**Supplier Level 1**

Please provide the required details listed below and confirm you are willing and able to comply with the required policies and procedures. Failure to comply with any aspect of these requirements after contract award will result in the termination of the contract and damages sought.

**Contents**

General

Health, Safety & Wellbeing

Governance

Documentation

**General**

Please provide details of 3 people who can be contacted to provide references relevant to the work being quoted for:

Do you hold certification to the Quality Management Standard ISO9001? If you do not have ISO9001 Are you prepared to work to achieve this standard with the assistance of Keltbray? *Information gathering only, you are not required to hold this certification*

Are you National Highways Sector Scheme approved for the work being quoted for?

Are you accredited to ConstructionLine Gold, CHAS Elite or Achilles Building Confidence?

Does your proposed work force hold the National Highways ‘Highways Passport’ and completed the common induction? If not, please confirm that this can be achieved prior to starting work.

**Health, Safety and Wellbeing**

Please detail how you propose to resource the project - provision of management on site & workload capacity

Please provide examples of how you would deliver the scheme prioritising:

* H&S to support the ‘Home Safe and Well’ imperative
* Utility strike preventative measures
* Lost time incidents.
* Near miss reporting including the effectiveness of preventative measures to eliminate recurrence

**Governance**

Should you be selected would you intend to subcontract any part of the package? – this includes subcontracted labour (not directly employed) if so, please provide examples of your subcontractor approval process. How do you ensure your customers’ requirements for your package will be delivered?

Please provide a detailed programme to deliver the package on time and within budget.

**Documentation**

Please see attached documents and confirm you have read, understood, can meet and comply with the requirements of this contract.

* GG128 – Requirements for reporting incidents, events and undesirable circumstances: health, safety, wellbeing, structural and environmental,
* ‘Home Safe and Well policy’ and working ethos
* National Highways HART accident and incident reporting tool and the Keltbray Site Event Reporting, Investigation and Analysis Procedure (GRP-COMP-PRO-012)
* Raising the Bar Guidance

[GG 128 - Requirements for reporting incidents, events and undesirable circumstances: health, safety, wellbeing, structural and environmental - DMRB (standardsforhighways.co.uk)](https://www.standardsforhighways.co.uk/dmrb/search/2995a4fe-8faf-4e65-8ce8-b6b8bf416e74)

[gfd18\_0229\_health-and-safety-strategy-2018-sq-v14-final-amend\_2022.pdf (nationalhighways.co.uk)](https://nationalhighways.co.uk/media/s5ipgrhb/gfd18_0229_health-and-safety-strategy-2018-sq-v14-final-amend_2022.pdf)

[Highways Accident Reporting Tool - Highways England (nationalhighways.co.uk)](https://nationalhighways.co.uk/suppliers/health-safety-and-wellbeing/home-safe-and-well/highways-accident-reporting-tool/)

[Raising The Bar Guidance (highwayssafetyhub.com)](https://www.highwayssafetyhub.com/raising-the-bar-guidance.html)