

# Framework Schedule 6 (Order Form Template and Call-Off Schedules)

## Order Form

CALL-OFF REFERENCE: [REDACTED]

THE BUYER: The Secretary of State for Environment, Food and Rural Affairs

- Defra
- APHA
- CEFAS
- Natural England
- Any further participating agency

BUYER ADDRESS [REDACTED]  
[REDACTED]

THE SUPPLIER: Topspeed Couriers Ltd

SUPPLIER ADDRESS: [REDACTED]  
Winsford Industrial Estate, CW7 3BX

REGISTRATION NUMBER: [REDACTED]

DUNS NUMBER: [REDACTED]

SID4GOV ID:

### APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated [REDACTED]. It's issued under the Framework Contract with the reference number **RM6171** for the provision of **Courier and Specialist Movements**.

CALL-OFF LOT(S):  
Lot 4

## CALL-OFF INCORPORATED TERMS

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) RM6171
3. Framework Special Terms
4. The following Schedules in equal order of precedence:
  - Joint Schedules for RM6171
    - **Joint Schedule 2 (Variation Form)**
    - **Joint Schedule 3 (Insurance Requirements)**
    - **Joint Schedule 6 (Key Subcontractors)**
    - **Joint Schedule 7 (Financial Difficulties)**
    - **Joint Schedule 10 (Rectification Plan)**
    - **Joint Schedule 11 (Processing Data)**
    - **Joint Schedule 12 (Supply Chain Visibility)**
    - **Joint Schedule 13 (Continuous Improvement)**
    - **Joint Schedule 14 (Benchmarking)**
  - Call-Off Schedules
    - **Call-Off Schedule 2 (Staff Transfer)**
    - **Call-Off Schedule 5 (Pricing Details)**
    - **Call-Off Schedule 7 (Key Supplier Staff)**
    - **Call-Off Schedule 8 (Business Continuity and Disaster Recovery)**
    - **Call-Off Schedule 9 (Security)**
    - **Call-Off Schedule 10 – (Exit management)**
    - **Call-Off Schedule 14 (Service Levels) including Annex A - KPIs**
5. **CCS Core Terms (version 3.0.11)**
6. **Joint Schedule 5 (Corporate Social Responsibility) RM6171**

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

## CALL-OFF SPECIAL TERMS

The following Special Terms are incorporated into this Call-Off Contract:  
None.

CALL-OFF START DATE: 01/01/2023

CALL-OFF EXPIRY DATE: 31/12/2025

CALL-OFF INITIAL PERIOD: 3 years

**CALL-OFF DELIVERABLES**

Option B: See details in **Call-Off Schedule 20** (Call-Off Specification)

**MAXIMUM LIABILITY**

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is

[REDACTED]

**CALL-OFF CHARGES**

See details in Call-Off Schedule 5 (Pricing Details)]

The Charges will not be impacted by any change to the Framework Prices. The Charges can only be changed by agreement in writing between the Buyer and the Supplier because of:

- Specific Change in Law
- Benchmarking using Call-Off Schedule 16 (Benchmarking)

**REIMBURSABLE EXPENSES**

None

**PAYMENT METHOD**

Electronic invoice

**BUYER'S INVOICE ADDRESS:**

[REDACTED]

**BUYER'S AUTHORISED REPRESENTATIVE**

[REDACTED]

Defra Group Commercial

[REDACTED]

**SUPPLIER'S AUTHORISED REPRESENTATIVE**

[REDACTED]



**KEY SUBCONTRACTOR(S)**  
**None**

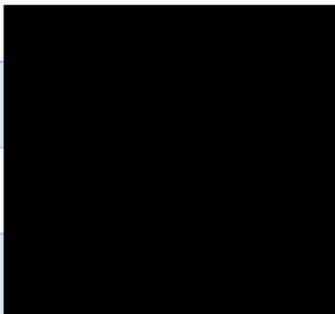
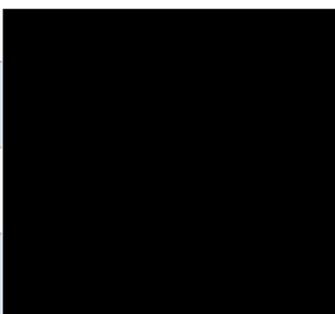
**COMMERCIALLY SENSITIVE INFORMATION**  
Not applicable

**SERVICE CREDITS**  
Service Credits will accrue in accordance with Call-Off Schedule 14 (Service Levels).

**ADDITIONAL INSURANCES**  
Not applicable

**GUARANTEE**  
Not applicable

**SOCIAL VALUE COMMITMENT**  
The Supplier agrees, in providing the Deliverables and performing its obligations under the Call-Off Contract, that it will comply with the social value commitments in Call-Off Schedule 4 (Call-Off Tender)]

<b>For and on behalf of the Supplier:</b>		<b>For and on behalf of the Buyer:</b>	
Signature:		Signature:	
Name:		Name:	
Role:		Role:	
Date:		Date:	