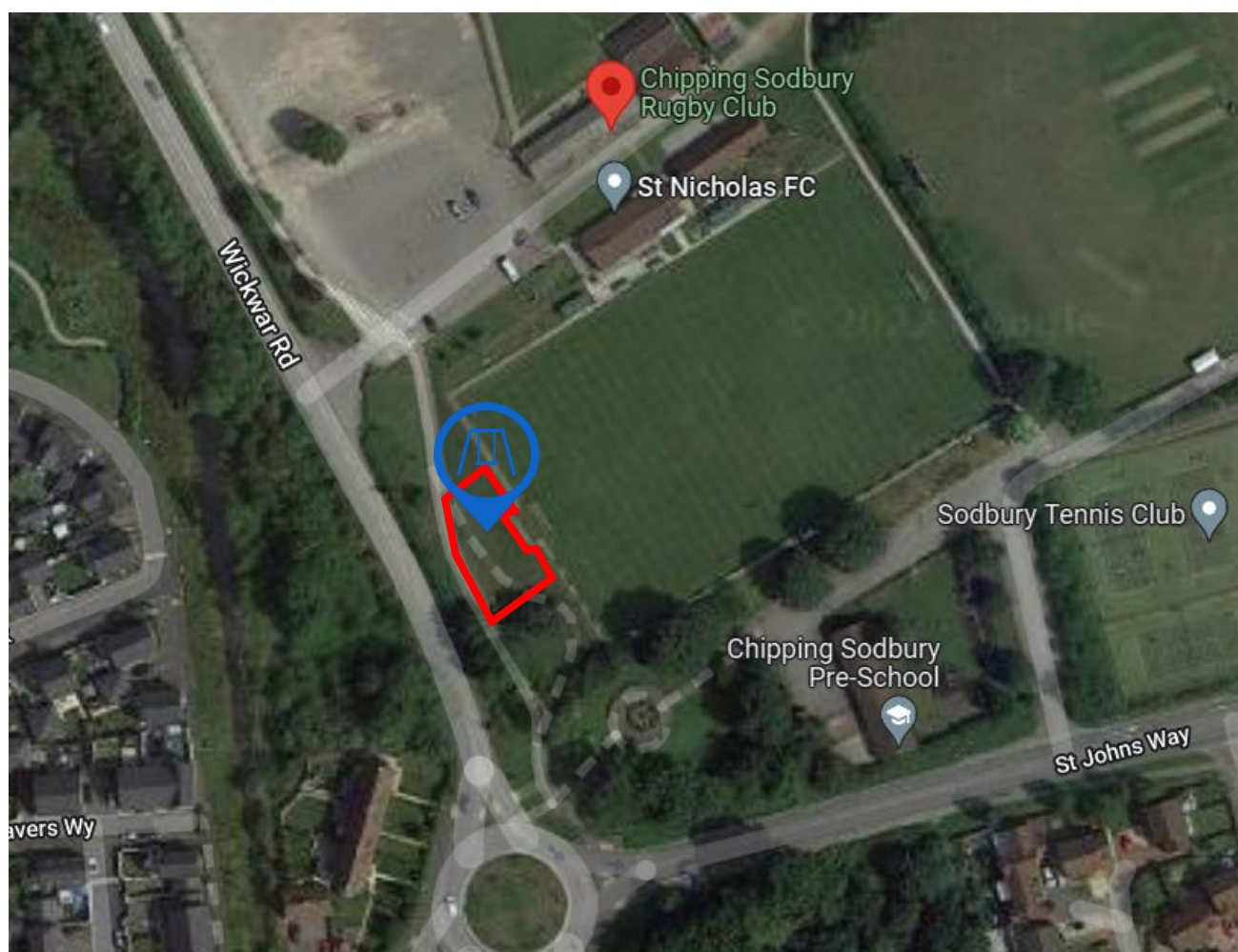




Design Brief for: A new play area at The Ridings



The Ridings Park Play Area,
Wickwar Road, Chipping Sodbury, South Gloucestershire, Bristol.
Closest post code BS37 6GA

1. THE RIDINGS – BACKGROUND TO THE PROJECT

Sodbury Town Council (The client) has secured S106 funding for the amount of approximately £80k, for the creation of a new play area on land known as The Ridings. The site is owned by Chipping Sodbury Town Trust (registered charity 27443) it is intended that the area of the proposed playground will be leased to Sodbury Town Council who will be responsible for the development and ongoing maintenance of the new play facilities.

The Ridings is a very well used hub of sporting facilities, housing many sports clubs, and is used by people of all ages, including families. The participation of all genders, age groups and interests are encouraged on site and there are several youth teams that regularly use the site which is also popular with dog walkers.

Sodbury Town Council want to provide a play area on the site for older children, aged 7 to 12 to complement the existing junior play area nearby. Provision for older children is currently lacking in the area and it is anticipated this project will address this.

The Site

Shown outlined in red on the site plan mostly laid to grass with a narrow tarmac path running through the Centre, this path can be removed to create better space for siting equipment. Constraints include the ball stop fencing to the rear of the football pitch on the eastern side and an old Oak tree towards the southern end which must be retained and protected, see photo below.



2. DESIGN SPECIFICATION

The proposal is for the creation of a new exciting play area for children aged 7 to 12 years, incorporating primarily steel framed equipment. The Town Council is happy to consider different layout options, for example several items of equipment forming a trail or one or two larger more focal items, but all play items must be under 4m in height which is a planning constraint.

It is assumed safety surfacing, in muted colours, will be laid under the equipment and if possible would form a continuous surface to link the play equipment to the existing footpaths, allowing for year-round, all-weather access for all. No fencing is required. Please allow for providing one robust litter bin and one bench or seat.

A budget, specification and plan showing site constraints have been produced as part of a tender package. We see these documents as a framework in which there is flexibility to make design choices. Tenderers are invited to put forward their own play proposals within this framework to create an exciting new play area with maximum play value.

Long term maintenance: The playground will be maintained by Sodbury Town Council. The council expects that any installed play equipment, surfacing and auxiliary items such as street furniture will be robust and appropriate to the environment. Typically steel framed units are preferred and timber will not be considered for this site. The contractor's proposals should indicate the maintenance requirements of the new equipment and surfacing. Proposals should give examples of parts most commonly replaced parts and costs.

Accessibility: The contractor's proposals should include elements that are accessible to all children and supporting text should describe the use, accessibility and play value of all elements.

Site Access and Site Accommodation:

Vehicle access will be off Wickwar Road, into the Ridings, there is a large carpark at the Ridings adjacent to the site and it is assumed that a small part of this could be

made available for a site compound and location of site welfare facilities during construction, subject to agreement with Chipping Sodbury Town Trust.

Insurance Requirements:

Contractors are required to hold current public liability insurance with a minimum cover of £10 million.

Site Safety:

Contractors will be required to provide method statements to demonstrate proposals for site safety during the installation process, including allowance for Covid-19 guidelines and regulations. Provision for temporary fencing and safety of the public whilst machinery is manoeuvring on site etc.

Existing Underground Services:

A NRSWA search has been instigated for the site and the results will be shared with the contractor prior to commencement of the contract. No site constraints are expected.

Site management:

The contractor should maintain roads and footpaths within and adjacent to the site and keep clear of mud and debris. Any damage caused by site traffic or otherwise during the works to be made good to the satisfaction of the Town Trust and Town Council.

Hand Over:

At completion, provide a manual for the maintenance and operation of the equipment. Instruct Council staff on same and also of use of equipment. Documentation required: general product information, inspection and maintenance information, information on spare parts, supply of any tools for operation, maintenance and cleaning purposes.

Programme:

It is anticipated that these works will be started in late September 2022, after the school holidays, and completed within 3 to 4 weeks. Prior to commencement of the contract, the contractor will provide a programme for the works, including any subcontractor's works.

Contract:

The successful tender will be required to enter into a standard JCT Minor Works form of contract with the client; Sodbury Town Council. Contract Administrator to be South Gloucestershire Council, Place Improvement Team.

3. CONTRACTORS SUBMISSION

Tenderers will be required to submit the following information:

- Drawings, including a site plan and appropriate illustrations that can be used by the client for public consultation.
- Written description of the play value of proposed elements within the design.
- A priced schedule of work items, listing individual elements with costs.
- Allowance for a post installation inspection by an accredited independent play inspector at completion.
- Prior to starting work on site, provide a method statement and appropriate risk assessments to describe how the work will be managed, including safety provisions and protection of the public.
- On completion, provide the client with a maintenance manual as specified.

Submissions MUST be made by post. Please contact the Town Council by email or phone to request a submission envelope which will be sent to you.

ALL SUBMISSIONS MUST BE SUPPLIED IN THE SPECIALLY PROVIDED ENVELOPE, TO ARRIVE BY NOON ON THE CLOSING DATE WEDNESDAY 18th MAY 2022. THESE WILL BE ADDRESSED TO:

Mrs C Davidson
Sodbury Town Council
26 High Street
Chipping Sodbury
BS37 6AH

4. THE BUDGET

The total funding available for this project is **£80,000** excluding VAT, The design should be tailored to suit this budget and include all equipment, groundwork and surfacing. The proposals should be presented to easily identify individually priced elements and the play value of each proposed item.

5. ASSESSMENT

Submitted proposals will be judged against the following criteria:

- Play value. Schemes should include an explanation of the play value of each item of equipment and also describe how accessibility has been considered.
- Design. Schemes will be assessed in respect of their suitability for the site, including proposed materials and surfacing.
- Cost. Whilst the budget is set the contractor's proposals will need to exhibit value for money.
- Maintenance costs, both ongoing and long-term replacement costs will be considered.

Note, the client wishes to carryout a public consultation process to help evaluate the submitted proposals and determine the preferred scheme.

CLIENT CONTACT DETAILS

Mrs Cate Davidson – Town Clerk

Lucy Shilcock - Administrator

Sodbury Town Council

Phone: 01454 321336

Email: enquiries@sodburytowncouncil.gov.uk or

lucy.shilcock@sodburytowncouncil.gov.uk

Website: www.sodburytowncouncil.gov.uk

JCT Contract Administrator

South Gloucestershire Council
Environment and Community Services
Place Improvement Team

FAO: Andrew Sanders CMLI

Landscape Architect

Phone: 01454 864914

Email: Andrew.Sanders@southglos.gov.uk

[Written submissions to be made to the Town Clerk](#)

[and sent by post to:](#)

[Mrs C Davidson](#)
[Sodbury Town Council](#)
[26 High Street](#)
[Chipping Sodbury](#)
[BS37 6AH](#)

Closing Date 12.00 Noon, Wednesday 18th May 2022