

**Crown Commercial Service**

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**Call Off Order Form for Corporate Finance Services Two**

**RM6169**

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# Attachment 5 (Order Form and Call-Off Schedules)

## Order Form

CALL-OFF REFERENCE:	TAVI3092
THE BUYER:	Department for Transport
BUYER ADDRESS	Great Minster House, 33 Horseferry Road, London SW1P 4DR
THE SUPPLIER:	Rothschild & Co
SUPPLIER ADDRESS:	New Court, St Swithin's Lane London, EC4N 8AL, United Kingdom
REGISTRATION NUMBER:	09783130

## APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated 21<sup>st</sup> January 2022.

It is issued under the Framework Contract with the reference number RM6169 for the provision of corporate finance services.

## CALL-OFF LOT(S):

Lot 1 Corporate Finance Advice

## CALL-OFF INCORPORATED TERMS

The following documents are incorporated into this Call-Off Contract.

Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) RM6169

3. The following Schedules in equal order of precedence:

- **Joint Schedules for RM6169 Corporate Finance Services 2**

- Joint Schedule 1 (Definitions)
- Joint Schedule 2 (Variation Form)
- Joint Schedule 3 (Insurance Requirements)
- Joint Schedule 4 (Commercially Sensitive Information)
- Joint Schedule 10 (Rectification Plan)
- Joint Schedule 11 (Processing Data)

4. CCS Core Terms (version 3.0.7)

5. Joint Schedule 5 (Corporate Social Responsibility) RM6169

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

**CALL-OFF SPECIAL TERMS**

**N/A**

**CALL-OFF START DATE:** 21 January 2022

**CALL-OFF EXPIRY DATE:** 20 July 2022

**CALL-OFF INITIAL PERIOD:** 6 Months

**CALL-OFF DELIVERABLES**

As per Statement of Requirements and supplier proposal.

**MAXIMUM LIABILITY**

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

## **CALL-OFF CHARGES**

As per Attachment 4 - Pricing Schedule submitted.

All changes to the Charges must use procedures that are equivalent to those in Paragraphs 4, 5 and 6 (if used) in Framework Schedule 3 (Framework Prices)

The Charges will not be impacted by any change to the Framework Prices. The Charges can only be changed by agreement in writing between the Buyer and the Supplier because of:

- Specific Change in Law
- Benchmarking using Call-Off Schedule 16 (Benchmarking)

## **REIMBURSABLE EXPENSES**

Recoverable as stated in Framework Schedule 3 (Framework Prices) paragraph 4

## **PAYMENT METHOD**

Suppliers must be in possession of a written purchase order (PO), before commencing any work under this contract. You must quote the aforementioned PO number on all invoices, and these must be submitted directly to:

ssa.invoice@sharedservicesarvato.co.uk

or via post to:

Accounts Payable,  
Shared Services arvato,  
5 Sandringham Park,  
Swansea Vale,  
Swansea  
SA7 0EA

Invoices received without the correct PO number will be returned to you and will delay receipt of payment.

## **BUYER'S AUTHORISED REPRESENTATIVE**

[Redacted]  
[Redacted]  
[Redacted]  
[Redacted]

## **BUYER'S SECURITY POLICY**

As per call off terms and conditions

## **SUPPLIER'S AUTHORISED REPRESENTATIVE**

[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]

## **SUPPLIER'S CONTRACT MANAGER**

[REDACTED]  
[REDACTED]

## **PROGRESS REPORT FREQUENCY**

As per the submitted Questionnaire 4 – Quality and/or as necessary throughout the contract term, to be discussed at inception meeting.

## **PROGRESS MEETING FREQUENCY**

As per the submitted Questionnaire 4 – Quality and/or as necessary throughout the contract term, to be discussed at inception meeting.

## **KEY STAFF**

As per the submitted Questionnaire 4 – Quality (Question 4.2).

## **KEY SUBCONTRACTOR(S)**

N/A

## **COMMERCIALLY SENSITIVE INFORMATION**

As per call off terms and conditions

## **SERVICE CREDITS**

Will be managed in accordance with Attachment 2 – Statement of Requirements

## ADDITIONAL INSURANCES

As per Joint Schedule 3 (Insurance Requirements)

## GUARANTEE

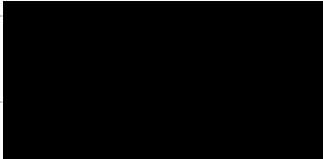
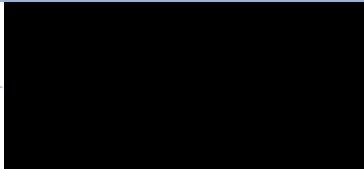
N/A

## BUYER'S ENVIRONMENTAL and SOCIAL VALUE POLICY

As per the submitted Questionnaire 4 – Quality.

## SOCIAL VALUE COMMITMENT

The Supplier agrees, in providing the Deliverables and performing its obligations under the Call-Off Contract, that it will comply with the social value commitments in Call-Off Schedule 4 (Call-Off Tender)

For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:		Signature:	
Name:		Name:	
Role:	Authorised signatory	Role:	Commercial Manager
Date:	24 January 2022	Date:	25 January 2022