|  |  |  |
| --- | --- | --- |
| H  S  P  **Steve**  **Hunt**  **Partnership**  Newspaper House  Tannery Lane  Penketh  Warrington WA5 2UD  **Tel: 01925 722003**  Fax: 01925 728002  e-mail: info@shpltd.com  ***Consulting Civil & Structural Engineers*** | *SHP Ref* | *19-9550* |
| *Client* | *Lymm Parish Council* |
| *Project* | *Proposed Roof Works at Lymm Village Hall, Pepper St, Lymm* |
| ***SCHEDULE OF WORKS***  ***Proposed Main Hall Roofing Works-Option 1 (Tiles)***  ***Contractor/Tenderer:*** | *Date* | *April 2023* |
| *Revision* | *C* |
| *Tender Return Date* |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| ***ITEM*** | ***DESCRIPTION*** | ***QTY*** | ***UNIT*** | ***RATE (£)*** | ***AMOUNT(£)*** |
| ***A***  ***B***  ***C***  ***D***  ***A***  ***B***  ***C***  ***D***  ***E***  ***F***  ***G***  ***A***  ***B***  ***C***  ***D***  ***E***  ***F***  ***G***  ***H***  ***J***  ***A***  ***B***  ***C***  ***D***  ***E***  ***F***  ***G***  ***H***  ***J***  ***K***  ***A***  ***B***  ***C***  ***D***  ***E***  ***F***  ***G***  ***H***  ***J***  ***K***  ***L***  ***A***  ***B***  ***C***  ***D***  ***E***  ***F*** | *NOTE: This schedule of works covers the construction elements of the proposed works relating to the upgrading of the roofs over the main hall and the ancillary room (AREA A).*  *The Schedule of Works is to be read in conjunction with Steve Hunt Partnership Drawings:*  *19-8550-01: Building Layout and Roof Plan*  *19-8550-02: Main Hall Roof-Existing Section*  *19-8550-03: Main Hall Roof-Proposed Section*  *19-8550-04: Main Hall Roof-Existing Plan*  *19-8550-05: Main Hall -Proposed External Roof Works-Front Slope*  *19-8550-06: Main Hall-Proposed External Roof Works-Rear Slope*  *19-8550-07: Ancillary Room-Existing Roof Plan & Section*  ***GENERAL ITEMS***  ***External Protection:***  *The Contractor is to allow for protecting all external areas during the course of the Works to prevent unnecessary/avoidable damage to hard and soft landscaped areas, fencing, etc and is to allow for any necessary remedial works on completion of the Works in order to restore the site to its present condition……………………………..……*  ***Daily Cleanliness:***  *The Contractor is to allow for keeping the building and the site in a clean and tidy condition during the course of the Works (ie at the end of each working day)………………………………………….….………..*  ***Final Site Clean:***  *On completion of the Works the Contractor is to arrange for the building and the site to be thoroughly cleaned in order to leave it in a clean and tidy condition…………………………….……………………..*  ***Pre-Start Photographs:***  *The Contractor is required to take a comprehensive set of photographs prior to commencing the repairs, covering all areas of the building and the site that will be accessed during the course of the works. These are to be used to accurately record the site conditions and any existing damage prior to commencement of the works. A copy of the records are to be provided to the Project Manager…………..*  ***Record Photographs:***  *The Contractor is required to take regular digital record photographs of the remedial works to provide an accurate log of the progress of the works and to show all stages of the works. A copy of these records are to be provided to the Project Manager.……………………………..*  ***Health & Safety/CDM:***  *The Contractor is to act as Principal Contractor and is to allow hereunder for all works/tasks necessary to ensure compliance with site safety regulations and safe working practices…….....…………….*  ***Public Safety:***  *The Contractor is to ensure that the Works are adequately protected at all times (including outside normal working hours) so that access is restricted to site personnel and official visitors. Where this is not possible then the Contractor is required to ensure that the work areas are always maintained in a safe condition so that unauthorised access does not jeopardise the safety of anybody gaining access to the site, unlawfully or otherwise……………………………………………………*  ***Building Control:***  *Allow for liaising with Building Control and the Conservation Officer, to arrange site inspections as required to comply with the Building Regulations and for obtaining a Completion Certificate on completion of the Works. The original certificate is to be provided to the building owner and a copy of the certificate is to be provided to the Project Manager...............................................................................................*  ***Welfare Facilities:***  *The Contractor is to provide adequate welfare facilities for his employees for the duration of the Works, including portable temporary toilet facilities, unless the use of on-site facilities are available and pre-agreed with the building owner….………..……………………………..*  ***Existing Services:***  *The Contractor is to check the routing of all existing services that may affect the safety precautions required to carry out the proposed works and is to ensure that all such services are either temporarily disconnected/made safe, or that they are clearly marked and taken into account at every stage of the works………………………………...*  ***NOTE:*** *It is assumed that water and electricity will be available from the building for the Contractor to use during the course of the works.*  ***ROOF COVERING STRIPPING WORKS***  ***External Access:***  *Provide and maintain external scaffolding around the building and for providing all other necessary access equipment (eg ladders, scaffolding, walkway boards and temporary handrailing, etc) to ensure the safe execution of the Works and adequate safe access for site inspections by all Visitors to site. The scaffold is to have ground level protection and suitable safety warning signs. The scaffold is also to be alarmed to detect intruders outside normal working hours. Include for striking scaffold on completion of works. Include for Street Works Permit and for liaising with the adjoining Neighbour to maintain access for the Neighbour (ie allow for spanning the scaffolding over the Neighbour’s driveway)………….………………………………………….*  ***Vegetation Removal:***  *Allow for felling and removing the vegetation in the triangular strip of land at the front corner of the site (adjacent to the Neighbour’s site), to facilitate the erection of the scaffolding………………………………*  ***Weather Protection:***  *Provide a ‘top hat’ scaffolding cover to provide adequate weather protection during the course of the works………..……………………..*  ***External Ground & Roof Protection:***  *Provide and lay adequate floor protection to avoid damage to paved surfaces by scaffolding and provide adequate protection to adjoining roof areas to prevent damage to tiles and areas of flat roofing. Include for removal of the protection on completion of the works……..………*  ***Roof Tile Removal:***  *Carefully remove all of the roof tiles over the Main Hall & the Ancillary Room (AREA A). The tiles are to be removed intact (ie carefully cut nails to release nailed tiles undamaged) and are to be stacked and stored safely for re-use. Include for carefully removing any mortar from the tiles and for disposing of damaged tiles. Include for removal and disposal of valley flashings….……………………………………………*  ***Removal of Battens:***  *Carefully remove and dispose of the roofing battens to avoid unnecessary damage to the lath and plaster ceiling immediately under the rafters…………………………………………………………..............*  ***Removal of Eaves Soffit Finish****:*  *Remove and dispose of the lath and plaster finish on the underside of the rafters under the roof overhangs…………………………………….*  ***Disposal of Arisings:***  *Unless stated under this item description the rates within this Schedule are deemed to include for proper removal of debris from the site to an approved disposal site. The cost of any associated charges should be reflected within the rates or stated separately under this item. This item is also to include for any debris chutes to be used, etc…………….……………………..…………….……………... ………..*  ***Removal of Gutters and Support Brackets:***  *Carefully remove the gutters and the support brackets and set them aside for re-use…………………………………………………………….*  ***Removal of Parapet Wall Coping Stones:***  *Carefully remove the stone coping slabs off the parapet walls, remove any bedding mortar and set the stones aside safely for re-use. Include for removal and disposal of flashings and for dressing the tops of the walls by removing excess mortar ready for re-bedding the coping stones………………………….…………………………………………….*  ***ROOF COVERING REINSTATEMENT WORKS***  *NOTE: Prior to reinstatement works the roof structure is to be inspected by the Project Engineer to assess the adequacy and condition of the structural timbers.*  ***Breathable Membrane:***  *Provide and fit new breathable roofing membrane…………………….*  ***Battens:***  *Provide and fit new 38 x 25 treated softwood battens to suit original tile spacing………………………………………………………………….*  ***Tiling****:*  *Re-tile the roof slopes using the original tiles to cover the front (South facing) slope first and the rear (Northwest facing) slope secondly. The tiles are to be laid in the same pattern as the existing tiles. Use new or good quality reclaimed matching tiles to cover the remaining roof areas. These works are to include for the ridge tiles…………………..………………………………………………………*  ***Replacement Tiles:***  *Allow provisionally for providing 30% replacement tiles……………….*  ***Flashings:***  *Allow for providing and fitting replacement lead flashings in the valley gutters, at the sides of the rear dormer and alongside the parapet wall. The parapet wall flashings are to be dressed up the wall and under the coping stones…………………………………………………...........*  ***Copings:***  *Re-bed and point the original coping stones on top of the parapet wall. Include for providing and fitting a stainless-steel strap under each coping. The straps are to be 50mm x 5mm, 600 long with a 50mm upstand. They are to be drilled, plugged, and screwed to the top of the wall using 4nr 12g screws x min 75 long, spaced out along the length of the strap. The upstand is to sit against the bottom edge of the stone coping……………………………………………………………………….*  ***Soffit Boards:***  *Provide and fit min 18mm thick softwood tongue and groove soffit boards between the rafters under the roof overhangs and under the gable verge overhang……………………………………………………...*  ***Gutters:***  *Clean and paint the original gutters and fixing brackets then re-fit the original gutters using the original fixing brackets, Ensure that they are laid to falls to the rainwater downspouts…………………………………*  ***Verge Pointing:***  *Repoint the new tiled verges using a 1:3 mortar………………………..*  ***INTERNAL WORKS - MAIN HALL***  ***Internal Floor Protection:***  *Provide and lay adequate floor protection to prevent damage from the scaffold or staging and from the work operations generally. Include for removing the protection on completion of the works…..………………*  ***Internal Access:***  *Provide and maintain internal staging/scaffold to provide access into the roof space over the area of the Main Hall and access to the underside of the roof in the Ancillary Room, so that the proposed works can be carried out safely. This may also be done using scaffold towers. Include for removal of the access structures on completion of the works……………………………………………………………………*  ***Ceiling Removal:***  *Take down the existing suspended ceiling tiles and the supporting grid system and dispose of the arisings………………………………………*  ***Existing Tie Beams:***  *Remove and dispose of the existing timber tie beams…………………*  ***New Ceiling Support Beams:***  *Provide and fit new metal web joists (Min 210 x 97 Easi-Joists or similar approved) @ 500mm crs. The joists are to be fixed onto the bottom member of the trusses using galvanised steel brackets and are to be supported at the gable walls using galvanised steel hangers bolted to the wall. Include for Strongback timbers at the trusses and at the mid-span positions to stabilise the joists laterally……………….*  ***Insulation Support:***  *Provide and fit a breathable membrane over the new joists, to support the new insulation…………………………………………………………..*  ***Insulation:***  *Provide and fit 2 layers of 150mm thick insulation quilt in opposing directions and fit insulation at the roof edges to provide a continuity of the insulation down to the top of the walls. ……………………………...*  ***New Ceiling:***  *Provide and fit a new suspended ceiling, similar to the existing tiled grid system and incorporating suitable lighting. These works are to include all associated electrical works…………………………………...*  ***Redecoration Works:***  *Emulsion walls to match existing (allow 2 coats). Undercoat and gloss all woodwork………………………………………………………………..*  ***INTERNAL WORKS – ANCILLARY ROOM***  ***Internal Floor Protection:***  *Provide and lay adequate floor protection to prevent damage from the scaffold or staging and from the work operations generally. Include for removing the protection on completion of the works…..………………*  ***Internal Access:***  *Provide and maintain internal staging/scaffold to provide access into the roof space over the area of the Main Hall and access to the underside of the roof in the Ancillary Room, so that the proposed works can be carried out safely. This may also be done using scaffold towers. Include for removal of the access structures on completion of the works……………………………………………………………………*  ***Existing Light Fittings:***  *Remove the existing light fittings and set them aside for reuse. Include for refitting the lights after fitting the new ceiling…...…………………...*  ***Provisional New Lights:***  *Provide replacement LED Lights to match the main hall, providing an adequate lighting level and include for providing and fitting a new switch and associated wiring……………………………………………..*  ***Ceiling Cladding Removal:***  *Remove and dispose of the existing ceiling cladding boards…………*  ***Original Ceiling Removal (Provisional):***  *Remove and dispose of the original lath and plaster ceiling………….*  ***Insulation:***  *Allow for re-positioning the rigid insulation boards between the rafters………………………………………………………………………..*  ***New Ceiling:***  *Provide and fit insulated plasterboard (40mm insulation thickness) to re-form the vaulted ceiling then plaster skim the ceiling…..…………...*  ***Redecoration Works:***  *Emulsion walls to match existing (allow 2 coats). Undercoat and gloss all woodwork………………………………………………………………..* *ADJUSTMENT ITEMS* *The Contractor is deemed to have inspected the damage prior to submitting his tender and as such to have satisfied himself regarding all matters affecting his tender and to have taken due account of all such matters in pricing the Works. Where such items are not specifically described in this Schedule of Works the Contractor may add any such item descriptions and associated costs hereunder. If no such items and costs are added then the prices quoted within this tender will be deemed to include all foreseeable works, whether specifically described in this schedule or not.* |  | ***Sum***  ***Sum***  ***Sum***  ***Sum***  ***Sum***  ***Sum***  ***Sum***  ***Sum***  ***Sum***  ***Sum***  ***Sum***  ***Sum***  ***Sum***  ***Sum***  ***Sum***  ***Sum***  ***Sum***  ***Sum***  ***Sum***  ***Sum***  ***Sum***  ***Sum***  ***Sum***  ***Sum***  ***Sum***  ***Sum***  ***Sum***  ***Sum***  ***Sum***  ***Sum***  ***Sum***  ***Sum***  ***Sum***  ***Sum***  ***Sum***  ***Sum***  ***Sum***  ***Sum***  ***Sum***  ***Sum***  ***Sum***  ***Prov Sum***  ***Sum***  ***Sum***  ***Sum***  ***Sum***  ***Sum*** |  |  |

|  |  |  |
| --- | --- | --- |
| H  S  P  **Steve**  **Hunt**  **Partnership**  Newspaper House  Tannery Lane  Penketh  Warrington WA5 2UD  **Tel: 01925 722003**  Fax: 01925 728002  e-mail: info@shpltd.com  ***Consulting Civil & Structural Engineers*** | *SHP Ref* | *19-9550* |
| *Client* | *Lymm Parish Council* |
| *Project Address* | *Proposed Roof Works at Lymm Village Hall, Pepper St, Lymm* |
| ***SCHEDULE OF WORKS***  ***Proposed Main Hall Roofing Works-Option 1 (Tiles)***  ***Tender Summary***  ***Contractor:*** | *Date* | *April 2023* |
| *Revision* | *C* |
| *Tender*  *Opening*  *Date* |  |
| *Tender Opening Position* |  |

|  |  |
| --- | --- |
| ***SCHEDULE SECTION*** | ***AMOUNT (£)*** |
| *GENERAL ITEMS* |  |
| *ROOF COVERING STRIPPING WORKS* |  |
| *ROOF COVERING REINSTATEMENT WORKS* |  |
| *INTERNAL WORKS-MAIN HALL* |  |
| *INTERNAL WORKS-ANCILLARY ROOM* |  |
| *ADJUSTMENT ITEMS* |  |
| *CONTINGENCY SUM* |  |
| *NETT TOTAL* |  |
| *VAT (@20%)* |  |
| *TENDER GROSS TOTAL* |  |

|  |  |  |
| --- | --- | --- |
| H  S  P  **Steve**  **Hunt**  **Partnership**  Newspaper House  Tannery Lane  Penketh  Warrington WA5 2UD  **Tel: 01925 722003**  Fax: 01925 728002  e-mail: info@shpltd.com  ***Consulting Civil & Structural Engineers*** | *SHP Ref* | *19-9550* |
| *Client* | *Lymm Parish Council* |
| *Project Address* | *Proposed Roof Works at Lymm Village Hall, Pepper St, Lymm* |
| ***SCHEDULE OF WORKS***  ***Proposed Main Hall Roofing Works-Option 1 (Tiles)***  ***Tender Statement***  ***Contractor:*** | *Date* | *April 2023* |
| *Revision* | *C* |
| *Tender Return Date* |  |

|  |  |
| --- | --- |
| *Name & Address*  *of Tenderer:* |  |
| *Tender Prepared By:* |  |
| *Period of Notice Required Prior*  *to Commencement of Works:* |  |
| *Time Period Required to*  *Complete the Works:* |  |
| *Acceptance of Tender Conditions* | *We, the above named and undersigned Contractor, do hereby agree to accept that if appointed we would be working under the current JCT Minor Works Contract Conditions with a Defects Liability Period of 12 months and a 5% Retention, payable after 6 months (2½%) and 12 months (2½%).* |
| *Signature:* |  |
| *Date:* |  |

|  |  |  |
| --- | --- | --- |
| H  S  P  **Steve**  **Hunt**  **Partnership**  Newspaper House  Tannery Lane  Penketh  Warrington WA5 2UD  **Tel: 01925 722003**  Fax: 01925 728002  e-mail: info@shpltd.com  ***Consulting Civil & Structural Engineers*** | *SHP Ref* | *19-9550* |
| *Client* | *Lymm Parish Council* |
| *Project Address* | *Proposed Roof Works at Lymm Village Hall, Pepper St, Lymm* |
| ***SCHEDULE OF WORKS***  ***Proposed Main Hall Roofing Works-Option 2 (Slates)***  ***Tender Support Information***  ***Contractor:*** | *Date* | *April 2023* |
| *Revision* | *C* |
| *Tender Return Date* |  |

|  |  |
| --- | --- |
| ***The following information is required to support your tender submission and allow a full and proper tender analysis to be completed:*** | |
| ***Requirements*** | ***Tender Responses*** |
| *Please provide details of your project team* |  |
| *Please provide a description of the proposed management structure for this project and any experience the team has managing projects of this nature.* |  |
| *Please explain how you see the working relationship with yourselves, the Consultant and Lymm Parish Council* |  |
| *Please detail your proposals for health and safety of the site.* |  |
| *Please detail your proposals for health and safety of the site.* |  |
| *Please clarify whether you are a real living wage employer* |  |
| *Lymm Parish Council has declared a climate and environment emergency. How would you manage the impact of this project on the environment. What steps would you take to minimise this. What positive steps would you take to protect the environment.* |  |
| *Please describe your approach to the payment of suppliers.* |  |
| *How will the local supply chain be utilised in the delivery of this project.* |  |
| *Signature:* |  |
| *Date:* |  |

|  |
| --- |
| ***IMPORTANT NOTE:*** |
| ***All forms need to be returned in a Parish Council approved envelope.***  ***Please contact the Clerk to arrange delivery. All completed forms and any additional supporting documents to be returned to:***  ***The Clerk, The Village Hall, Pepper St, Lymm WA13 0JB by noon on 15th May.*** |