

NHS Arden and Greater East Midlands Commissioning Support Unit (AG CSU), on behalf of the Commissioners, West Leicestershire Clinical Commissioning Group (CCG), East Leicestershire and Rutland CCG and Leicester City CCG, would like to invite suitably qualified providers to bid for services advertised as part of the local integrated primary and community urgent care services.

The services will start on 01 April 2017, and will contribute to the delivery of 24/7 access to urgent care across Leicester, Leicestershire and Rutland (LLR). The tender is split in to 3 lots;

Lot	Services Included	Commissioner
Lot 1	Integrated Primary and Community Urgent Care Service in West Leicestershire	West Leicestershire CCG
Lot 2	Integrated Primary and Community Urgent Care Service in Leicester City	Leicester City CCG
Lot 3	Integrated Primary and Community Home Visiting Service LLR	West Leicestershire CCG, Leicester City CCG, East Leicestershire and Rutland CCG

There is no limit on the number of lots bidders may bid for.

The services will need to be mobilised for and commence on 01st April 2017. These services have been redesigned as part of the Leicester, Leicestershire and Rutland (LLR) Vanguard work. It is the CCGs intention to develop an Alliance agreement across the successful providers of each of the awarded contracts for this process during the first year of the contract performance. The Alliance agreement will operate alongside the individual contracts for each lot, and be based on collaboration to achieve a set of system outcomes including:

- Reduced emergency admissions
- Reduced use of Emergency Department
- Reduced patient hand offs
- Improved patient experience

The Alliance agreement will be developed in negotiation and discussion with the successful providers. Commitment to enter into and contribute to the success of this agreement will be one of the award criteria for this procurement.

Please ensure you download and read all the documentation published with the tender and regularly check the messages facility and documentation area in case of publish of further information.

The Invitation to Tender (ITT) documentation was made available on 05th October 2016 and should be completed and all bids submitted by the closing date of **5pm on 04th November 2016**.

All submissions will be evaluated using the scoring criteria which is contained within the ITT - Document 1.

Clarifications may be asked during the procurement process, the deadline for clarification questions is 5pm on 28th October 2016.

All correspondence relating to this procurement throughout all stages of the process must be managed through the Arden & Greater East Midlands Commissioning Support Unit (Arden and GEM CSU) eTendering Procurement Portal bravosolutions only.

Providers wishing to submit an ITT to deliver this service can do so by logging onto Arden and GEM CSUs procurement portal (Bravo) as soon as possible at:

<https://ardengemcsu.bravosolution.co.uk/web/login.html>

To register on the portal:

- »From the portal Home Page, click the 'Click Here to Register' link
- »Accept the terms & conditions for using the portal
- »Complete your organisation & personal details
- »Choose a memorable username and submit
- »You will shortly be sent an email with your unique password, please treat this securely (if you lose it there is a 'Forgot my Password' link on the portal homepage)

To Access the portal and ITT:

- »Login with your unique username & password
- »From the suppliers reserved area click 'ITTs Open to All Suppliers' –this is a repository of all ITT's open to any registered supplier.
- »Browse the ITTs (there may be more than one page) and select by name; **"LOTS 1, 2 and 3 - Integrated Urgent & Primary Care Qualification Envelope"**, or by ITT code; **"itt_580"** by clicking on it, **and then read the instructions to see which service specific questions you also need to search for at this step, depending on the lot(s) you wish to bid for;**
 - **itt_581 - LOT 1 - Integrated Primary and Community Urgent Care Service in West Leicestershire**
 - **itt_582 - LOT 2 - Integrated Primary and Community Urgent Care Service in Leicester City**
 - **itt_583 - LOT 3 - Integrated Primary and Community Urgent Care Home Visiting Service LLR**

- »Note the Details buttons on the left for Navigation and the Actions below
- »Click the 'Express Interest' action –this will move the ITT from the ITTs Open to All Suppliers area to your 'My ITTs' area –this is a reserved area for ITTs that you have either been invited to or expressed interest in.

AGCSU is managing this Procurement in accordance with the Public Contracts Regulations 2015 (the "Regulations"). [The Service(s) is/are being procured as "Schedule 3 - Social and Other Specific Services" and AGCSU is bound only by those parts of the Regulations applying to Schedule 3 services]