**Clarifications questions - Camden Disability Learning Offer**

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| Q1. | What is the anticipated budget allocation? |
| A1. | We estimate this will be somewhere in the region of £45,000. |
| Q2. | We should submit our submission form via email to you (and not online on any portal) – is that correct?  |
| A2. | Yes please email me – emma.watson@camden.gov.uk |
| Q3. | How many potentials in house trainers you have (with lived experience)? |
| A3. | We are looking into the budget for this at the moment, I’m hoping we will be approved for a minimum of 2 x part-time trainers. |
| Q4. | We are seeking clarity upon the level of interaction that was expected for this session [Education sessions] |
| A4. | A high level of interaction would be good for these sessions to ensure everyone is engaged |
| Q5. | Do Camden Council had any existing ‘on topic’ materials such as videos that would potentially be appropriate/desirable to be included in this session. |
| A5. | We have information which we would want to be included – particularly on our workplace adjustments processes in Camden. However this is not currently in a format you would present it in (e.g a video). We would expect the chosen provider to work to incorporate the information we need into the sessions.  |
| Q6. | Could I confirm that all of these sessions would be facilitated by the service provider who gets the tender or would some of these sessions be delivered by Camden council? |
| A6. | All the education would need some involvement/facilitation from the provider. Around half of the education sessions would need some involvement/facilitation from the provider. |
| Q7. | Would there be a train the trainer element in this? |
| A7. | We have not specified this as we did not want to exclude anyone without the capacity to do this, as we could train staff ourself or look at other external training for them. However if you have these capabilities please do make a note of this somewhere on your bid and this can perhaps be added as a separate contract at a later stage. |
| Q8. | Will the education sessions include the same learning content to be run each time across the 20 sessions? |
| A8. | Yes. It might be modified if bits of it need improving, but generally will be the same |
| Q9. | At your evaluation stage, are you seeking an advisory support role from the provider? Or, are you looking for full supportive delivery of the evaluation phase? |
| A9. | This would be an advisory role. There is scope for this to be delivered by the provider, under a separate contract to this one |