

Order Form

Framework agreement reference: SBS / 19 / AB / WAB / 9411

Date of order	22/11/2021	Order Number	DDaT21555 To be quoted on all correspondence relating to this Order
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FROM

Customer	UK Research and Innovation LTD (UKRI)	"Customer"
Customer's Address	Polaris House, North Star Ave, Swindon SN2 1FL	
Invoice Address	Polaris House, North Star Ave, Swindon SN2 1FL	
Contact Ref:	Name: [REDACTED] Address: Polaris House, N Star Ave, Swindon SN2 1FL Phone: [REDACTED] e-mail: [REDACTED]	

TO

Supplier	Softcat Plc (Head office)	"Supplier"
Supplier's Address	Fieldhouse Lane, Marlow, Bucks, SL7 1LW	
Account Manager	Name: [REDACTED] Address: Fieldhouse Lane, Marlow, Bucks, SL7 1LW Phone: [REDACTED] e-mail: [REDACTED]	

GUARANTEE


Guarantee to be provided	N/A
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Where a guarantee is to be provided then this Contract is conditional upon the provision of a Guarantee to the Customer from the Guarantor in respect of the Supplier. Details of the Guarantor (if any) are set out below:

[Parent Company	N/A
Parent Company address	N/A
Account Manager	N/A

1. TERM
(1.1) Commencement Date This contract will commence on Thursday 23 rd December 2021
(1.2) Expiry Date The Contract shall expire on Thursday 22 nd December 2022

2. GOODS AND SERVICES REQUIREMENTS	
(2.1) Goods and/or Services	
<div></div>	
The Customer agrees to purchase all of its requirements for the Goods or equivalent goods from the Supplier.	
<div>Minimum Order Value</div> <div>£51.821.70</div>	
Optional Services	
Collection and recycling	<div>N/A</div>
Paper catalogue	<div>N/A</div>
Secure Collection	<div>N/A</div>
<div></div>	

<p>(2.2) Premises</p> <p>STFC - Science & Technology Facilities Council Daresbury Laboratory Daresbury Science and Innovation Campus Warrington WA4 4AD</p> <p>(2.3) Lease/ Licenses</p> <p>VMWare</p>
<p>(2.4) Standards</p> <p> NHS Order Form - Digital WorkplaceSol</p>
<p>(2.5) Security Requirements</p> <p>Security Policy</p> <p>N/A</p> <p>Additional Security Requirements</p> <p>N/A</p> <p>Processing personal data under or in connection with this contract</p> <p>NO</p>
<p>(2.6) Exit Plan (where required)</p> <p>NO</p>
<p>(2.7) Environmental Plan</p> <p>NO</p>

3. SUPPLIER SOLUTION
(3.1) Supplier Solution



<p>(3.2) Account structure including Key Personnel</p> <p>Key Personnel:</p> <p>Supplier (Softcat Plc) <div style="background-color: black; width: 200px; height: 15px; margin-bottom: 5px;"></div></p> <p>UK Research and Innovation - STFC <div style="background-color: black; width: 200px; height: 15px;"></div></p>
<p>(3.3) Sub-contractors to be involved in the provision of the Services and/or Goods</p> <p>N/A</p>
<p>(3.4) Outline Security Management Plan</p> <p>N/A</p>
<p>(3.5) Relevant Convictions</p> <p>N/A</p>
<p>(3.6) Implementation Plan</p> <p>N/A</p>

4. PERFORMANCE QUALITY				
(4.1) Key Performance Indicators				
N/A				
(4.2) Service Levels and Service Credits				
When providing the Goods and/or Services, the Supplier shall as a minimum ensure that it achieves the following service levels:				
Service Level	Description	Service Credit Calculation	Critical Failure	Service
N/A				
If the level of performance of the Supplier during the Contract Period:				
(i) fails to achieve a Service Level in respect of each element of the Service, then the Customer shall be entitled to deduct the Service Credits from the Contract Price; and/or				
(ii) constitutes a Critical Service Failure, the Customer shall be entitled to terminate this Contract.				
<i>[Guidance: It is intended that the definition of critical service failure should link to a specified threshold of service level performance. The intention is to provide certainty over what level of service would trigger a termination right. If you wish to include such a concept then the definition above should be populated with relevant thresholds.]</i>				

5. PRICE AND PAYMENT
(5.1) Contract Price payable by the Customer in accordance with the commercial schedule set out in the framework agreement (including applicable discount but excluding VAT), payment profile and method of payment (e.g. Government Procurement Card (GPC) or BACS))
Call-Off Contract Value and Breakdown: The total Call-Off Contract value shall not exceed £51,821.70 excluding VAT as per breakdown below.

(5.2) Invoicing and Payment

The Customer shall pay the Supplier within thirty 30 days of receipt of a Valid Invoice, submitted in accordance with this paragraph 5.2, the payment profile set out in paragraph 5.1 above and the provisions of the Contract.

6. SUPPLEMENTAL AND/OR ADDITIONAL CLAUSES**(6.1)** Supplemental requirements

N/A

BY SIGNING AND RETURNING THIS ORDER FORM THE SUPPLIER AGREES to enter a legally binding contract with the Customer to provide the Goods and/or Services. The Parties hereby acknowledge and agree that they have read the NHS Conditions of Contract for purchase of goods and/or Services and by signing below agree to be bound by the terms of this Contract.

For and on behalf of the Softcat Plc:

Name and Title	
Signature	
Date	03/12/2021 <i>/</i>

For and on behalf of the UK Research and Innovation by its authorised representative:

Name and Title	
Signature	
Date	06/12/2021