

# DPS Schedule 6 (Order Form Template and Order Schedules)

## Order Form

ORDER REFERENCE: DFERPPU 22-23/053

THE BUYER: Department for Education

BUYER ADDRESS Sanctuary Buildings  
Great Smith Street  
London  
SW1P 3BT

THE SUPPLIER: CFE

SUPPLIER ADDRESS: [REDACTED]

REGISTRATION NUMBER: [REDACTED]

DUNS NUMBER: [REDACTED]

DPS SUPPLIER REGISTRATION SERVICE ID: [REDACTED]

APPLICABLE DPS CONTRACT:

This Order Form is for the provision of the Deliverables and dated [Insert date of issue].

It's issued under the DPS Contract with the reference number **RM6126 CCS Research & Insights Marketplace DPS** for the provision of the Teacher Support in Schools research.

DPS FILTER CATEGORY(IES):  
Not applicable

## ORDER INCORPORATED TERMS

The following documents are incorporated into this Order Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Order Special Terms and Order Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) **RM6126 CCS Research & Insights Marketplace DPS**
3. DPS Special Terms
4. The following Schedules in equal order of precedence:
  - Joint Schedules for **RM6126**
    - [Joint Schedule 1 is covered in '2.' above, and *must* be included]
    - Joint Schedule 2 (Variation Form)
    - Joint Schedule 3 (Insurance Requirements)
    - Joint Schedule 4 (Commercially Sensitive Information)
    - [Joint Schedule 5 is covered in '6.' Below, and *must* be included]
    - Joint Schedule 6 (Key Subcontractors)
    - Joint Schedule 7 (Financial Difficulties)
    - Joint Schedule 10 (Rectification Plan)
    - Joint Schedule 11 (Processing Data)
  - Order Schedules for DFERPPU 22-23/053
    - Order Schedule 1 (Transparency Reports)
    - Order Schedule 2 (Staff Transfer)
    - [Order Schedule 4 is covered in '7.' Below, and should be included]
    - Order Schedule 5 (Pricing Details)
    - Order Schedule 7 (Key Supplier Staff)
    - Order Schedule 9 (Security)
    - Order Schedule 15 (Contract Risk Management)
    - Order Schedule 18 (Background Checks)
    - Order Schedule 20 (Order Specification)
5. CCS Core Terms (DPS version) v1.0.3
6. Joint Schedule 5 (Corporate Social Responsibility) **RM6126 CCS Research & Insights Marketplace DPS**

No other Supplier terms are part of the Order Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

## ORDER SPECIAL TERMS

The following Special Terms are incorporated into this Order Contract:

Special Term 1. Safeguarding Children and Vulnerable Adults

Special Term 2. Project outputs

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### Special Term 3. Departmental Security Standards for Business Services and ICT Contracts

ORDER START DATE:



ORDER EXPIRY DATE:



ORDER INITIAL PERIOD:



#### DELIVERABLES

See details in Order Schedule 20 (Order Specification)

#### MAXIMUM LIABILITY

The limitation of liability for this Order Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is



#### ORDER CHARGES

See details in Order Schedule 5 (Pricing Details) for payment milestones.

#### REIMBURSABLE EXPENSES

None

#### PAYMENT METHOD

Via Purchase Order, which will be set up once the order form is signed.

#### BUYER'S INVOICE ADDRESS:

Department for Education, Sanctuary Buildings, Great Smith Street,  
London SW1P 3BT

Invoices must be submitted in pdf format, state the Purchase Order number (provided separately to this form), and sent via email to

[AccountsPayable.OCR@education.gov.uk](mailto:AccountsPayable.OCR@education.gov.uk)

#### BUYER'S AUTHORISED REPRESENTATIVE



#### BUYER'S ENVIRONMENTAL POLICY



#### BUYER'S SECURITY POLICY

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[REDACTED]

**PROGRESS REPORT FREQUENCY**

Weekly

**PROGRESS MEETING FREQUENCY**

Weekly

**KEY STAFF**

[REDACTED]

Research Director

[REDACTED]

[REDACTED]

Research Manager

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

**KEY SUBCONTRACTOR(S)**

[REDACTED]

[REDACTED]

**E-AUCTIONS**

NA

**COMMERCIALLY SENSITIVE INFORMATION**

Not applicable

**SERVICE CREDITS**

Not applicable

**ADDITIONAL INSURANCES**

Not applicable

**GUARANTEE**

Not applicable

**SOCIAL VALUE COMMITMENT**

The Supplier agrees, in providing the Deliverables and performing its obligations under the Order Contract, that it will comply with the social value commitments in Order Schedule 4 (Order Tender).

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For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:		Signature:	
Name:		Name:	
Role:		Role:	
Date:		Date:	