**Technology Products 2 Agreement RM3733**

**Framework Schedule 4 - Annex 1**

# Order Form

In this Order Form, capitalised expressions shall have the meanings set out in Call Off Schedule 1 (Definitions), Framework Schedule 1 or the relevant Call Off Schedule in which that capitalised expression appears.

The Supplier shall supply the Goods and/or Services specified in this Order Form to the Customer on and subject to the terms of the Call Off Contract for the duration of the Call Off Period.

This Order Form should be used by Customers post running a Further Competition Procedure under the Technology Products 2 Framework Agreement ref. RM3733.

The Call Off Terms, referred to throughout this document, are available from the Crown Commercial Service website at <http://ccs-agreements.cabinetoffice.gov.uk/contracts/rm3733>

## Section A General information

This Order Form is issued in accordance with the provisions of the Technology Products 2 Framework Agreement RM3733.

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| **Customer details** |
| **Customer organisation name** Highways England Company |

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| **Billing address**  Your organisation’s billing address - please ensure you include a postcode |
| **Customer representative name**  The names of your points of contact for this Order |

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| **Customer representative contact details**  Email and telephone contact details for the Customer’s representative |

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| **Supplier details** |
| **Supplier name**  The Supplier organisation name, as it appears in the Framework Agreement Specialist Computer Centres PLC |

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| **Supplier address**  Supplier’s registered address |
| **Supplier representative name**  The name of the Supplier point of contact for this Order |
| **Supplier representative contact details**  Email and telephone contact details of the supplier’s representative |
| **Order reference number**  A unique number provided by the supplier at the time of quote  OPP-2719203 |

## Section B Overview of the requirement

|  |  |
| --- | --- |
| **Framework Lot under which this Order is being placed**  Tick one box below as applicable |  |
|  |  |
|  |  |
| 1. HARDWARE 2. SOFTWARE 3. COMBINED SOFTWARE AND HARDWARE REQUIREMENTS 4. INFORMATION ASSURED PRODUCTS 5. VOLUME HARDWARE REQUIREMENTS (DIRECT FROM OEM) | ☒ |
|  |
| ☐ |
|  |
| ☐ |
|  |
| ☐ |
|  |
| ☐ |

### Customer project reference

Please provide a project reference, this will be used in management information provided by suppliers to assist CCS with framework management

Part 2 of hardware procurement Asset Delivery Area 10

### Call Off Commencement Date

The Call Off Commencement Date is the date on which the Call Off Contract is formed – this should be the date of the last signature on Section E of this Order Form 13/02/2019

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| --- | --- |
| **Call Off Contract Period (Term)**  A period in Months which does not exceed 60 Months (5 years) - **leave blank if this is a simple transactional Goods purchase**. Where established as an initial and extension periodcomplete the fields belowDelivery of goods only | |
| **Call Off Initial Period** Months N/A. |  |
| **Call Off Extension Period (Optional)** Months N/A |

### Specific Standards or compliance requirements

Include any conformance or compliance requirements with which the Goods and/or Services must meetN/A

## Section C Customer Core Goods and/or Services Requirements

Please provide details of all Goods and/or Services required (including any items which are considered business critical) including the locations where the supplier will be required to deliver the service/s Ordered**.**

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Goods and/or Services**  *To include where relevant Packing/Packaging*     |  |  |  | | --- | --- | --- | | **Type** | **Part Number** | **Number** | | DC-FZ82EB-K PANASONIC DC-FZ82 Camera Black | DC-FZ82EB-K | 6 | | Panasonic DC-FT7 Tough Camera Black 20MP 4.6xZoom 3.0LCD 31mm Wtprf 4K EVF | DC-FT7EB-K | 20 | | Bushnell Trophy Cam HD Aggressor Low-Glow Trail Camera | 119874 | 4 | | Security Case | BN11953C | 1 | | 32GB Ultra Fast 80MB/s SD SDHC Memory Card | P32GBSD10 | 30 | | Laptop | 20L6A0NMUK | 150 | | Laptop | 20L6A0NMUK | 5 | | Laptop bag | 4X40K09936 | 150 | | Teleconference spider phones | 2200-16200-  102 | 5 | | Polycom Trio teleconference phone | 2200-66070-  019 | 5 | | Polycom® Siren™ 7 |  | [5](http://www.polycom.com/content/dam/polycom/common/documents/data-sheets/polycom-trio-8800-skype-for-business-data-sheet-enus.pdf) | |

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| **Warranty Period, if applicable**  **Standard manufacturer warranty** |
| **Location/Site(s) for Delivery** As per the purchase order |

|  |  |  |
| --- | --- | --- |
| **Dates for Delivery of the Goods and/or the Services**  Delivery date to be agreed  **Software** List product details under each relevant heading below | |  |
| **Supplier Software**  N/A |  |  |
| **Third Party Software**  N/A  Include license or link in Call Off  Schedule 3 | **Maintenance Agreement**  N/A  Include terms or link in Call Off  Schedule 3 |

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| --- | --- | --- | --- | --- | --- | --- |
| **Additional Clauses (see Annex 3 of Framework Schedule 4)** Tick as required | | | | | | |
| **Alternative Clauses** |  | | | | | |
| **Additional Clauses** | | | **Optional Clauses** | | |
|  |  | Tick one box below as applicable |  | | Tick any applicable boxes below | |
| Scots Law Or |  |  |  | |  | |
| ☐ | A: Termed Delivery – Goods | ☐ | | C: Due Diligence | ☐ |
| Northern Ireland Law | ☐ | B: Complex Delivery – Solutions  (includes Termed Delivery – Goods) | ☐ | | D: Call Off Guarantee | ☐ |
| Non-Crown Bodies |  |  |  | |  |  |
| ☐ | **NB Both of the above options require an Implementation Plan which should be appended to this Order Form** |  | | E: NHS Coding Requirements | ☐ |
|  |  |  | |  |  |
| Non-FOIA Public Bodies | ☐ |  | | F: Continuous Improvement & Benchmarking | ☐ |
|  |  |  | |  |  |
|  |
|  |  |  | | G: Customer Premises | ☐ |
|  |  |  | |  |  |
|  |
|  |  |  | | H: Customer Property | ☐ |
|  |  |  | |  |  |
|  |
|  |  |  | | I: MOD Additional Clauses | ☐ |

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| **Items licensed by the Customer to the Supplier (including any Customer Software, Customer Background IPR and Customer Data)**  List below  N/A | |
| **Call Off Contract Charges payable by the Customer to the Supplier (including any applicable Milestone Payments and/or discount(s), but excluding VAT) and payment terms/profile including method of payment (e.g. Government Procurement Card (GPC) or BACS)**  £160,848.54 total, breakdown at Annex A | |
| **Is a Financed Purchase Agreement being used?**  Tick as required |  |
| ☐  If so, append to Call Off Schedule 2 as Annex A |
|  |  |
| **Estimated Year 1 Call Off Contract Charges (£)**  For Orders with a defined Call Off Contract Period | N/A |

## Section D Supplier response

Suppliers - use this section to provide any details that may be relevant in the fulfilment of the Customer Order

### Commercially Sensitive information

Any information that the Supplier considers sensitive for the duration of an awarded Call Off Contract Breakdown of pricing

### Total contract value

Please provide the total contract value (for the Call Off Initial Period) as detailed in your response to the Customer’s statement of requirements

£160,848.54

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|  |

## Section E Call Off Contract award

This Call Off Contract is awarded in accordance with the provisions of the Technology Products 2 Framework Agreement RM3733.

The Supplier shall supply the Goods and/or Services specified in this Order Form to the Customer on and subject to the terms of this Order Form and the Call Off Terms (together referred to as “the Call Off Contract”) for the duration of the Call Off Contract Period.

### SIGNATURES

**For and on behalf of the Supplier**

|  |  |
| --- | --- |
| Name |  |
| Job role/title |  |
| Signature |  |
| Date |  |

**For and on behalf of the Customer**

|  |  |
| --- | --- |
| Name |  |
| Job role/title |  |
| Signature |  |
| Date |  |

**Annex A**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Type** | **Part Number** | **Number** | **Item cost** | **Total cost** |
| DC-FZ82EB-K PANASONIC DC-FZ82 Camera Black | DC-FZ82EB-K | 6 | £246.53 | £1,479.18 |
| Panasonic DC-FT7 Tough Camera Black 20MP  4.6xZoom 3.0LCD 31mm Wtprf 4K EVF | DC-FT7EB-K | 20 | £288.12 | £5,762.40 |
| Bushnell Trophy Cam HD Aggressor Low-Glow Trail Camera | 119874 | 4 | £155.96 | £623.84 |
| Security Case | BN11953C | 1 | £34.67 | £34.67 |
| 32GB Ultra Fast 80MB/s SD SDHC Memory Card | P32GBSD10 | 30 | £13.00 | £390.00 |
| Laptop | 20L6A0NMUK | 150 | £945.00 | £141,750.00 |
| Laptop | 20L6A0NMUK | 5 | £945.00 | £4,725.00 |
| Laptop bag | 4X40K09936 | 150 | £9.50 | £1,425.00 |
| Teleconference spider phones | 2200-16200-  102 | 5 | £280.49 | £1,402.45 |
| Polycom Trio teleconference phone | 2200-66070-  019 | 5 | £651.20 | £3,256.00 |
| Polycom® Siren™ 7 |  | [5](http://www.polycom.com/content/dam/polycom/common/documents/data-sheets/polycom-trio-8800-skype-for-business-data-sheet-enus.pdf) | £0.00 | £0.00 |
| **Total cost** |  |  |  | **£160,848.54** |
| **VAT** |  |  |  | **£32,169.71** |
| **Total cost inc VAT** |  |  |  | **£193,018.25** |