|  |  |
| --- | --- |
| Commercial Directorate | |
| DVLA  Longview Road  Morriston  Swansea SA6 7JL | |
| Phone: |  |
| www.gov.uk/browse/driving | |
| @dvlagovuk | |
| Your ref: | PS/23/13 |
| Our ref: | PS/23/13 |
| Date: | 09/08/2023 |

xxxxxxx

redacted under FOIA Section 40

Dear xxxxx

redacted under FOIA Section 40

**CONTRACT REFERENCE NUMBER: PS/23/13**

**CONTRACT TITLE: Provision of Microsoft Azure Cloud Services**

**FRAMEWORK REFERENCE NUMBER: RM6068**

**PROPOSED CONTRACT AWARD**

This letter advises you that the Secretary of State for Transport proposes to accept your quotationdated 18 July 2023.

Under the Public Contract Regulations 2015, the Department for Transport has decided to provide transparency to framework suppliers and apply a voluntary Standstill period.

The Standstill period must pass before the contract can be formally awarded. This period is applied to allow any appeals against the proposed award decision to be lodged. The Standstill period will commence on **10 August 2023** and end on **19 August 2023.**

The contract will be formally awarded following the Standstill period. You should note that in the event of any legal proceedings being brought against the decision of the proposed award of this contract, the Secretary of State for Transport will be obliged to suspend awarding the contract pending the outcome of those proceedings. We will notify you in writing if such a legal challenge is received.

This is without prejudice to the right of the Secretary of State for Transport to abandon the procurement, cancel the award procedure or suspend awarding the contract for any reason.

**ACTIONS FOR YOU NOW**

Please complete and return, via e-mail, the Supplier Details form at Annex A (only complete if your bank details have changed).

As stated in the specification, this contract will require the successful tenderer to process Government data on DVLA’s behalf. You have now been identified as the highest scoring tenderer and as a result, during this Standstill period and before award, will be required to complete and return the Statement of Assurance Questionnaire (SoAQ) which was issued previously as part of the Invitation to Tender.

Completion of the questionnaire will help to satisfy DVLA that its data will be appropriately protected.

Please complete the form and return by 14 August 2023 for assessment by our Information Assurance Group.

**SUMMARY**

To summarise, the Department for Transport intends to accept your tender but at the present time is unable to formally do so until we have applied the mandatory Standstill Period of 10 days. This will allow other suppliers to appeal the decision. In the event that no appeals are received, the Department will award the contract following the Standstill period. The information contained within this letter is considered confidential for the duration of the standstill period and should not be shared any wider without the written authorisation of the undersigned.

Yours sincerely,

xxxxx redacted under FOIA Section 40

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|  |
| Category Lead |
| Commercial Directorate |
| xxxx redacted under FOIA Section 40 |

**On behalf of the Secretary of State for Transport**

**xxxxx redacted under FOIA Section 40 - Contracts Manager**

**Insight Direct (UK) Ltd**

**15/08/2023**

xxxxxxx redacted under FOIA Section 40

Annex A

|  |  |
| --- | --- |
| **SUPPLIER DETAILS** | |
| **Supplier Name** | Insight Direct (UK) LTD |
| **Supplier Address** | 4th floor The Charter Building  Charter Place  Uxbridge |
| **Post Code** | UB8 1JG |
| **Country** | UK |
| **Telephone Number** | +442080615379 |
| **Mobile Number** | xxxx redacted under FOIA Section 40 |
| **Account Manager Name** |  |
| **Account Manager Email** | xxxx redacted under FOIA Section 40 |
| **Would you like Purchase Orders and Remittance advice notes via email? Y/N** | Y |
| **Business Email:** *(if not Basware enabled, this is the address purchase orders and remittance advice notes will be sent)* | xxxx redacted under FOIA Section 40 |
| **UK VAT Registered? Y/N** | Y |
| **UK VAT Registration Number** | 746 0751 29 |
| **If Non UK Supplier, is Supply Type**  *Goods or Services?* |  |
| **DUNS Number** | 769387739 |
| **BANK DETAILS** | |
| **Type of Account – Bank or Building Society?** | Bank |
| **Confirm if account is - Business or Personal** | **Business** |
| **Bank/Building Society Name** | Bank Of America Merrill Lynch, London Branch |
| **Supplier’s Bank/Building Society Account Name** *(if different to Supplier Name)* | Insight Direct (UK) Ltd |
| **Sort Code** | 16-50-50 |
| **Account Number** | 66210015 |
| **Building Society Roll Number** *if applicable* |  |
| **IBAN (international bank account number)** *If applicable* | GB93 BOFA 1650 5066 2100 15 |
| **SWIFT/BIC (International Bank Code)** *if applicable* | BOFAGB22 |
| **CONSTRUCTION INDUSTRY TAX DEDUCUTION SCHEME – if applicable** | |
| **Address of Registered Office** |  |
| **Company Registered Number** |  |
| **Subcontractor Tax Certificate Type** |  |
| **Subcontractor Tax Certificate Number** |  |
| **Date of Expiry of the Tax Certificate** |  |