

Framework Schedule 6 (Order Form Template and Call-Off Schedules)

Order Form Template

CALL-OFF REFERENCE: **REDACTED**

THE BUYER: **Maritime & Coastguard Agency**

BUYER ADDRESS Spring Place, 105 Commercial Road,
Southampton, SO15 1EG

SUPPLIER REFERENCE RM6116-BT-Lot4a-006-C, RM6116-BT-Lot1a-154-A,
RM6116-BT-Lot1a-155-A and RM6116-BT-Lot1a-156-A

THE SUPPLIER: **BRITISH TELECOMMUNICATIONS PLC**

SUPPLIER ADDRESS: **1 Braham Street, LONDON, E1 8EE**

REGISTRATION NUMBER: **01800000**

DUNS NUMBER: **22 701 5716**

SID4GOV ID: **22 701 5716**

This Order Form, when completed and executed by both Parties, forms a Call-Off Contract.

APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated 3rd June 2025

It's issued under the Framework Contract with the reference number RM6116 for the provision of Network Services.

CALL-OFF LOT(S):

RM6116-BT-Lot4a-006-C BT One Voice SIP Trunk UK

RM6116-BT-Lot1a-154-A Managed Service

RM6116-BT-Lot1a-155-A Purchased Equipment

RM6116-BT-Lot1a-156-A IP Connect UK

CALL-OFF INCORPORATED TERMS

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form, including the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) RM6116
3. Framework Special Terms
4. The following Schedules in equal order of precedence:
 - Joint Schedules for RM6116
 - Joint Schedule 2 (Variation Form)
 - Joint Schedule 3 (Insurance Requirements)
 - Joint Schedule 4 (Commercially Sensitive Information)
 - Joint Schedule 10 (Rectification Plan)
 - Joint Schedule 11 (Processing Data)
 - Call-Off Schedules for RM6116
 - Call-Off Schedule 1 (Transparency Reports)
 - Call-Off Schedule 2 (Staff Transfer)
 - Call-Off Schedule 3 (Continuous Improvement)
 - Call-Off Schedule 5 (Pricing Details)
 - Call-Off Schedule 8 (BCDR)
 - Call-Off Schedule 9 (Security)
5. CCS Core Terms (version 3.0.11)
6. Joint Schedule 5 (Corporate Social Responsibility) RM6116

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

CALL-OFF SPECIAL TERMS

The following Special Terms are incorporated into this Call-Off Contract:
None

CALL-OFF START DATE: **4th June 2025**

CALL-OFF EXPIRY DATE: **3rd June 2030**

CALL-OFF INITIAL PERIOD: **5 Years**

CALL-OFF OPTIONAL EXTENSION PERIOD Not Applicable

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MINIMUM PERIOD OF NOTICE FOR WITHOUT REASON TERMINATION 90 days

CATALOGUE SERVICE OFFER REFERENCE

RM6116-BT-Lot4a-006-C

RM6116-BT-Lot1a-154-A

RM6116-BT-Lot1a-155-A

RM6116-BT-Lot1a-156-A IP

CALL-OFF DELIVERABLES VIA DIRECT AWARD

Option A: As defined in service offer and listed within Annex A of this order form Call Off Schedule 5 (Pricing Details).

MAXIMUM LIABILITY

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms amended by Special Term 6 in RM6116 Framework Award Form.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is **REDACTED**

CALL-OFF CHARGES

Total contract value: **£233,277.61**

Option B: See details in Annex A of this order form Call Off Schedule 5 (Pricing Details) and supporting pricing spreadsheet.

The Charges will not be impacted by any change to the Framework Prices. The Charges can only be changed by agreement in writing between the Buyer and the Supplier because of:

- Indexation
- Specific Change in Law

REIMBURSABLE EXPENSES

None

PAYMENT METHOD:

BACS

BUYER'S INVOICE ADDRESS:

DFT Shared Service Centre

Email address: SSa.invoice@Ubusinessservices.co.uk

Address: DfT Shared Service Centre

Unity Business Services, Sandringham Park, Swansea. SA7 0EA

BT OneBill Number: REDACTED

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BUYER'S AUTHORISED REPRESENTATIVE

REDACTED

Senior Procurement and Contracts Business Partner

REDACTED

Maritime and Coastguard Agency

Spring Place, 105 Commercial Road,
Southampton, SO15 1EG

BUYER'S ENVIRONMENTAL POLICY

Not applicable

BUYER'S SECURITY POLICY

In accordance with Call-Off Schedule 9, Part A (Short Form Security Requirements) the BT (Supplier) security policy applies.

SUPPLIER'S AUTHORISED REPRESENTATIVE

Framework Operations Manager

BT Frameworks Operations Team

ccsframeworks@bt.com

3 Snowhill, Snowhill Queensway, BIRMINGHAM, B4 6GA

SUPPLIER'S CONTRACT MANAGER

REDACTED

Contract Manager

[REDACTED](#)

1 Braham St, London E1 8EE

PROGRESS REPORT FREQUENCY

On the first Working Day of each calendar month

PROGRESS MEETING FREQUENCY

Quarterly on the first Working Day of each quarter

KEY STAFF

Not applicable

KEY SUBCONTRACTOR(S)

Not applicable

COMMERCIALLY SENSITIVE INFORMATION

BT is providing information in commercial confidence and considers that the information would be exempt from disclosure under the FOIA. BT expects the Customer Authority to respect that confidence. Section 41 of the FOIA exempts the Customer Authority from disclosing that information as the disclosure (otherwise than under the FOIA) would constitute an actionable breach of confidence.

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Disclosure of the information would also be commercially prejudicial to BT's interests and accordingly exempt from disclosure by virtue of section 43 of the FOIA.

The following terms apply from date of issue:

- All BT pricing – 7 years
- All BT service description/service offer information – 7 years
- BT security process information – 7 years
- BT disaster recovery information – 7 years
- All personal data (under GDPR) – Perpetual

SERVICE CREDITS

Not applicable

ADDITIONAL INSURANCES

Not applicable

GUARANTEE

Not applicable

SOCIAL VALUE COMMITMENT

Not applicable

For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:	SEE DOCUSIGN PAGE	Signature:	SEE DOCUSIGN PAGE
Name:	REDACTED	Name:	REDACTED
Role:	Account Director	Role:	Senior Procurement and Contracts Business Partner
Date:	SEE DOCUSIGN PAGE	Date:	SEE DOCUSIGN PAGE

Annex A: Call Off Schedule 5 Pricing

Validation reference: **REDACTED**

Contract Addendum

[REDACTED] this document is to confirm that the following terms apply and take precedence over the Order form, under the following headings:

BUYER'S SECURITY POLICY

Is amended to:

Security Aspects Letter (InfoSec 15.3 v4.2) as appended to this contract pack

COMMERCIALLY SENSITIVE INFORMATION

Now includes the additional text:

Notwithstanding the above, the Customer Authority may disclose the annual and total contract value as required by law or any other information as required by the Information Commissioner's Office.

SOCIAL VALUE COMMITMENT

Is amended to:

BT has a comprehensive plan for delivering Social Value commitments across its public sector contracts. Here are some key elements of our approach:

1. Staff Training and Development:

- We have implemented racial awareness training for all BT employees working on public sector contracts to ensure inclusivity and diversity.

2. Prompt Payment to SMEs:

- BT commits to paying SMEs promptly, within 30 days of invoice, which helps small businesses manage their cash flow effectively. Additionally, we provide access to free resources such as business mentoring, digital skills training, marketing support, and mental health resources.

3. Environmental Initiatives:

- We actively collaborate with customers to create and agree on climate change action plans tailored to their specific goals. This includes influencing behaviour to reduce waste, using resources more efficiently and supporting community environmental objectives.

4. Wellbeing Initiatives:

- BT focuses on the wellbeing of staff, suppliers, and customers. For example, in our contracts with the NHS, we emphasise the importance of a healthy workforce, both mentally and physically.

5. Community Engagement:

- We support strong and integrated communities through our influence on staff, suppliers, customers, and the wider community. This includes volunteering opportunities for contract workforce members to encourage direct positive impact.

6. Performance Indicators:

- We propose several performance indicators to measure the success of our social value initiatives, such as:
 - Social performance aligned with human dignity initiatives.
 - Proportion of individuals from disadvantaged groups employed.
 - Sustainability objectives that meet or exceed BT's standards.
 - Number of apprentices and graduates employed.

7. Flexible and Collaborative Approach:

- BT adopts an enabling approach, allowing local experts to manage and deliver social value initiatives effectively. We believe in collaboration and the development of innovative ideas to achieve meaningful outcomes.

These elements demonstrate BT's commitment to delivering social value across its public sector contracts, ensuring economic, social and environmental benefits are realised throughout the contract lifecycle.