500 road tanker delivery per month on a Mon to Fri, between 0800 – 1700. No deliveries during the Christmas and Easter periods.
Middle Wallop Airfield	AVTUR F-34	12 x 37,500 road tanker deliveries per month on a Mon to Wed, between 0730 – 1600. No deliveries during the Christmas period.
Fleetlands Airfield	AVTUR F-34	2 x 37,000 road tanker deliveries per month on a Mon to Thur, between 0800-1530. No deliveries during the Christmas period.
RAF St Athan	AVTUR F-34	1 x 37,500 road tanker delivery per month on a Mon to Fri, between 0830 – 1500. No deliveries during the Christmas period.
Millbrook Airfield	AVTUR F-34	4 - 5 x 10,000 road tanker deliveries per year on a Mon to Fri, between 0800 – 1600. No deliveries during the Christmas period.
Rolls Royce	AVTUR F-35	3 x 37,500 road tanker delivery per month on a Mon to Fri, between 0730 – 2000. No deliveries during the Christmas period.

UNIT	PRODUCT	ESTIMATED DELIVERY PROFILE (Litres)
Rolls Royce (D)	AVTUR F-35 AVTUR F-34	1-4 road tanker deliveries per year on a Mon to Fri, between 0800 – 1600. No deliveries during the Christmas period.
Castlemartin Airfield	AVTUR F-34	10 x 37,500 road tanker delivery per year on a Mon to Fri, between 0800 – 1500. No deliveries during the Christmas period.
Weston-on-Green Airfield	AVTUR F-34	1 x 37,500 road tanker delivery per year on a Tues to Thur, between 0800 – 1500. No deliveries during the Christmas period.
RAF Coningsby	AVTUR F-35 AVTUR F-34	1 x 37,500 road tanker delivery per year on a Tues to Thurs, between 0800 – 1500. No deliveries during the Christmas period.
RAF Waddington	AVTUR F-35 AVTUR F-34	1 x 37,500 road tanker delivery per year on a Tues to Thurs, between 0800 – 1500. No deliveries during the Christmas period.
RAF Brize Norton	AVTUR F-35 AVTUR F-34	1 x 37,500 road tanker delivery per year on a Mon to Fri, between 0800 – 1500. No deliveries during the Christmas period.
RAF Marham	AVTUR F-35 AVTUR F-34	1 x 37,500 road tanker delivery per year on a Mon to Fri, between 0800 – 1500. No deliveries during the Christmas period.
RAF Lossiemouth	AVTUR F-34	1 x 37,500 road tanker delivery per year on a Mon to Fri, between 0800 – 1600. No deliveries during the Christmas period.
RAF Wittering	AVTUR F-34	1 x 37,500 road tanker delivery per year on a Mon to Fri, between 0800 – 1500. No deliveries during the Christmas period.

Annex B – Normal Collection and Associated Delivery Points for AVTUR (F-34 and F-35)

Customer (Delivery Location)	Normal Collection Point	Secondary Collection Point
RAF Cranwell Sleaford, Lincolnshire, NG34 8HB Tel:	MISTERTON PSD Greystar UK, Stockwith Road, Walkeringham Doncaster, S Yorkshire DN10 4JG Tel: Fax: Email: Loading times are 24 hours a day, 7 days a week. No collection on 25/26 Dec and 1 Jan	BACKFORD NORTH PSD Greystar UK, Backford PSD, Caughall Lane, Backford, Cheshire CH2 4BW Tel: Fax: Email: Loading times are Mon to Fri, between 0800 – 1430 . No collection on Public Holidays
RAF Linton-on-Ouse York North Yorkshire YO30 2AJ Tel:		
RAF Scampton Lincoln, LN1 2ST Tel:		
RAF Boulmer Alnwick Northumberland NE66 3FF Tel:	MISTERTON PSD Greystar UK Stockwith Road Walkeringham Doncaster S Yorkshire DN10 4JG Tel: Fax: Email: Loading times are 24 hours a day, 7 days a week. No collections on 25/26 Dec and 1 Jan.	BACKFORD NORTH PSD Greystar UK Backford PSD Caughall Lane Backford Cheshire CH2 4BW Tel: Fax: Email: Loading times are Mon to Fri, between 0800 – 1430 . No collections on Public Holidays.

Customer (Delivery Location)	Normal Collection Point	Secondary Collection Point
DST Leconfield Normandy Barracks, East Yorkshire HU17 7LX, Tel:	MISTERTON PSD Greystar UK Stockwith Road Walkeringham Doncaster S Yorkshire DN10 4JG Tel: Fax: Email: Loading times are 24 hours a day, 7 days a week. No collections on 25/26 Dec and 1 Jan.	BACKFORD NORTH PSD Greystar UK, Backford PSD, Caughall Lane, Backford, Cheshire CH2 4BW Tel: Fax: Email: Loading times are Mon to Fri, between 0800 – 1430 . No collections on Public Holidays.
RAF Leeming Gatenby, Northallerton, DL7 9NJ Tel:	MISTERTON PSD Greystar UK, Stockwith Road, Walkeringham Doncaster, S Yorkshire DN10 4JG Tel: Email: Loading times are 24 hours a day, 7 days a week. No collections on 25/26 Dec and 1 Jan.	BACKFORD NORTH PSD Greystar UK, Backford PSD, Caughall Lane, Backford, Cheshire CH2 4BW Tel: Fax: Email: Loading times are Mon to Fri, between 0800 – 1430 . No collections on Public Holidays.
Dishforth Airfield 9 Regt Army Air Corp, Dishforth Airfield, Thirsk, N Yorkshire YO7 3EZ Tel:	MISTERTON PSD Greystar UK, Stockwith Road, Walkeringham Doncaster, S Yorkshire DN10 4JG Tel: Email: Loading times are 24 hours a day, 7 days a week. No collections on 25/26 Dec and 1 Jan.	BACKFORD NORTH PSD Greystar UK, Backford PSD, Caughall Lane, Backford, Cheshire CH2 4BW Tel: Fax: Email: Loading times are Mon to Fri, between 0800 – 1430 . No collections on Public Holidays.

Customer (Delivery Location)	Normal Collection Point	Secondary Collection Point
RAF Valley Holyhead, Isle of Anglesey LL65 3NY Tel:	BACKFORD NORTH PSD Greystar UK, Backford PSD, Caughall Lane, Backford, Cheshire CH2 4BW Tel: Fax: Email: Loading times are Mon to Fri, between 0800 – 1430 . No collections on Public Holidays.	MISTERTON PSD Greystar UK, Stockwith Road, Walkeringham Doncaster, S Yorkshire DN10 4JG Tel: Fax: Email: Loading times are 24 hours a day, 7 days a week. No collections on 25/26 Dec and 1 Jan.
MoD Stafford TSW DSDA Beaconside, Stafford ST18 0AQ Tel:	BACKFORD NORTH PSD Greystar UK, Backford PSD, Caughall Lane, Backford, Cheshire CH2 4BW Tel: Fax: Email: Loading times are Mon to Fri, between 0800 – 1430 . No collections on Public Holidays.	PURTON PSD The Pry, Purton, Wiltshire SN5 4JS Tel: Fax: Email: Loading times are Mon to Fri, between 0800 – 1430 . No collections on Public Holidays.

Customer (Delivery Location)	Normal Collection Point	Secondary Collection Point
<p>RAF Shawbury Shrewsbury, Shropshire SY4 4DZ Tel:</p>	<p>BACKFORD NORTH PSD Greystar UK, Backford PSD, Caughall Lane, Backford, Cheshire CH2 4BW Tel: Fax: Email: Loading times are Mon to Fri, between 0800 – 1430. No collections on Public Holidays.</p>	<p>HALLEN PSD Ison Hill, Hallen, Bristol, BS10 7SG Tel: Email: Loading times are Mon to Fri, between 0800 – 0000. No collections on Public Holidays.</p>
<p>RNAS Culdrose HMS SEAHAWK, Helston, Cornwall TR12 7RH Tel:</p>	<p>HALLEN PSD Ison Hill, Hallen, Bristol, Avon BS10 7SG Tel: Email: Loading times are Mon to Fri, between 0800 – 0000. No collections on Public Holidays.</p>	<p>BACKFORD NORTH PSD Greystar UK, Backford PSD, Caughall Lane, Backford, Cheshire CH2 4BW Tel: Fax: Email: Loading times are Mon to Fri, between 0800 – 1430. No collections on Public Holidays.</p>
<p>RAF Credenhill HQ Hereford Garrison, Hereford HR4 7DD Tel:</p>	<p>HALLEN PSD Ison Hill, Hallen, Bristol,</p>	<p>BACKFORD NORTH PSD Greystar UK, Backford PSD, Caughall Lane,</p>

Customer (Delivery Location)	Normal Collection Point	Secondary Collection Point
Castlemartin Airfield Pembrokeshire SA71 5EB	Avon BS10 7SG Tel: Email: Loading times are Mon to Fri, between 0800 – 0000 . No collections on Public Holidays.	Backford, Cheshire CH2 4BW Tel: Fax: Email: Loading times are Mon to Fri, between 0800 – 1430 . No collections on Public Holidays.
RAF St Athan Barry, Vale of Glamorgan CF62 4WA Tel:	HALLEN PSD Ison Hill, Hallen, Bristol, Avon BS10 7SG Tel: Email: Loading times are Mon to Fri, between 0800 – 0000 . No collections on Public Holidays.	BACKFORD NORTH PSD Greystar UK, Backford PSD, Caughall Lane, Backford, Cheshire CH2 4BW Tel: Fax: Email: Loading times are Mon to Fri, between 0800 – 1430 . No collections on Public Holidays.
RAF Odiham Hook, Hampshire RG29 1QT Tel:	HALLEN PSD Ison Hill, Hallen, Bristol, Avon BS10 7SG Tel: Email: Loading times are Mon to Fri, between 0800 – 0000 . No collections on Public Holidays.	BACKFORD NORTH PSD Greystar UK, Backford PSD, Caughall Lane, Backford, Cheshire CH2 4BW Tel: Fax: Email: Loading times are Mon to Fri, between 0800 – 1430 . No collections on Public Holidays.

Customer (Delivery Location)	Normal Collection Point	Secondary Collection Point
RMB Chivenor A Flight 22 Sqn, RMB Chivenor, Barnstaple, Devon EX31 4AZ Tel:	HALLEN PSD Ison Hill, Hallen, Bristol, Avon BS10 7SG Tel: Email: Loading times are Mon to Fri, between 0800 – 0000 . No collections on Public Holidays.	PURTON PSD The Pry, Purton, Wiltshire SN5 4JS Tel: Fax: Email: Loading times are Mon to Fri, between 0800 – 1430 . No collections on Public Holidays.
RNAS Yeovilton Ilchester, Somerset BA22 8HT Tel:	HALLEN PSD Ison Hill, Hallen, Bristol, Avon BS10 7SG Tel: Email: Loading times are Mon to Fri, between 0800 – 0000 . No collections on Public Holidays.	PURTON PSD The Pry, Purton, Wiltshire SN5 4JS Tel: Fax: Email: Loading times are Mon to Fri, between 0800 – 1430 . No collections on Public Holidays.
RAF Brize Norton Carterton Oxfordshire OX18 3LX		
RAF Benson Wallingford, Oxfordshire. OX10 6AA Tel:	HALLEN PSD Ison Hill, Hallen, Bristol, Avon BS10 7SG Tel: Email: Loading times are Mon to Fri, between 0800 – 0000 . No collections on Public Holidays.	N/A

Customer (Delivery Location)	Normal Collection Point	Secondary Collection Point
Middle Wallop Airfield Army School Aviation Middle Wallop, Stockbridge SO20 8DY Tel:	HALLEN PSD Ison Hill, Hallen, Bristol, Avon BS10 7SG Tel: Email: Loading times are Mon to Fri, between 0800 – 0000 . No collections on Public Holidays.	N/A
Fleetlands Airfield Fareham Road, Gosport, Hampshire. PO13 0AA Tel:	HALLEN PSD Ison Hill, Hallen, Bristol, Avon BS10 7SG Tel: Email: Loading times are Mon to Fri, between 0800 – 0000 . No collections on Public Holidays.	N/A
Rolls Royce PLC Gate 5a Filton Bristol BS34 7QE	HALLEN PSD Ison Hill, Hallen, Bristol, Avon BS10 7SG Tel: Email: Loading times are Mon to Fri, between 0800 – 0000 . No collections on Public Holidays.	N/A
RAF Wittering Wittering Peterborough PE8 6HG	THETFORD PSD Mundford Road, Thetford, Norfolk IP24 1NB Email: Loading times are Mon to Fri, between 0600 – 2200 . No collections on Public Holidays.	SANDY PSD Potton Road, Sandy, Bedfordshire SG19 2EB Tel: Fax: Loading times are Mon to Fri, between 0700 – 1800 .

Customer (Delivery Location)	Normal Collection Point	Secondary Collection Point
RAF Marham King's Lynn PE33 9NR	THETFORD PSD Mundford Road, Thetford, Norfolk IP24 1NB Email: Loading times are Mon to Fri, between 0600 – 2200 . No collections on Public Holidays.	SANDY PSD Potton Road, Sandy, Bedfordshire SG19 2EB Tel: Fax: Loading times are Mon to Fri, between 0700 – 1800 .
Manston Airfield MoD FSCTE Manston Bramsgate Kent CT12 5BS	THETFORD PSD Mundford Road, Thetford, Norfolk IP24 1NB Email: Loading times are Mon to Fri, between 0600 – 2200 . No collections on Public Holidays.	SANDY PSD Potton Road, Sandy, Bedfordshire SG19 2EB Tel: Fax: Loading times are Mon to Fri, between 0700 – 1800 .
Wattisham Airfield Wattisham Airfield Ipswich Suffolk IP7 7RA	THETFORD PSD Mundford Road, Thetford, Norfolk IP24 1NB Email: Loading times are Mon to Fri, between 0600 – 2200 . No collections on Public Holidays.	SANDY PSD Potton Road, Sandy, Bedfordshire SG19 2EB Tel: Fax: Loading times are Mon to Fri, between 0700 – 1800 .

Customer (Delivery Location)	Normal Collection Point	Secondary Collection Point
RAF Northolt West End Road, Ruislip HA4 6NG Tel:	SANDY PSD Potton Road, Sandy, Bedfordshire SG19 2EB Tel: Fax: Loading times are Mon to Fri, between 0700 – 1800	THETFORD PSD Mundford Road, Thetford, Norfolk IP24 1NB Email: Loading times are Mon to Fri, between 0600 – 2200 . No collections on Public Holidays.
Weston-on-Green Airfield Oxford OX25 3TQ	SANDY PSD Potton Road, Sandy, Bedfordshire SG19 2EB Tel: Fax: Loading times are Mon to Fri, between 0700 – 1800 .	THETFORD PSD Mundford Road, Thetford, Norfolk IP24 1NB Email: Loading times are Mon to Fri, between 0600 – 2200 . No collections on Public Holidays.
RAF Coningsby Lincoln LN4 4SY	MISTERTON PSD Greystar UK, Stockwith Road, Walkeringham Doncaster, S Yorkshire DN10 4JG Tel: Fax: Email: Loading times are 24 hours a day, 7 days a week. No collections on 25/26 Dec and 1 Jan.	BACKFORD NORTH PSD Greystar UK, Backford PSD, Caughall Lane, Backford, Cheshire CH2 4BW Tel: Fax: Email: Loading times are Mon to Fri, between 0800 – 1430. No collections on Public Holidays.
RAF Waddington Waddington Lincoln LN5 9NB		

Customer (Delivery Location)	Normal Collection Point	Secondary Collection Point
RAF Lossiemouth Lossiemouth Elgin Moray IV31 6SD Tel	INVERNESS PSD	
Millbrook Airfield Millbrook Proving Ground Ltd Millbrook, Bedford MK45 2JQ	SANDY PSD Potton Road, Sandy, Bedfordshire SG19 2EB Tel: Fax: Loading times are Mon to Fri, between 0700 – 1800	
MoD Boscombe Down Boscombe Down Salisbury Wiltshire SP4 0JF	HALLEN PSD Ison Hill, Hallen, Bristol, Avon BS10 7SG Tel: Email: Loading times are Mon to Fri, between 0800 – 0000 . No collections on Public Holidays.	

Annex C – MoD Delivery Locations and Estimated Annual Arisings in ENGLAND and WALES for AVCAT F-44 and DIESO F-76

UNIT	PRODUCT	ESTIMATED DELIVERY PROFILE (Litres)
Culdrose	AVCAT F-44	1x 37,000 road tanker deliveries per month on a Mon to Fri, between 0830 – 1430. No deliveries during the Christmas period
Establishments within the Portsmouth / Southampton area (including RN vessels, RFA etc.)	AVCAT F-44	1 x 35,000 road tanker delivery per month on a Mon to Thur between 0800 – 1600
	DIESO F-76	1 x 35,000 road tanker delivery per month on a Mon to Thur between 0800 – 1600
Falmouth	AVCAT F-44	1x 35,000 road tanker delivery per month on a Mon to Thur (0730-1430); Fri (0730-1400)
	DIESO F-76	1x 35,000 road tanker delivery per month on a Mon to Thur (0730-1430) Fri (0730-1400) 1 x 35,000 road tanker De-fuel from Devon/Cornwall to OFD Thanckes per month. Mon to Thur (0730-1430) Fri (0730-1400)
Establishments within the Devon and Cornwall area (including RN vessels, RFA etc.)	AVCAT F-44	1 x 27,000 road tanker delivery per month on a Mon to Thur between 0800 – 1600
	DIESO F-76	2 - 4 x 30,000 road tanker deliveries per month Establishments / Ships / RFAs within the Devon / Cornwall area only. Mon to Thur between 0800 – 1600
Portland	AVCAT F-44	2 x 35,000 road tanker deliveries per year on a Mon to Thur between 0800 – 1600
	DIESO F-76	3 x 35,000 road tanker deliveries per year on a Mon to Thur between 0800 – 1600
Yeovilton	AVCAT F-44	8 x 36,000 road tanker deliveries per month on a Mon to Fri, between 0830 – 1430. No deliveries during the Christmas period.
RM Poole	DIESO F-76	1 x 36,000 road tanker deliveries per month on a Mon to Fri, between 0830 – 1430. No deliveries during the Christmas period.
Alstom Power Technology Centre	DIESO F-76	1 x 35,000 road tanker deliveries per month on a Mon to Fri, between 0830 – 1430. No deliveries during the Christmas period.
RAF Brize Norton	DIESO F-76	2 X 7,000 road tanker delivery per month on a Mon to Fri, between 0800 – 1800. 1 X 7,000 road tanker De-fuel from Brize-Norton into Air Portable Fuel Containers (APFCs): to OFDs in Gosport or Thanckes per month. Mon to Thur (0730-1430) Fri (0730-1400)

UNIT	PRODUCT	ESTIMATED DELIVERY PROFILE (Litres)
Cardiff Docks	DIESO F-76	1 x 36,000 road tanker deliveries per year on a Mon to Fri, between 0830 – 1430. No deliveries during the Christmas period.

Annex D – Normal Collection and Associated Delivery Points in ENGLAND and WALES for AVCAT F-44 and DIESO F-76

Customer (Delivery Location)	Normal Collection Point	Secondary Collection Point
<p>FALMOUTH Falmouth Docks Duchy Wharf Cornwall (Depending where the ships are berthed)</p>	<p>OFD THANCKES Penegelly Lane Torpoint Cornwall PL11 2JN Loading times are: Mon to Thur (0730-1430) Fri (0730-1400)</p>	<p>OFD GOSPORT (FOR PORTLAND AND YEOVILTON ONLY) Forton Road Gosport Hampshire PO12 4TH Loading times are: Mon to Thur (0800-1600) Fri (0800-1200)</p>
<p>Portland Port office Portland Port Castletown Portland Dorset DT5 1PP Tel:</p>		
<p>RNAS Culdrose HMS SEAHAWK, Helston, Cornwall TR12 7RH Tel: Delivery times are Mon-Fri, between 0800-1800. no deliveries during Christmas period, as long as stocks are greater than 75%.</p>		
<p>RNAS Yeovilton Ilchester, Somerset BA22 8HT Tel: Delivery times are Mon to Fri, between 0830 – 1430. No deliveries during the Christmas period.</p>		

Customer (Delivery Location)	Normal Collection Point	Secondary Collection Point
Alstom Power Technology Centre Whetstone Leicester LE8 6LH Tel :	OFD GOSPORT Forton Road Gosport Hampshire PO12 4TH Loading times are: Mon to Thur (0800-1600) Fri (0800-1200)	N/A
RAF Brize Norton Carterton Oxfordshire OX18 3LX Tel:	OFD GOSPORT Forton Road Gosport Hampshire PO12 4TH Loading times are: Mon to Thur (0800-1600) Fri (0800-1200)	OFD THANCKES Penegelly Lane Torpoint Cornwall PL11 2JN Loading times are: Mon to Thur (0730-1430) Fri (0730-1400)
RM POOLE The Hard SBS RM Poole Dorset BH15 4NQ Tel:	OFD THANCKES Penegelly Lane Torpoint Cornwall PL11 2JN Loading times are: Mon to Thur (0730-1430) Fri (0730-1400)	OFD GOSPORT Forton Road Gosport Hampshire PO12 4TH Loading times are: Mon to Thur (0800-1600) Fri (0800-1200)
Portsmouth / Southampton area Establishments / Ships / RFAs within the Portsmouth / Southampton area	OFD GOSPORT Forton Road Gosport Hampshire PO12 4TH Loading times are: Mon to Thur (0800-1600) Fri (0800-1200)	N/A

Customer (Delivery Location)	Normal Collection Point	Secondary Collection Point
Devon / Cornwall Establishments / Ships / RFAs within the Devon Cornwall area only	OFD GOSPORT Forton Road Gosport Hampshire PO12 4TH Loading times are: Mon to Thur (0800-1600) Fri (0800-1200)	N/A
Cardiff Docks Queen Alexandra Docks Cardiff CF10 4LT	OFD THANCKES Penegelly Lane Torpoint Cornwall PL11 2JN Loading times are: Mon to Thur (0730-1430) Fri (0730-1400)	N/A

Annex E – MoD Delivery Locations and Estimated Annual Arisings in SCOTLAND for AVCAT F-44 and DIESO F-76

UNIT	PRODUCT	ESTIMATED DELIVERY PROFILE (Litres)
Scotstoun	DIESO F-76	1 X 35,000 road tanker delivery per month on a Mon to Fri, between 0800 – 1800.
	AVCAT F-44	1 X 35,000 road tanker delivery per month on a Mon to Fri, between 0800 – 1800.
Glasgow	DIESO F-76	1 X 35,000 road tanker delivery per month on a Mon to Fri, between 0800 – 1800
	AVCAT F-44	1 X 35,000 road tanker delivery per month on a Mon to Fri, between 0800 – 1800
Rosyth	DIESO F-76	2 X 35,000 road tanker delivery per month on a Mon to Fri, between 0800 – 1800. 1 x 35,000 road tanker De-fuel from Rosyth to OFD Garelochhead per month. Mon to Thur (0845-1500)Fri (0845-1115)
	AVCAT F-44	1 X 35,000 road tanker delivery per month on a Mon to Fri, between 0800 – 1800.
Cammell Laird Shipyard	DIESO F-76	1 X 35,000 road tanker delivery per year on a Mon to Fri, between 0800 – 1800. 1 x 35,000 road tanker De-fuel from Cammell Laird Shipyard to OFD Loch Striven per year. loading times are: Mon to Thur (0845-1500)Fri (0845-1115)
	AVCAT F-44	1 X 35,000 road tanker delivery per year on a Mon to Fri, between 0800 – 1800.
DM Crombie	DIESO F-76	1 X 35,000 road tanker delivery per year on a Mon to Fri, between 0800 – 1800.
	AVCAT F-44	1 X 35,000 road tanker delivery per year on a Mon to Fri, between 0800 – 1800.
DM Glen Douglas	DIESO F-76	1 X 35,000 road tanker delivery per year on a Mon to Fri, between 0800 – 1800.
	AVCAT F-44	1 X 35,000 road tanker delivery per year on a Mon to Fri, between 0800 – 1800.

Annex F – Normal Collection and Associated Delivery Points in SCOTLAND for AVCAT F-44 and DIESO F-76

Customer (Delivery Location)	Normal Collection Point	Secondary Collection Point
<p>New ships in build in Scotstoun South Street Scotstoun Glasgow G14 0XN Tel:</p>	<p>OFD GARELOCHHEAD (DIESO F-76 ONLY) Clyde Submarine Base HMNB Clyde Faslane Helensburgh G84 8HL Loading times are: Mon to Thur (0845-1500) Fri (0845-1115)</p>	<p>NATO PETROLEUM DEPOT (NPD) LOCH STRIVEN (DIESO F-76 & AVCAT F-44) Toward-by-Dunoon Argyll PA23 7UL Loading times are: Mon to Thur (0800-1630) Fri (0800-1300)</p>
<p>Glasgow At various commercial berths between Greenock and Central Glasgow.</p>	<p>OFD GARELOCHHEAD (DIESO F-76 ONLY) Clyde Submarine Base HMNB Clyde Faslane Helensburgh G84 8HL Loading times are: Mon to Thur (0845-1500) Fri (0845-1115)</p>	<p>NATO PETROLEUM DEPOT (NPD) LOCH STRIVEN (DIESO F-76 & AVCAT F-44) Toward-by-Dunoon Argyll PA23 7UL Loading times are: Mon to Thur (0800-1630) Fri (0800-1300)</p>
<p>Rosyth Rosyth Royal Dockyard Rosyth Dunfermline Fife KY11 2YD</p>	<p>OFD GARELOCHHEAD (DIESO F-76 ONLY) Clyde Submarine Base HMNB Clyde Faslane Helensburgh G84 8HL Loading times are: Mon to Thur (0845-1500) Fri (0845-1115)</p>	<p>NATO PETROLEUM DEPOT (NPD) LOCH STRIVEN (DIESO F-76 & AVCAT F-44) Toward-by-Dunoon Argyll PA23 7UL Loading times are: Mon to Thur (0800-1630) Fri (0800-1300)</p>

Customer (Delivery Location)	Normal Collection Point	Secondary Collection Point
RFA Fort Austen (or other ship) DM Crombie nr Dunfermline Fife KY12 8LA	OFD GARELOCHHEAD (DIESO F-76 ONLY) Clyde Submarine Base HMNB Clyde Faslane Helensburgh G84 8HL Loading times are: Mon to Thur (0845-1500) Fri (0845-1115)	NATO PETROLEUM DEPOT (NPD) LOCH STRIVEN (DIESO F-76 & AVCAT F-44) Toward-by-Dunoon Argyll PA23 7UL Loading times are: Mon to Thur (0800-1630) Fri (0800-1300)
RFA Fort Rosalie (or other ship) Glen Mallan Jetty DM Glen Douglas PO Box 1 Arrochar Dunbartonshire G83 7BA	OFD GARELOCHHEAD (DIESO F-76 ONLY) Clyde Submarine Base HMNB Clyde Faslane Helensburgh G84 8HL Loading times are: Mon to Thur (0845-1500) Fri (0845-1115)	NATO PETROLEUM DEPOT (NPD) LOCH STRIVEN (DIESO F-76 & AVCAT F-44) Toward-by-Dunoon Argyll PA23 7UL Loading times are: Mon to Thur (0800-1630) Fri (0800-1300)
RFA Fort Rosalie (or other RFA) Cammell Laird Shipyard Birkenhead CH41 9BP	NATO PETROLEUM DEPOT (NPD) LOCH STRIVEN (DIESO F-76 & AVCAT F-44) Toward-by-Dunoon Argyll PA23 7UL Loading times are: Mon to Thur (0800-1630) Fri (0800-1300)	N/A

Annex G – List of Authorised Demanders

FCMO
Elm2C
Mailpoint #4233
MoD ABBEY WOOD
Bristol
BS34 8JH

OFD Thanckes
Penegelly Lane
Torpoint
Cornwall
PL11 2JN

OFD Gosport
Forton Road
Gosport
Hampshire
PO12 4TH

OFD Garelochhead
Clyde Submarine Base
HMNB Clyde
Faslane
Helensburgh
G84 8HL

NPD Loch Striven
Toward-by-Dunoon
Argyll
PA23 7UL

Annex H – Management Information Template

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Annex I-1 – Pricing Matrix: Supply of AVTUR (F-34 and F-35) to UK Establishments Excluding Northern Ireland

SERIAL	FUEL TYPE	NORMAL COLLECTION POINT (99%)	SECONDARY COLLECTION POINT (1%)	DELIVERY POINT	ESTIMATED TOTAL JOURNEYS PER ANNUM	FIRM BASE PRICE PER DELIVERY (01/02/15 to 30/11/15)	ADDITIONAL FIRM PRICE PER LOADED MILE (03/03/15 TO 30/11/15)
1.0	AVTUR F-34	Hallen PSD	Backford North PSD	Culdrose	264		
1.1	AVTUR F-34	Hallen PSD	Purton PSD	Yeovilton	156		
1.2	AVTUR F-35	Thetford PSD	Sandy PSD	Manston	10		
1.3	AVTUR F-34	Misterton PSD	Backford North PSD	Cranwell	72		
1.4	AVTUR F-34	Misterton PSD	Backford North PSD	Linton-on-Ouse	72		
1.5	AVTUR F-34	Misterton PSD	Backford North PSD	Scampton	36		
1.6	AVTUR F-34	Backford North PSD	Hallen PSD	Shawbury	144		
1.7	AVTUR F-34	Backford North PSD	Misterton PSD	Valley	408		
1.8	AVTUR F-34	Hallen PSD	Purton PSD	Chivenor	24		
1.9	AVTUR F-34	Misterton PSD	Backford North PSD	Boulmer	36		
2.0	AVTUR F-34	Hallen PSD	Sandy PSD	Boscombe Down	4		
2.1	NOT USED						
2.2	AVTUR F-34	Misterton PSD	Backford North PSD	Leconfield	36		
2.3	AVTUR F-34	Misterton PSD	Backford North PSD	Leeming	84		

2.4	AVTUR F-34	Sandy PSD	Thetford PSD	Northolt	72		
2.5	AVTUR F-34	Hallen PSD	Backford North PSD	Credenhill	36		
2.6	AVTUR F-34	Misterton PSD	Backford North PSD	Dishforth	36		
2.7	AVTUR F-34	Thetford PSD	Sandy PSD	Wattisham	108		
2.8	AVTUR F-34	Hallen PSD	-	Benson	168		
2.9	AVTUR F-34	Hallen PSD	Backford North PSD	Odiham	324		
3.0	AVTUR F-34	Backford North PSD	Purton PSD	Stafford	12		
3.1	AVTUR F-34	Hallen PSD	-	Middle Wallop	144		
3.2	AVTUR F-34	Hallen PSD	-	Fleetlands	24		
3.3	AVTUR F-34	Hallen PSD	Backford North PSD	St Athan	12		
3.4	AVTUR F-34	Sandy PSD	-	Millbrook	5		
3.5	AVTUR F-35	Hallen PSD	-	Rolls Royce	36		
3.6	AVTUR F-34/F-35	Hallen PSD	-	Rolls Royce (D)	4		
3.7	AVTUR F-34	Hallen PSD	Backford North PSD	Castlemartin	10		
3.8	AVTUR F-34	Sandy PSD	Thetford PSD	Weston-on-Green	1+		
3.9	AVTUR F-34/F-35	Misterton PSD	Backford North PSD	Coningsby	1+		
4.0	AVTUR F-34/F-35	Misterton PSD	Backford North PSD	Waddington	1+		
4.1	AVTUR F-34/F-35	Hallen PSD	Purton PSD	Brize Norton	1+		
4.2	AVTUR F-34/F-35	Thetford PSD	Sandy PSD	Marham	1+		

4.3	AVTUR F-34	Backford North PSD	Inverness PSD (TBC)	Lossiemouth	1+		
4.4	AVTUR F-34	Thetford PSD	Sandy PSD	Wittering	1+		

Annex I-2 – Pricing Matrix: Supply of AVCAT F-44 and DIESO F-76 to Establishments in ENGLAND and WALES

SERIAL	FUEL TYPE	NORMAL COLLECTION POINT (99%)	SECONDARY COLLECTION POINT (1%)	DELIVERY POINT	ESTIMATED TOTAL JOURNEYS PER ANNUM	FIRM BASE PRICE PER JOURNEY (01/02/14 to 30/11/15)	ADDITIONAL FIRM PRICE PER LOADED MILE IN PENCE (03/03/15 TO 30/11/15)
4.5	AVCAT F-44	OFD Thankes	-	Culdrose	12		
4.6	AVCAT F-44 / DIESO F-76	OFD Gosport	-	Portsmouth / Southampton	24		
4.7	AVCAT F-44 / DIESO F-76	OFD Thankes	-	Falmouth	24 + 12 DE-FUEL		
4.8	AVCAT F-44 / DIESO F-76	OFD Gosport	-	Devon / Cornwall	60		
4.9	AVCAT F-44 / DIESO F-76	OFD Thankes	OFD Gosport	Portland	5		
5.0	AVCAT F-44	OFD Thankes	OFD Gosport	Yeovilton	84		
5.1	DIESO F-76	OFD Thankes	OFD Gosport	RM Poole	12		
5.2	DIESO F-76	OFD Gosport	-	Alstom Power Technology Centre	12		
5.3	DIESO F-76	OFD Gosport	OFD Thankes	RAF Brize Norton	24 + 12 DE-FUEL		
5.4	DIESO F-76	OFD Thankes	-	Cardiff Docks	1+		

Annex I-3 – Pricing Matrix: Supply of AVCAT F-44 and DIESO F-76 to Establishments in SCOTLAND

SERIAL	FUEL TYPE	NORMAL COLLECTION POINT (99%)	SECONDARY COLLECTION POINT (1%)	DELIVERY POINT	ESTIMATED TOTAL JOURNEYS PER ANNUM	FIRM BASE PRICE PER JOURNEY (01/02/14 to 30/11/15)	ADDITIONAL FIRM PRICE PER LOADED MILE IN PENCE (03/03/15 TO 30/11/15)
5.5	AVCAT F-44 / DIESO F-76	OFD Garelochhead (DIESO F-76 ONLY)	NATO Petroleum Depot (NPD) Loch Striven (DIESO F-76 & AVCAT F- 44)	Scotstoun	24		
5.6	AVCAT F-44 / DIESO F-76	OFD Garelochhead (DIESO F-76 ONLY)	NATO Petroleum Depot (NPD) Loch Striven (DIESO F-76 & AVCAT F- 44)	Glasgow	24		
5.7	AVCAT F-44 / DIESO F-76	OFD Garelochhead (DIESO F-76 ONLY)	NATO Petroleum Depot (NPD) Loch Striven (DIESO F-76 & AVCAT F- 44)	Rosyth	36 + 12 DE-FUEL		

SERIAL	FUEL TYPE	NORMAL COLLECTION POINT (99%)	SECONDARY COLLECTION POINT (1%)	DELIVERY POINT	ESTIMATED TOTAL JOURNEYS PER ANNUM	FIRM BASE PRICE PER JOURNEY (01/02/14 to 30/11/15)	ADDITIONAL FIRM PRICE PER LOADED MILE IN PENCE (03/03/15 TO 30/11/15)
5.8	AVCAT F-44 / DIESO F-76	NATO Petroleum Depot (NPD) Loch Striven (DIESO F-76 & AVCAT F- 44)	-	Cammell Laird Shipyards	2+ DE-FUEL		
5.9	AVCAT F-44 / DIESO F-76	OFD Garelochhead (DIESO F-76 ONLY)	NATO Petroleum Depot (NPD) Loch Striven (DIESO F-76 & AVCAT F- 44)	DM Crombie	24		
6.0	AVCAT F-44 / DIESO F-76	OFD Garelochhead (DIESO F-76 ONLY)	NATO Petroleum Depot (NPD) Loch Striven (DIESO F-76 & AVCAT F- 44)	DM Glen Douglas	24		

Annex J – Miscellaneous Charges

Demurrage and Reverse Demurrage (See Clause 12.2 and 12.3 of the Terms and Conditions)

Half Hourly Rate chargeable PER LOAD if loading time exceeds 3 hours or unloading time exceeds 2 hours. Charges in half hour units, rounded down. [Commercially Sensitive]

Half Hourly Rate refundable PER LOAD if vehicle arrives in excess of 1 hour late for collection or delivery without a satisfactory explanation or supporting evidence. Charges in half hour units, rounded down. [Commercially Sensitive]

Cancellation / Postponement (See Clause 12.4 of the Terms and Conditions)

Charges may be payable at the following percentage of the cancelled/postponed task in respect of each load if cancelled within 24 hours of the time/date of collection indicated in the tasking document 75%

Wasted Journey (See Clause 12.5 of the Terms and Conditions)

Charges may be payable at the following percentage of the cost of the task in respect of each load if cancelled within 4 hours of the time/date of collection indicated in the tasking document. 100%

Weekend / Public Holiday Premium (See Clause 12.6 of the Terms and Conditions)

Premium % applied to loads collected on a working day but delivered at a weekend / public holiday. 10%

Premium % applied to loads collected at a weekend / public holiday but delivered on a working day. 10%

Premium % applied to loads both collected and delivered at weekend / public holiday. 25%

Product Left On Board (LOB) (See Clause 12.7 of the Terms and Conditions)

a. Weekdays. Charges may be payable at the following percentage of the cost of the task per journey. This is in order for the road tanker wagon to discharge the product back at the OFD/PSD. 25%

b. Overnight/Weekends. In the event that the product has to remain onboard overnight or for the duration of the weekend an additional charge shall be levied for the hire of the road tanker at the following hourly rate. [Commercially Sensitive]

Annex K – DEFFORM 30

Annex L – DEFFORM 522A

Ministry of Defence

**RELEVANT FORM DETAILS FOR DEFCON 522 PAYMENT
CONDITION**

**This form must be completed and attached to each contract containing
DEFCON 522.**

Contract Number: DFFS/5068

Line Item plus further description if necessary	Relevant Form	Representative of the Authority¹
1 - 5	AG173 Form – Clause 14.1 of the Contract Terms and Conditions refers – This form is to be used as an interim measure to claim payment until the Contractor becomes enabled for payment via P2P	Deslcs-lc-GCST-FCMO1a@mod.uk or their authorised representative.

Annex M – DEFFORM 539A

CONTRACTOR'S COMMERCIALY SENSITIVE INFORMATION FORM

Contract Ref No: DFFS/5068
Description of Tenderer's Commercially Sensitive Information: All cost and operational information
Cross Reference(s) to location of sensitive information in Tender: Costs Annexes I-1, I-2, I-3, J
Explanation of Sensitivity: Wincanton costs are private and confidential and should not be disclosed to a competitor.
Details of potential harm resulting from disclosure: Adverse effect on Wincanton competitiveness
Period of Confidence (if applicable): Ongoing
Contact Details for Transparency / Freedom of Information matters: Name: David J Robinson Position: General Manager Address: Unit 5, Holloway Drive, Wardley Industrial Estate, Worsley, Manchester M28 2LA Telephone Number: 07800 585035 email Address: david.j.robinson@wincanton.co.uk

Annex N – Contract Key Performance Indicators (KPIs)

KPI 1: Fuel is delivered to the correct quality standard				
Performance Indicator	Reporting Frequency	Measured and Reported By	Performance Target	Description of Required Performance Standard
Deliveries of fuel should be free from contamination and should not contain any off-specification fuel.	MONTHLY	MoD	100%	100% of all deliveries made during the reporting month are accepted by the consignee. The consignee will NOT accept any contaminated or off-specification fuel.

KPI 2: Fuel is delivered within agreed delivery timescales				
Performance Indicator	Reporting Frequency	Measured and Reported By	Performance Target	Description of Required Performance Standard
Deliveries of fuel are made within contractually agreed lead-times.	MONTHLY	MoD	95%	At least 95% of all deliveries made during the reporting month are receipted within contractually agreed lead-times.

KPI 3: Fuel is delivered within agreed density tolerances				
Performance Indicator	Reporting Frequency	Measured and Reported By	Performance Target	Description of Required Performance Standard
Deliveries of fuel are made within contractually agreed density tolerances.	MONTHLY	MoD	98%	At least 98% of all deliveries made during the reporting month conform to the contractually agreed density tolerances of less than +/- 3 kg/m ³ from that detailed on the CoC.