

Department for International Development
Abercrombie House
Eaglesham Road
EAST KILBRIDE
Glasgow
G75 8EA

Coffey International Development
The Malthouse
1 Northfield Road
Reading
RG1 8AH

File Ref: PO 7152

Date: 08 May 2018

Contract Amendment No: 1

CONTRACT FOR: Strategic Support to the Ministry of the Interior (SSMI) Phase 2.

CONTRACT NUMBER: PO 7152

With reference to the contractual letter dated 01 October 2015 whereby your firm was engaged to undertake the Terms of Reference annexed to the Contractual letter, I confirm that the UK Government wishes to make the following further amendments to the contractual letter of 01 October 2015:

1. Section 1 – Form of Contract

Paragraph 4 – Financial Limit

DELETE £8,997,943 (the “Financial Limit”) and REPLACE with £9,497,577 (the “Financial Limit”)

Section 2 – Terms and Conditions of Contract

DELETE existing Terms and Conditions and REPLACE with updated Terms and Conditions enclosed and which form part of this amendment.

Section 3 – Terms of Reference

DELETE existing Terms of Reference and REPLACE with updated Terms of Reference enclosed and which form part of this amendment.

Section 5 – Schedule of Prices

DELETE existing Commercial Proformas and REPLACE with updated Commercial Proformas enclosed and which form part of this amendment.

Updated Commercial Proformas submitted to the Procurement & Commercial Manager on 30 April 2018 refer.

2. The purpose of this amendment is to (a) provide Technical advisory support to the Minister, First Deputy Minister and Senior Deputy Minister for Security and relevant senior officials on reform and change management principles; (b) build capacity of MoIA senior officials and staff to enable them to work collaboratively in the strategic overview, leadership and management of the change process; (c) provide Technical support to MoIA units tasked by the First Deputy Minister and Senior Deputy Minister for Security to implement concrete change management activities in particular communication, governance and performance management, resourcing and capacity, all of which are areas critical to the effective implementation of the MISP as the driver for the Minister's reform initiative; and (d) provide for an increase in the Financial Limit of £499,634 to facilitate this work.

Technical and Commercial Proposals submitted to the Procurement and Commercial Manager on 19 March 2018 refer.

3. Financial reporting on profit margin will apply from the date of amendment signature onwards (not retrospective), and annually (as per clause 19 of the Terms and Conditions).
4. Please confirm in writing by signing and returning one copy of this letter that you accept the amendment set out herein.
5. Please note the provision in the contract that the financial limit of the UK Government's liability to the Supplier under this engagement shall not exceed the sum specified unless the amount of any such excess has been agreed by the Department for International Development in writing before the Supplier takes any action which might result in the financial limit being exceeded.

For and on behalf of the
Secretary of State
for International Development

Name: I

Position:

Signature:

Date:

For and on behalf of
Coffey International Development

Name:

Signature:

Date: