

Ernst & Young
1 More London Place
London SE1 2AF

Attn: REDACTED
REDACTED

Date: 27th February 2017

Procurement ref: CCBC17A04 Dear

Sir,

REDACTED

Following your proposal for REDACTED, we are pleased to award this contract to you.

This letter (Award Letter) and its Annexes set out the terms of the contract between the Cabinet Office as the Customer and Ernst and Young as the Supplier for the provision of REDACTED. Unless the context otherwise requires, capitalised expressions used in this Award Letter have the same meanings as in the terms and conditions of contract set out in 'Annex 1 - CCBC17A04 Appendix C - Cabinet Office Ts&Cs' to this Award Letter (the "**Conditions**"). In the event of any conflict between this Award Letter (and its Annexes) and the Conditions, this Award Letter (and its Annexes) shall prevail. Please do not attach any Supplier terms and conditions to this Award Letter as they will not be accepted by the Customer and may delay the conclusion of the Agreement.

1. For the purposes of the Agreement, the Customer and the Supplier agree as follows:

1.1. The Services shall be performed at both the Customer's and Supplier's premises which are:

1.1.1 Cabinet Office 1
Horse Guards Road,
London. SW1A 2HQ.

1.1.2 Ernst & Young
1 More London Place London
SE1 2AF

1.2. The total contract value shall be £18,000 excluding VAT, including all extension options.

1.3. The specification of the Services to be supplied is as set out in 'Annex 2 - CCBC17A04 - Appendix B SoR REDACTED

1.4. The Date of Delivery shall be 31st March 2017.

OFFICIAL

Award letter

V1.0 27/02/2017

1.5. The Term shall commence on 27th February 2017 (the “Start Date”) and the Expiry Date shall be 31st March 2017. The Authority may extend the Agreement for a period of up to 6 months by giving not less than 10 Working Days’ notice in writing to the Supplier prior to the Expiry Date.

1.6. The address for notices of the Parties are:

Customer	Supplier
<p>REDACTED Finance Business Partner – Functions Group Cabinet Office 4th Floor – Blue Zone 1 Horse Guards Road, London. SW1A 2HQ. Attention: REDACTED Email: REDACTED</p>	<p>REDACTED Ernst & Young 1 More London Place London SE1 2AF Attention: REDACTED Email: REDACTED</p>

1.7. The following persons are Key Personnel for the purposes of the Agreement:

Name	Title/Role
REDACTED	REDACTED
REDACTED	REDACTED

2. Payment

2.1. The total value of this Contract is £18,000 excluding VAT, (including and extension options).

2.2. Payment can only be made following satisfactory delivery of pre-agreed certified products and deliverables. These are detailed in ‘Annex 2 - CCBC17A04 - Appendix B SoR REDACTED

2.3. All invoices must be sent, quoting a valid purchase order number (PO Number), to: Shared Services Accounts Payable, Room 6124, Tomlinson House, Norcross Blackpool, FY5 3TA within 10 working days of receipt of your countersigned copy of this letter, the Customer will send you a unique PO Number. You must be in receipt of a valid PO Number before submitting an invoice.

2.4. To avoid delay in payment it is important that the invoice is compliant and that it includes a valid PO Number, item number (if applicable) and the details (name and telephone number) of your Customer contact (i.e. Contract Manager). If you have a query regarding an outstanding payment please contact Cabinet Office's Accounts Payable section either by email to SSCL.POINVOICEPAYMENTS@DWP.GSI.GOV.UK or by telephone on 0845 602 8244 between 09:00-17:00 Monday to Friday.

3. Liaison

For general liaison your contact will continue to be REDACTED or, in their absence, REDACTED.

We thank you for your co-operation to date, and look forward to forging a successful working relationship resulting in a smooth and successful delivery of the Services. Please confirm your acceptance of the award of this contract by signing and returning the enclosed copy of this letter to REDACTED at the above address **within 7** days from the date of this letter. No other form of acknowledgement will be accepted. Please remember to quote the procurement reference number above in any future communications relating to this contract.

Yours faithfully,

Signed for and on behalf of Cabinet Office ("the Customer")

Name: REDACTED
Commercial Manager

Signature:
REDACTED

Date: 27th February 2017

We accept the terms set out in this letter and its Annexes, including the Conditions.

Signed for and on behalf of Ernst and Young ("the Supplier")

Name:
REDACTED
Signature:
REDACTED

Date:

Annex 1 - CCBC17A04 Appendix C - Cabinet Office Ts&Cs REDACTED

Annex 2 - CCBC17A04 - REDACTED