



**Aurora Energy Research Limited**  
**REDACTED**

Date: **3<sup>rd</sup> December 2019**

Contract Reference: **CCZZ19A58**

Dear Sir/Madam,

**Award of contract for the Provision of Research Modelling for the National Infrastructure Commission**

Following your bid / proposal for the provision of research modelling to the National Infrastructure Commission, (The Contracting Authority) we are pleased to award this contract to you.

This letter (Award Letter) and its Annexes set out the terms of the contract between the National Infrastructure Commission as the Contracting Authority and Aurora Energy Research Limited the Supplier for the provision of the Services. Unless the context otherwise requires, capitalised expressions used in this Award Letter have the same meanings as in the terms and conditions of contract set out in Annex 1 to this Award Letter (the "Conditions"). In the event of any conflict between this Award Letter (and its Annexes) and the Conditions, this Award Letter (and its Annexes) shall prevail. Please do not attach any Supplier terms and conditions to this Award Letter as they will not be accepted by the Customer and may delay the conclusion of the Agreement.

**1. For the purposes of the Agreement, the Contracting Authority and the Supplier agree as follows:**

1.1. The Services shall be performed at the Supplier's premises:

**REDACTED**

1.2. The charges for the Services shall be as set out within the Contract document and are referenced under Annex 2. The total contract value shall be £64,930.00, which excludes any potential contract extension options.

1.3. The specification of the Services to be supplied is as set out in Annex 3 and within the Supplier's response at Annex 4. Where there is conflict Annex 3 shall take precedence.

1.4. The Term shall commence on the 4<sup>th</sup> December 2019 (the "Start Date") and the Expiry Date shall be the 3<sup>rd</sup> December 2020. The Customer reserves the option to extend the contract by one period of one month/years.

1.5. The address for notices of the Parties are:

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OFFICIAL

**Contracting Authority  
REDACTED**

**Supplier  
REDACTED**

1.6. The following persons are Key Personnel for the purposes of the Agreement:

1.6.1. For the Supplier:

Name	Title/Role for the Supplier
REDACTED	REDACTED

1.7.2 For the Contracting Authority:

Name	Title/Role for the Authority
REDACTED	REDACTED

For the purposes of the Agreement, the Staff Vetting Procedures/data security requirements within Annex 3 apply.

1.7. The Contracting Authority may require the Supplier to ensure that any person employed in the provision of the Services has undertaken a Disclosure and Barring Service check. The Supplier shall ensure that no person who discloses that he/she has a conviction that is relevant to the nature of the Services, relevant to the work of the Contracting Authority, or is of a type otherwise advised by the Contracting Authority (each such conviction a "Relevant Conviction"), or is found by the Supplier to have a Relevant Conviction (whether as a result of a police check, a Disclosure and Barring Service check or otherwise) is employed or engaged in the provision of any part of the Services.

## 2. Payment

All invoices must be sent quoting a valid purchase order number (PO Number), to:

**REDACTED**

The payment schedule will be made in accordance with the key milestones and deliverables as stated in Section 7 of Annex 3.

Within 10 working days of receipt of your countersigned copy of this letter, the Contracting Authority will send you a unique PO Number. You must be in receipt of a valid PO Number before submitting an invoice.

The Customer shall pay the Supplier the invoiced amounts no later than 30 days after verifying that the invoice is valid and undisputed and includes a valid Purchase Order Number. The Customer may, without prejudice to any other rights and remedies under the Agreement, withhold or reduce payments in the event of unsatisfactory performance.

If you have a query regarding an outstanding payment, please contact **REDACTED** either by email to **REDACTED** or by telephone **REDACTED**

## 3. Liaison



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For general liaison your contact will continue to be **REDACTED** and can be contacted on **REDACTED** or, in their absence, **REDACTED** who can be contacted at **REDACTED**

Please confirm your acceptance of the award of this contract by signing and returning the enclosed copy of this letter to the CCS Procurement Lead within 2 working days from the date of this letter. No other form of acknowledgement will be accepted. Please remember to quote the Contract Reference number above in any future communications relating to this Contract.

Thank you for your cooperation.

Yours faithfully,

Signed for and on behalf of National Infrastructure Commission (“the Customer”)  
Name: **REDACTED**

Job Title: **REDACTED**

Signature: **REDACTED**

Date: **REDACTED**

We accept the terms set out in this letter and its Annexes, including the Conditions.

Signed for and on behalf of Aurora Energy Research  
Limited (“the Supplier”)

Name: **REDACTED**

Job Title: **REDACTED**

Signature: **REDACTED**

Date: **REDACTED**