

Request for Quotation

Section 1 - Summary Information

Reference	Your Street Your Way 2 – Chestnut Road Mural
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Notice Title	Artist/Collective for Mural Realisation in Chestnut Road, London
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Closing date for quote	Friday	4 September 2023
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All quotes are to be:

- Submitted by closing date for quote
- Be in writing and in the English language
- Be submitted on headed paper
- All prices/rates are to be in **£GBP and exclusive of VAT**

Estimated contract
start date

11	09	2023
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Contract end date

27	10	2023
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Is this suitable for SME (Small and Medium Enterprises) (Small and Medium Enterprises)?



Is this suitable for VCSE (Voluntary Community & Social Enterprises)?



Please select a contract type from the drop-down lists below

Contract Type

Services contract

Introduction

This year, Lambeth Council launched the second edition of [Your Street Your Way Design Competition](#), where the public were invited to submit their ideas to redesign various locations across the borough. One of these locations is Chestnut Road and the [winning design](#) is a mural (image below).

We are now looking for a muralist or collective to work alongside Lambeth Council and the location winner to adapt and realise the winning design.

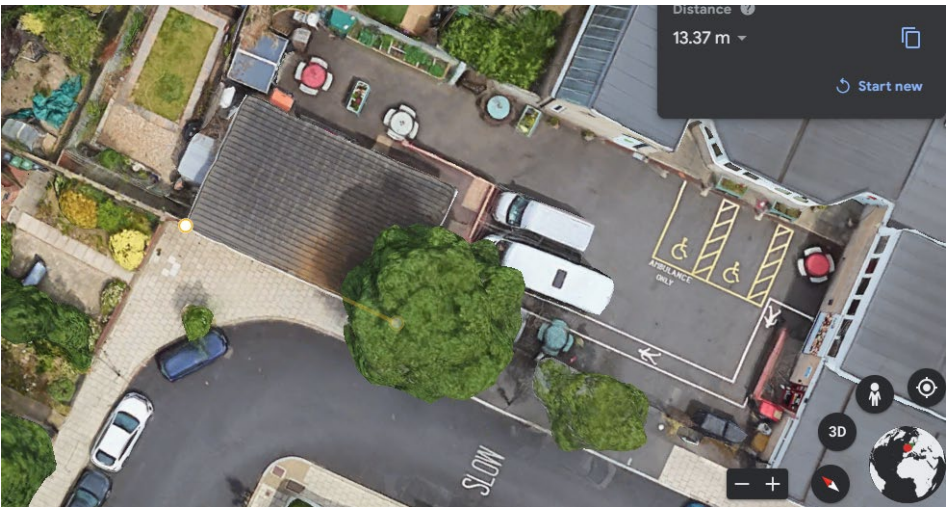
The colourful mural representing is an illustration of The Great North Wood that was once an ancient woodland that stretched across South London.

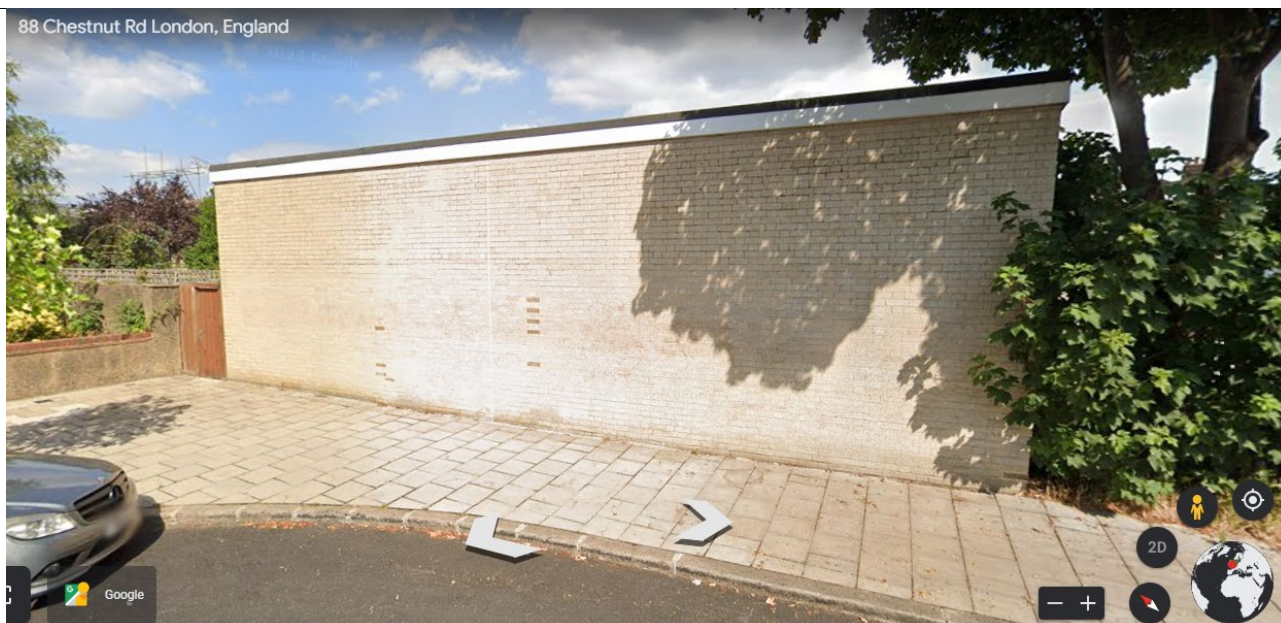


Section 2 – Location

- One mural to be realised in Chestnut Road (West Dulwich): [link](#)
- The mural will be installed on a (approximately) 14 metres long wall on Chestnut Road corner. The building is currently occupied by Aspire Wellbeing Centre.

Aerial view of the site:





Section 3 Description

Background and rationale

Your Streets Your Way is a street design competition which gives the public the opportunity to redesign local locations to make them more attractive to spend time and walk, wheel and cycle through. All of the locations in the competition are in the Low Traffic Neighbourhood areas and have been strategically chosen or through feedback from residents. Lambeth is seeking an experienced muralist or collective who can work to a tight deadline to realise the mural by Autumn 2023.

Commission purpose

This commission is part of the Your Street Your Way Design Competition Project: <https://www.your-streets-your-way.xyz/>. Please also see attached pack for more details on the winning design.

The mural will be used to:

- beautify and brightening the space
- celebrate the history of the area

Key considerations

The commissioned artist will be expected to:

- Meet with the winning designer to discuss any potential adaptations that will ensure the mural is suitable for painting (We suggest up to three meetings). The commissioned artist will create design iterations to be signed off by Lambeth Council. Although the design is subject to adaption, the final design must reflect the location winner's original design.
- Prime/prepare the substrate (parapet metal, brick walls etc.) prior to the design being painted.
- Use paints which are long-lasting and appropriate for the surfaces.
- Provide a colour palette to Lambeth council for any further touch ups or issues in the future.
- Demonstrate the installations longevity and either no, or very low, maintenance costs.

- Consider how best to deter or hide the inevitable tagging and graffiti that will take place. The finished design should then be coated in permanent anti-graffiti varnish.
- Complete the work in a short space of time to avoid disruption to the residents and business (Aspire Wellbeing Centre)
- Provide your own insurance to cover yourself and others while undertaking the work.
- Provide any equipment or equipment for working at height (if necessary).
- Provide a timeline and risk assessment when commissioned.

In submitting a proposal, the artist/collective is agreeing that the Council shall own all artwork, drafts, reproductions etc and all other intellectual property produced by the collective under this Contract and shall own all publication rights. The artist/designer shall indemnify the Council against all costs and damages associated with infringements of intellectual property rights in relation to the Services provided by the Artist.

Lambeth Council will be responsible for:

- Final sign off of designs
- Seeking all necessary licences and permissions for the installation.

Your submission

The competition is open to any collective or group of artists with a track record of delivering street artwork of comparable scale in the public realm.

- Demonstrate how you meet the assessment criteria outlined below. Please include:
 - An estimated timeline of work
 - Evidence (e.g. portfolio or website) of previous work
 - Rationale for materials proposed to realise the design
 - A full costing for time, materials, equipment and any other

Key milestones

- **Application deadline: 4 September 2023**
- **Winner Announced: 8 September 2023**
- **Starting of work: 11 September 2023**
- **End of work: 27 October 2023**

Assessing bids and awarding criteria

Tenders will be assessed 30% on price and 70% on quality. The lowest priced bid will score the maximum 30 points with others benchmarked against it, calculated as below:

$$\frac{\text{Lowest priced bid}}{\text{Your bid}} \times 30 = \text{your price score}$$

Pricing should be broken down on a borough-by-borough basis, reflecting the different numbers of businesses that would have to be surveyed within each one, and making it easy to determine the price should the borough wish to commission only specific elements of proposal. Tenders should break down the estimated time each member of staff will spend on the commission along with their hourly rate.

The **quality evaluation** criteria will consider:

ASSESSMENT CRITERIA	WEIGHTING
Safety and Buildability	25%

Similar style project delivered	25%
Project Plan and implementation proposals	25%
Examples of previous experience working within public sector	25%

Assessment	Score	Interpretation
Excellent	10	Exceeds the requirement. Exceptional demonstration by the tenderer of the relevant ability, understanding, experience, skills, and resource & quality measures required to provide the supplies/services. Response identifies factors that will offer a high level of potential added value with evidence to support the response.
Good	7	Satisfies the requirement with minor additional benefits. Above average demonstration by the tenderer of the relevant ability, understanding, experience, skills, and resource & quality measures required to provide the supplies/services. Response identifies factors that will offer some potential added value with evidence to support the response.
Acceptable	5	Satisfies the requirement. Demonstration by the tenderer of the relevant ability, understanding, experience, skills, and resource & quality measures required to provide the supplies/services with evidence to support the response.
Minor Reservations	3	Satisfies the requirement with minor reservations. Some minor reservation of the tenderer's relevant ability, understanding, experience, skills, and resource & quality measures required to provide the supplies/services with little evidence to support the response.
Serious Reservations	1	Satisfies the requirement with major reservations. Considerable reservations of the tenderer's relevant ability, understanding, experience, skills, and resource & quality measures required to provide the supplies/services with little or no evidence to support the response.
Unacceptable	0	Does not meet the requirement. Does not comply and /or insufficient information provided to demonstrate that the Tenderer has the ability, understanding, experience, skills, and resource & quality measures required to provide the supplies/services with little or no evidence to support the response.

BUDGET

A specific budget value is not set for this commission. Bidders should balance the resourcing and materials to do the job well with a competitive price. The total fee must cover all costs needed to complete the mural, including design adaptation, installation, and construction, materials and any equipment hire/insurance and design fees.

STAFF AND CUSTOMER SERVICE

The Authority requires the Potential Provider to provide a sufficient level of resource throughout the duration of the contract to consistently deliver a quality service.

Potential Provider's staff assigned to the contract shall have the relevant qualifications and experience to deliver the Contract.

The Potential Provider shall ensure that staff understand the Authority's vision and objectives and will provide excellent customer service to the Authority throughout the duration of the Contract.

Section 4

Lambeth Officer contact details

Name	Fabiola Smorto
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Section 5

Additional Text

By submitting a tender, I acknowledge and agree to the below the statements:

- I have read and understood Lambeth's procurement guidance for suppliers, "Selling to the Council"
- I accept the Lambeth Terms and Conditions
- If I am selected to provide the above services and/or supplies this form and the information on it will form part of my contract with the London Borough of Lambeth
- If I am selected to provide the above services and/or supplies and am not already set up as a supplier on the Lambeth system I will comply with Lambeth's Supplier Set-up procedures through iSupplier which includes the provision of a completed Supplier Self Certification form and Bank details on headed paper.
- Lambeth is under no obligation to accept the final results of the quotation competition or the lowest price for any particular item submitted by a supplier
- Non-delivery of services or products will result in non-payment by Lambeth Council
- False representation could result in de-selection from any competition or termination of contract
- It is a criminal offence to give or offer any gift or consideration whatsoever as an inducement or reward to any servant of a public body. I understand that any such action will empower Lambeth Council to cancel any contract or commission currently in force and may result in my exclusion from future work
- Lambeth has the right to use this information for the prevention and detection of fraud
- No member, employee or associate of the judging panel is eligible to enter.

