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Request For Quotation

ISO 9001 2015 and BS1090 CE Marking Acreditation Consultant

**Company Background:**

Established May 2011, and employing 10 people, JTM Steel Fabrications has ongoing contracts with the leading Norwegian RF Shielding Company, NORSHIELD AS., At present, 80% of business is Export.

JTM has recently been awarded contracts to supply and erect Steel Fabrications for the UK retail Supermarket Industry, and for this Industry, we will be required to comply with ISO 9001 Quality System.and BS1090 CE marking.

**Requirement**

This RFQ is for management consultancy services to aid JTM Steel Fabrications Ltd with preparing and setting up its systems to gain ISO accreditation for 9001:2015, and BS1090. CE marking for Structural Steel and Aluminium Fabricators

 As JTM Steel Fabrication grows it expects to efficiently demonstrate UKAS accreditation to ISO standards (ISO9001:2015), and BS1090 CE marking, equally it will need recognised procedures in place to manage company expansion.

**Required Timescale**

JTM is looking to start the project immediately and complete within 3 to 6 months

**Indicative Budget**

This work will be part funded through the European Regional Development Fund. The project falls within the £2,500.00 to £24,999.00 bracket. Therefore under current Public Procedure Procurement Regulations, there is no formal tender procedure, but a detailed written quotation is required.

**Evaluation Criteria**

Quotations will be assessed and scored on the following criteria

**Cost**

**(40%)**

**Understanding of Industry**

**(20%)**

**Clarity of Quotation**

**(10%)**

**Delivery Timescale**

**(20%)**

**Ease of Communication**

**(10%)**

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| **4 Excellent** | **Proposal meets and in some places exceeds the required standard.** |
| **3 Good** | **Proposal meets required standard.** |
| **2 Acceptable** | **Proposal meets the required standard in most respects, but is lacking or inconsistent in others.** |
| **1 Poor** | **Proposal falls short of expected standard.** |
| **0 Unacceptable** | **Completely or significantly fails to meet required standard or does not provide the relevent answer.** |

**Proposal Format**

Proposals should clearly demonstrate how they meet the requirement as per above

**Deadline and Submission**

Expressions of interest are required by 4.00pm on 24th November 2017.

Electronically to: annemarie@jtmsteelfabrications.co.uk

Candidates will then be invited to attend for a meeting to review our present systems, prior to formalising their quotation.

Date Published

31/10/17