

SCS1546.25

Further Competition for Oxford Health NHS
Foundation Trust

Masters Dementia Module -meeting
tier three Dementia Core Skills
Education & Training Framework

Under Dynamic Purchasing System C1546



Commercial Environment

Salisbury NHS FT's Commercial Services team are responsible for a number of the Trust's outward facing businesses, and provide procurement and commercial expertise to both the Trust and a number of collaborative organisations across the NHS. One of the original Carter Programme trusts, SFT are also national demonstrator site for Scan4Safety / GS1 implementation, and have experience in commercialising areas of the Trust's services to a wider market, as well as bringing innovations to market for the benefit of the NHS.

Salisbury NHS Foundation Trust are therefore a Contracting Authority within the meaning of the Public Contract Regulations 2015, and are able to make this DPS available to other public organisations listed in the relevant section of this document. Salisbury Commercial Services is a trading name of Salisbury NHS Foundation Trust for the delivery of this DPS and associated services.

This Requirement

Under Salisbury's existing Dynamic Purchasing System for Training Provision, Salisbury are acting for Oxford Health NHS Foundation Trust in conducting a further competition for the requirements listed below :

Note : Providers do not have to be able to provide every course listed. You will be able to enter pricing for those courses for which you hold RoATP accreditation on the Bravo tendering event.

Further Competition Requirement Details	
Course Title	Masters Dementia Module -meeting tier three Dementia Core Skills Education& Training Framework
Accrediting Body	To be the provider university
Required Start Date	May 18
Required Location(s) (Towns not site names)	Oxford possibly one other location in Thames Valley
Number of Students	Three courses of 25 students
Funding Band	Up to £17,000 per course of 25 students

Requirement Description
<p>Introduction</p> <p>Oxford Health NHS Trust wishes to commission three runs of a training course that will help staff meet the needs of people living with dementia and their carers. This course is funded by Health Education England (HEE) and hosted by Oxford Health. The course will be open to applications from relevant professionals working in the NHS in Thames Valley. The course will align with national strategy and good practice by meeting the tier three learning outcomes of the Dementia Core Skills Education and Training Framework commissioned by the Department of Health (2015).</p> <p>Background</p> <p>It is estimated that 850,000 people are living with dementia in the UK (Alzheimer's Society 2014). These individuals will usually be older and 7/10 have other chronic health needs. Staff from across NHS services will come into contact with people living with dementia and it is imperative that these staff have a good understanding their needs. The Prime Ministers Challenge on Dementia 2020 (DH</p>

2015) identified workforce development as crucial to the goal of making the UK the best place in the world to be a person living with dementia. In order to facilitate this the Department of Health commissioned Skills for Health, Health Education England and Skills for Care to develop a framework for the core skills needed for staff with different roles. The Trusts in the Thames Valley under the guidance of Health Education Thames Valley have made good progress in ensuring that tier one Dementia Awareness (for all staff) and tier two (for staff working regularly with people living with dementia) has been delivered. We now need to help key staff develop the specialist knowledge, skills and attitudes to enable them to deliver and lead high quality services. This project seeks to address this by commissioning a short course at Masters level. The objective is that this course will inspire individuals through action learning, knowledge and skill development to go onto develop their careers in this field.

Scope

Providers are invited to tender to deliver a module at masters level aligned to the Dementia Core Skills Education and Training Framework tier three (DH 2015). The contract will be for three runs of a module for up to 25 participants each between April 2018-April 2019. Participants will be healthcare professionals from a variety of professional backgrounds who work with individuals living with dementia. A service improvement project should be a key element of the course content. The course should be appropriate for students working at masters level and degree level.

The course should be designed for delivery over one or two days over six/eight weeks with two half day days follow up (3-4 months and 9-10 months) to support the service improvement project. Dates to be agreed with Oxford Health. There will be a conference day following each cohort; this will be organised by Oxford Health and Health Education Thames Valley. Attendance at the conference by the provider is welcomed but not mandatory.

Recruitment will be undertaken by Oxford Health and other Thames Valley Trusts with guidance from the provider. Facilities will be provided by Oxford Health. The provider will work on a day to day basis with Learning & Development Department, Oxford Health who will coordinate with other Trusts and Health Education England.

Costings should take into account the provision of a quality service in line with educational and professional good practice. Costings should include the development of content; delivery of content, resources needed by participants. Providers will be required to evaluate each run of the course and provide an evaluation report to the Learning & Development Department at Oxford Health for circulation to relevant participating organisations. Separate costings should be identified to cover university accreditation fees for those students wishing to undertake an assignment at degree or masters level.

Requirements

Course Content -Weighting 35%

Essential

The provider

- should demonstrate how they will enable students to develop their understanding of key themes and current research in dementia.
- should demonstrate how the course content aligns to tier three Dementia Core Skills Education and Training Framework (DH 2015)
- should have evidence of successfully delivering dementia education at masters level.
- should have evidence of service user participation in course design and /or delivery.
- should ensure that content is relevant to participants from a variety of healthcare professions and Trusts.

- should provide resources for teaching and learning.

Preferred

- Experience of supporting students with service improvement projects.

Course Delivery-Weighting 35%

Essential

The provider should

- Be available to deliver three cohorts over one year 2018-19.
- Be able to manage 25 students per course.
- Be able to deliver University accreditation at degree and masters level.
- Provide tutors with relevant clinical & educational background.
- Provide tutors able to support students undertaking study at levels 7/8 for the first time.
- Have contingency plans in the event of facilitator illness or similar.
- Evaluate each run of the course and provide an evaluation report to the Learning & Development Department at Oxford Health for circulation to relevant participating organisations.
- Be willing to participate in any external evaluation required by HEE.

Preferred

- Be available to start May /June 2018.
- Provide two tutors per course.

Other Requirements- Weighting 30%

The provider should demonstrate

- Good value for money, including costs of not more than £17000 per course
- Ability to work in partnership with a variety of NHS stakeholders

Please note the following conditions apply to this Competition :

1. Contracting Authority – The Contracting Authority will be Brighton & Sussex University NHS Foundation Trust, depending on the employing Trust for the Learner.
2. Responses and Questions – All responses, bids and questions must ONLY be submitted via the Bravo Procurement Portal operated by Salisbury NHSFT.
3. Terms & Conditions – The successful bidder(s) will be awarded contracts under standard NHS Terms & Conditions (copy available on Bravo). Bidders' own terms or conditions will not be accepted by the Contracting Authority.
4. Award of Business – All offers on this Procurement are made in good faith and reasonable expectation, however the Contracting Authority retains the right to change indicated student numbers. The Contracting Authority retains the right to make a reduced, or no, award following the outcome of the Competition.
5. Payment for Apprenticeship Training is from the Apprenticeship Digital Account to the Provider. Salisbury NHSFT shall not be liable for any financial sums or values under any circumstances, and the Contracting Authority shall only be liable for additional student fees if agreed and included in the Commercial Schedule of the final contract.

6. Eligibility – Only Suppliers registered and approved on Salisbury NHSFT’s Dynamic Purchasing System (OJEU Reference 2017/S 045-083446) shall be eligible to compete in this Competition. Suppliers may apply to join that DPS during this competition, but no time extensions shall be granted to do so.
7. Supplier Fee – There is no fee to join, or participate in further Competitions under the DPS. By submitting a bid, suppliers agree to pay Salisbury NHSFT the sum of 1% (one percent) of the value of all business they are awarded following a Competition, excluding VAT. Please note this fee CANNOT be included in training course costs, and CANNOT be deducted from the training value paid from the student Digital Account. The full value of training given in the supplier’s bid MUST be the value they deliver to the student. Supplier fees will be invoiced quarterly by Salisbury NHSFT following information provided by the Contracting Authority.
8. All bid responses and required information must be provided by the Close Date indicated on the Bravo portal.

Timetable

The current timetable is as follows :

Further Competition available on Bravo	Monday 05 February 2018
Further Competition – last date for questions	Monday 26 th February 2018
Further Competition closes for responses	Monday 5th March 2018 at 12:00
Awards of business	To be confirmed

DPS Scope

The Contracting Authority expressly reserved the right (i) not to award any contract as a result of the procurement process commenced by publication of this notice; and (ii) to make whatever changes it saw fit to the content and structure of the tendering competition; and in no circumstances will the Contracting Authority be liable for any costs incurred by the candidates.

The awarding of a place on the Dynamic Purchasing System does not mean that there is any guarantee of subsequent contracts being awarded. Any expenditure, work or effort undertaken prior to contract award is accordingly a matter solely for the commercial judgement of potential suppliers. Any orders placed under this DPS will form a separate contract under the scope of this Framework between the supplier and the specific requesting other contracting body. The Contracting Authority and other contracting bodies utilising the DPS shall only use electronic portals during the life of the agreement.

Any values that have been provided are only an estimate. We cannot guarantee to suppliers any business through this framework agreement.

The DPS has been established by Salisbury NHS Foundation Trust, for use by the following bodies (and any future successors to these organisations) and up to 10 other public bodies:

All **NHS Bodies** in the United Kingdom including Acute Trusts, Ambulance Trusts, Care Trusts, NHS Hospital Trusts, Foundation Trusts, Strategic Health Authorities, Mental Health Trusts, Special Health Authorities, Community Health Councils, Local Health Boards, Clinical Commissioning Groups (CCG), NHS Trusts including as listed and maintained on the following URLs:

<http://www.dh.gov.uk/health/category/arms-length-bodies>

<http://www.nhs.uk/servicedirectories/Pages/PrimaryCareTrustListing.aspx>

<http://www.general-practitioners-uk.co.uk>

<http://www.nhs.uk/servicedirectories/pages/nhstrustlisting.aspx>

All **Health Service Executive** listed hospitals in the Republic of Ireland as detailed on <http://www.hse.ie/eng/services/list/3/acutehospitals/hospitals/>

Any **public body** who meet the criteria for lending described by the Public Works Loan Board at <http://www.dmo.gov.uk/documentview.aspx?docname=pwlbircular158.pdf&page=>

Any **education body** wholly funded by central government or local authority, including Academies

Any **charity** registered with the Charity Commission who's funding arrangements require them to follow Public Contract Regulations

Any **United Kingdom central government body** directly funded by HM Treasury, or arms length bodies or agencies funded by sponsoring Departments of central government

Awards of further business can only be made following a mini-competition managed through the DPS. Terms and Conditions of that contract will be agreed locally with an awarding authority operating within the DPS via mini competition.

This DPS is valid for four years, ending 12:00 on 01 March 2021. Employers may enter into contracts which extend beyond the lifetime of the DPS.

Terms & Conditions

All business placed is subject to NHS Terms & Conditions which are published on each Further Competition. By bidder, suppliers agree to these Terms & Conditions. Only additional documents (e.g. learner agreements, etc) submitted at the time of bid submission will be considered for later signing.

Access Charges

There is no charge for Providers to register for inclusion on the DPS, to access information, or to bid for business via the DPS.

Each Provider, on a successful award of a contract, will be invoiced a DPS delivery charge by Salisbury Commercial Services. This will be based on a percentage of contract value, and will be clearly advertised with each opportunity.

For Suppliers – How to Participate

For existing DPS Members :

You will have received an invitation link via the Bravo portal – click on that link to open the event.

For non DPS Members :

You can apply to join the DPS simultaneously to submitting a bid for the Further Competition, however you cannot compete in this Competition unless you submit a completed PQQ (PQQ_28436) to join the DPS. Any bids received where the bidder has not completed the PQQ will be cancelled.

You will need to have submitted BOTH the PQQ response AND the Further Competition (ITT) response by the close date of the ITT.

Suppliers can request to join (or withdraw from) a DPS at any time during the advertised lifetime of the DPS.

All DPS activity is carried out electronically, including further competition and messaging.

Salisbury NHSFT uses the Bravo NHS Portal for all procurement requirements, including DPS.

Suppliers wishing to join this DPS should register on the Portal https://nhs.bravosolution.co.uk/nhs_collaborative/web/login.html and locate relevant project reference. Suppliers will then be asked to complete the online PQQ and submit. Salisbury NHSFT will then evaluate the PQQ and advise within 10 working days after an initial period of 30 days (or advise the supplier where this will be extended).

Suppliers successfully placed on the DPS will then be advised of further competitions via the Bravo portal.

It is therefore **essential** that suppliers maintain their contact details within their Bravo profile at all times, as Salisbury Commercial Services will not be responsible for suppliers not receiving competition calls due to incorrect or outdated profile information.

Further Information

For further information, email Simon Dennis at simon.dennis@nhs.net or visit the Bravo procurement portal (https://nhs.bravosolution.co.uk/nhs_collaborative/web/login.html)