off-site:LOGO for agendas.pdf

**Woodford Park Leisure Centre**

# Invitation to Tender

## Installation of Sports Hall Heating System

## Client: Woodley Town Council (WTC)

Oakwood Centre

Headley Road

Woodley

Reading

Berkshire

RG5 4JZ

Tel: 0118 9690356 / 0118 9216969

Email: colin.holland@woodley.gov.uk

Contact: Colin Holland

## Site: Woodford Park leisure centre (WPLC)

Haddon Drive

Woodley

Reading

Berkshire

RG5 4LY

Tel: 0118 9216969

**Deadline for submissions:**

Tenders to be marked **CONFIDENTIAL TENDER** and returned no later than **12:00pm (midday) Wednesday 11 October 2023**

# A. Description of works

Woodley Town Council is inviting tenders for the installation of a new gas fired radiant tube heating system including all tubing, pipework, connections and controls, completion certificate and gas safety certificate and guarantees for materials and works.

The specification should be suitable for heating to benefit active sports and slow movement activities and in accordance with Sport England recommendations.

**B. The site**

**Woodford Park Leisure Centre;**

* Multi use centre with sports hall, function room, changing rooms, offices, gym, committee rooms.

**Sports Hall;**

* 40m x 20m (800m2)
* 9m high pitched metal roof
* Sprung wooden floor – will require assessment and protection for tower work

**Boilers;**

* X2 Vaillant 65kw boilers

**C. Pricing**

**Price to include;**

* All materials, labour, access and equipment costs
* Removal of existing heating system
* Disposal of existing heating system and all other waste associated with the new installation
* Supply and install appropriate gas fired radiant tube heating system including all tubes, pipework, connections and controls.
* Materials and works guarantees.

**D. Submission information**

**Submissions to include;**

* detailed costing
* detailed system specification and manufacturer information
* detailed energy consumption information
* Drawings of proposed installation layout
* Lead time and indication of potential start date
* Project duration

**E. Additional Information**

Please ensure you have included the following with your submission;

* Fully Costed proposal
* Last set of your company’s audited accounts
* Details of any enforcement action under Health & Safety legislation
* Brief details of two current, similar scale projects undertaken by your company
* Confirmation of the delivery timescale
* Details of your company’s public liability and employee insurance cover
* Your company’s equality policy
* Your company’s environmental policy

**Closing Date:**

* Tenders to be marked **CONFIDENTIAL TENDER** and **returned no later than 12:00pm (midday) Wednesday 11 October 2023** and marked for the attention of:

Mr C Holland

The Oakwood Centre

Headley Road

Woodley

Berkshire

RG5 4JZ