**Atamis Project Ref: C40136**

**PMO support for the Cancer SBRI Healthcare and AI in Health and Care Programmes**

**ITT Technical Evaluation**

**Return Deadline: 23 August 2021**

**Responses are to be provided within Atamis – 2 Technical Envelope**

**ITT Stage One Questions**

|  |  |  |
| --- | --- | --- |
|  | **Question** | **Scoring and threshold** |
| 1 | Do you have experience in providing services similar to those detailed in the specification?  Yes/ No  (Max 250 words) | Pass/ Fail  Tenderer must score a Pass on stage 1 question for their responses at stage 2 to be assessed. |

Tenderers should note that if they respond “No” to the above stage one question, their tender will be disqualified and cease to be evaluated at this stage. Tenderers who answer “Yes” should use 250 words to demonstrate how they fulfil the criteria.

**Response to the above question shall not form part of weighting for Technical, Social Value or Commercial assessments.**

**ITT Technical and Social Value Evaluation**

1. **Weighting**
   1. This shall account for 70**%** of the marks awarded to each Tenderer.
2. **Content**
   1. Responses are required for all the questions detailed in Table 1 below.
   2. The Technical Submission is the Tenderer’s opportunity to demonstrate its understanding of NHSEI’s technical requirements as defined in Document 2: Statement of Requirements and to present its proposals for meeting or exceeding levels of service, quality and efficiency and providing added value.
   3. The list of questions requiring specific responses is included in Table 1 below. Tenderers should answer the questions posed directly incorporating all the material they consider relevant and important to the response.
   4. The Tenderer’s Submission will be incorporated into the Contract and will therefore become a contractual commitment.
   5. The Technical Submission **must not** contain any Financial information.
   6. Tenderer’s responses must achieve a **minimum threshold of ‘2 - Satisfactory’** for each question. Any Tenderer that does not meet the minimum threshold will fail the Technical Evaluation.

Table 1: Detailed Technical Criteria and Weightings

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Main Criteria** | **Sub Criteria** | **Minimum Criteria Score** | **Question Weighting** | **Page Limit**  **Arial Font,**  **Size 12** |
| **Methodology** | Please outline how you would deliver the requirements in the tender specification, supported by any experience you have delivering similar services. Your response should include:   * Your proposed delivery model for managing and promoting the competitions * Your proposed approach for the assessment and shortlisting of applications, including how you will convene appropriate expertise to input into the process * How you would manage the contracting including information governance, data protection, intellectual property and financial flow (including detail on VAT) * How you will manage the reporting and governance for the awarded contracts * Details of your standard change control process * The resources and approach you will use to effectively deliver * How you will maintain a close working relationship with NHSEI | 2 | 40% | 4 x A4 sides |
| **Timelines** | Outline your proposed project plan and timeline for the first year of the contract. Your plan should include launching the first cancer competition and contracting the awardees by the end the end of June 2022. | 2 | 5% | 1 A4 side plan  +  1 A4 side of accompanying narrative |
| **Added value** | Outline your strategic vision for the programme including:   * How you will maximise the impact of the competitions, including details of any proposed training or events * How you will add value beyond the core requirements outlined in the specification including any in kind contributions * How you see the programme could develop * How will you explore new opportunities * How you might transfer skills, knowledge and learning from managing the competitions to NHSEI | 2 | 5% | 2 A4 side |
| **Experience of the team** | Please provide details of any specific key individuals and/ or organisation who would be involved in delivering this contract. Outline their key expertise and experience in relation to the specification and how their specific involvement will benefit the programme.  Include an organisational chart of your proposed delivery team, including any subcontractors/ partners you would intend to work with. | 2 | 10% | 1 x A4 sides  +  1 x A4 for an organisational chart |
| **Social Value** | How will you ensure equality, diversity and inclusion are at the heart of the programme and decision making?  How will you ensure the funded innovations will help to advance equality of opportunity and not undermine any existing progress in regards to the protected characteristics? | 2 | 10% | 1 x A4 sides |