



Order Form

In this Order Form, capitalised expressions shall have the meanings set out in Call Off Schedule 1 (Definitions), Framework Schedule 1 or the relevant Call Off Schedule in which that capitalised expression appears.

The Supplier shall supply the Goods and/or Services specified in this Order Form to the Customer on and subject to the terms of the Call Off Contract for the duration of the Call Off Period.

This Order Form should be used by Customers post running a Further Competition Procedure under the Technology Products 2 Framework Agreement ref. RM3733.

The Call Off Terms, referred to throughout this document, are available from the Crown Commercial Service website at [Redacted Contents](#)



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Section A General information

This Order Form is issued in accordance with the provisions of the Technology Products 2 Framework Agreement RM3733.

Customer details

Customer organisation name

Redacted Contents

Billing address

Your organisation's billing address - please ensure you include a postcode

Redacted Contents

Customer representative name

The name of your point of contact for this Order

Redacted Contents

Customer representative contact details

Email and telephone contact details for the Customer's representative

Redacted Contents

Redacted Contents

Supplier details

Supplier name

The Supplier organisation name, as it appears in the Framework Agreement

Supplier address

Supplier's registered address

Redacted Contents

Supplier representative name

The name of the Supplier point of contact for this Order

Redacted Contents

Supplier representative contact details

Email and telephone contact details of the supplier's representative

Redacted Contents

Order reference number

A unique number provided by the supplier at the time of order

Redacted Contents



Section B Overview of the requirement

Framework Lot under which this Order is being placed

Tick one box below as applicable

- | | |
|---|-------------------------------------|
| 1. HARDWARE | <input type="checkbox"/> |
| 2. SOFTWARE | <input checked="" type="checkbox"/> |
| 3. COMBINED SOFTWARE AND HARDWARE REQUIREMENTS | <input type="checkbox"/> |
| 4. INFORMATION ASSURED PRODUCTS | <input type="checkbox"/> |
| 5. VOLUME HARDWARE REQUIREMENTS (DIRECT FROM OEM) | <input type="checkbox"/> |

Customer project reference

Please provide a project reference, this will be used in management information provided by suppliers to assist CCS with framework management

Redacted Contents

Call Off Commencement Date

The Call Off Commencement Date is the date on which the Call Off Contract is formed – this should be the date of the last signature on Section E of this Order Form

Redacted Contents

Call Off Contract Period (Term)

A period in Months which does not exceed 60 Months (5 years) - leave blank if this is a simple transactional Goods purchase. Where established as an initial and extension period complete the fields below

[Click here to enter text.](#)

Call Off Initial Period Months

Redacted Contents

Call Off Extension Period (Optional) Months

Redacted Contents

Specific Standards or compliance requirements

Include any conformance or compliance requirements with which the Goods and/or Services must meet

Not Used



Section C

Customer Core Goods and/or Services Requirements

Please provide details of all Goods and/or Services required (including any items which are considered business critical) including the locations where the supplier will be required to deliver the service/s Ordered.

Goods and/or Services

To include where relevant Packing/Packaging

Redacted Contents

Warranty Period, if applicable

The Warranty Period shall be the duration of any guarantee or warranty period the Supplier has received from the third party manufacturer or supplier.

Redacted Contents

Location/Site(s) for Delivery

Title to Goods is transferred to the Customer on payment to the Supplier in full (save in respect of software where title to the same shall remain at all times with the relevant licensor).

Redacted Contents

Dates for Delivery of the Goods and/or the Services

Redacted Contents

Software List product details under each relevant heading below

Supplier Software

Not Used

Third Party Software

Third party software (if any) shall be licensed subject to the third party licensor's standard license terms which shall govern the supply, the Customer's use of and obligations relating to the software in their entirety and which shall prevail in the event of any conflict with the terms and conditions of this Call-Off Contract.

Redacted Contents

See EULA

Include license or link in Call Off Schedule 3

Maintenance Agreement

Third party services (if any) shall be supplied subject to the applicable third party's standard service terms.

See EULA

Include terms or link in Call Off Schedule 3



Additional Clauses (see Annex 3 of Framework Schedule 4) Tick as required

Alternative Clauses

Scots Law Or ☐

Northern Ireland Law ☐

Non-Crown Bodies ☐

Non-FOIA Public Bodies ☐

Additional Clauses

Tick one box below as applicable

A: Termed Delivery – Goods ☐

B: Complex Delivery – Solutions (includes Termed Delivery – Goods) ☐

NB Both of the above options require an Implementation Plan which should be appended to this Order Form

Optional Clauses

Tick any applicable boxes below

C: Due Diligence ☐

D: Call Off Guarantee ☐

E: NHS Coding Requirements ☐

F: Continuous Improvement & Benchmarking ☐

G: Customer Premises ☐

H: Customer Property ☐

I: MOD Additional Clauses ☐

Items licensed by the Customer to the Supplier (including any Customer Software, Customer Background IPR and Customer Data)

NA

Call Off Contract Charges payable by the Customer to the Supplier (including any applicable Milestone Payments and/or discount(s), but excluding VAT) and payment terms/profile including method of payment (e.g. Government Procurement Card (GPC) or BACS)

Item	Commentary	Value	Term & Method of Payment
Redacted Contents	Redacted Contents	Redacted Contents	Redacted Contents
Redacted Contents	Redacted Contents	Redacted Contents	Redacted Contents
Redacted Contents	Redacted Contents	Redacted Contents	Redacted Contents



Redacted Contents Redacted Contents	Redacted Contents
	Redacted Contents

- The Supplier shall submit invoices directly to the billing address as per the Customer's order.
- The Supplier shall invoice the Customer for Goods on despatch and for Services as per Supplier's quotation.

Is a Financed Purchase Agreement being used?

Tick as required

☐

If so, append to Call Off Schedule 2 as Annex A

Estimated Year 1 Call Off Contract Charges (£)

For Orders with a defined Call Off Contract Period

The Estimated Year 1 Call Off Contract Charges shall be the total aggregate Charges paid or payable by the Customer from the Call Off commencement Date until the end of the first Call Off Contract Year.

Section D Supplier response

Suppliers - use this section to provide any details that may be relevant in the fulfilment of the Customer Order

Commercially Sensitive Information

Any information that the Supplier considers sensitive for the duration of an awarded Call Off Contract
Supplier's pricing and/or any Supplier specific solution(s)

Redacted Contents

Total contract value

Please provide the total contract value (for the Call Off Initial Period) as detailed in your response to the Customer's statement of requirements

Redacted Contents



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Termination without cause

For the purpose of Clause 21.2 of the Call Off Terms 'Termination Without Cause', the Customer shall not terminate this Call Off Contract without cause.



Section E Call Off Contract award

This Call Off Contract is awarded in accordance with the provisions of the Technology Products 2 Framework Agreement RM3733.

The Supplier shall supply the Goods and/or Services specified in this Order Form to the Customer on and subject to the terms of this Order Form and the Call Off Terms (together referred to as "the Call Off Contract") for the duration of the Call Off Contract Period.

SIGNATURES

For and on behalf of the

Name	
Job role/title	
Signature	Redacted Contents
Date	

For and on behalf of the

Name	
Job role/title	
Signature	Redacted Contents
Date	