

## Framework Schedule 6 (Order Form Template and Call-Off Schedules)

### Order Form

**CALL-OFF REFERENCE:** itt\_4693 - Dell Laptops 2021.

**THE BUYER:** Medicines & Health Products Regulatory Agency

**BUYER ADDRESS:** 10 South Colonnade, London E14 4PU

**THE SUPPLIER:** Storm Technologies Limited

**SUPPLIER ADDRESS:** The Boulevard, Blackmoor Lane, WD18 8YW

**REGISTRATION NUMBER:** 03998372

### APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated 18/03/2020. It's issued under the Framework Contract with the reference number RM6068 for the provision of Technology Products and Associated Services.

### CALL-OFF LOT(S):

- Lot 2: Hardware and Associated Services.

### CALL-OFF INCORPORATED TERMS

The following documents are incorporated into this Call-Off Contract. Where numbers are missing, we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) RM6068
3. The following Schedules in equal order of precedence:
  - Call-Off Schedules for **itt\_4693**
    - Call-Off Schedule 5 (Pricing Details-Appendix 1)
4. CCS Core Terms (version 3.0.6)

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

### CALL-OFF SPECIAL TERMS

None

**CALL-OFF START DATE:** 22/03/2021

**CALL-OFF EXPIRY DATE:** 21/03/2022

**CALL-OFF INITIAL PERIOD:** 12 Months

**CALL-OFF OPTIONAL EXTENSION:** 12 Months

## PERIOD

## CALL-OFF DELIVERABLES

There are two sets of deliverables (outlined below) under this call off contract:

### SET 1

Item No.	Qty	Description
1	200	Dell Latitude 5420 <ul style="list-style-type: none"><li>- i5</li><li>- 14-inch screen</li><li>- 16 RAM</li><li>- 256GB SSD</li><li>- Webcam</li><li>- Windows 10 Pro (64 bit)</li></ul>
2	200	Dell Latitude 5420 <ul style="list-style-type: none"><li>- i7</li><li>- 14-inch screen</li><li>- 16 RAM</li><li>- 256GB SSD</li><li>- Webcam</li><li>- Windows 10 Pro (64 bit)</li></ul>

### SET 2

- Pre-Delivery Configuration
- Pre-Delivery Imaging
- Pre-Delivery Asset Tagging
- Product Labelling
- Packaging
- Warehouse Facilities
- Support Call Logging.

## LOCATION FOR DELIVERY

- Electronic delivery  
Any installation files / actions should be sent to [itcommercialmanagement@mhra.gov.uk](mailto:itcommercialmanagement@mhra.gov.uk)
- For physical delivery please use the following

Medicines and health products regulatory agency  
10 South Colonnade  
Canary Wharf  
London  
E14 4PU

## DATES FOR DELIVERY OF THE DELIVERABLES

Delivery dates shall align with call off contract start date and supplier's standard lead times.  
The initial(1<sup>st</sup>) round of requests shall be delivered on or before 31<sup>st</sup> March 2021.

### **TESTING OF DELIVERABLES**

The Supplier will ensure devices and related services rendered under the call off contract are subjected to industry standard quality assurance and performance testing.

### **WARRANTY PERIOD**

The warranty period for the purposes of Clause 3.1.2 of the Core Terms shall be 12 Months

### **MAXIMUM LIABILITY**

Each Party's total aggregate liability during the term of the call off contract shall be no more than 150% of the call off contract charges

### **CALL-OFF CHARGES**

See details in Call-Off Schedule 5 (Pricing Details)]

The Charges will not be impacted by any change to the Framework Prices. The Charges can only be changed by agreement in writing between the Buyer and the Supplier because of a Specific Change in Law or Benchmarking using Call-Off Schedule 16 (Benchmarking) where this is used.

### **REIMBURSABLE EXPENSES**

None

### **PAYMENT METHOD**

The payment method for this Call-Off Contract is BACS

### **BUYER'S INVOICE ADDRESS:**

Invoices will be sent to [accounts.payable@mhra.gov.uk](mailto:accounts.payable@mhra.gov.uk) or as advised in writing by MHRA

### **BUYER'S AUTHORISED REPRESENTATIVE**

Name: [REDACTED]

Role: [REDACTED]

Email address: [REDACTED]

Address: 10 South Colonnade, Canary Wharf, London E14 4PU.

### **BUYER'S ENVIRONMENTAL POLICY**

N/A

### **BUYER'S SECURITY POLICY**

N/A

### **SUPPLIER'S AUTHORISED REPRESENTATIVE**

Name: [REDACTED]

Role: [REDACTED]

Email address: [REDACTED]

Address: [REDACTED]

### **SUPPLIER'S CONTRACT MANAGER**

N/A

### **PROGRESS REPORT FREQUENCY**

Framework Ref: RM6068  
Project Version: v0.1  
Model Version: v3.2

N/A

**PROGRESS MEETING FREQUENCY**  
N/A

**KEY STAFF**  
N/A

**KEY SUBCONTRACTOR(S)**  
N/A

**COMMERCIALLY SENSITIVE INFORMATION**  
N/A

**SERVICE CREDITS**  
N/A

**ADDITIONAL INSURANCES**  
N/A

**GUARANTEE**  
N/A

**SOCIAL VALUE COMMITMENT**  
N/A

For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:		Signature:	
Name:		Name:	
Role:		Role:	
Date:		Date:	

## Appendix1 - Call-Off Schedule 5 (Pricing Details)

The prices payable to the Supplier by the Buyer under this Call-Off Contract shall align with the quote\* provided and outlined below:

#	Description	Qty*	Unit Price (£)	Total Price (£)
1	Dell Latitude 5420 - i5 - 14-inch screen - 16 RAM - 256GB SSD - Webcam - Windows 10 Pro (64 bit)	200		
2	Dell Latitude 5420 - i7 - 14-inch screen - 16 RAM - 256GB SSD - Webcam - Windows 10 Pro (64 bit)	200		
<b>Total</b>				<b>352,400.00</b>

***\*The buyer will make ad hoc requests off the stated total number of devices during the contract term.***

The payment method for this Call-Off Contract is BACS. The Supplier will issue an electronic invoice in advance. The Buyer will pay the Supplier within 30 days of receipt of a valid invoice.

All invoices must include a valid PO number and valid description of service provided

The total value of this Call-Off Contract is **£352,400.00** (+VAT)