

## DPS Schedule 6 (Order Form and Order Schedules)

### Order Form

ORDER REFERENCE: **DFERPPU 2019/039**

THE BUYER: **The Department for Education**

BUYER ADDRESS **Sanctuary Buildings, Great Smith Street,  
London, SW1P 3BT**

THE SUPPLIER: **National Centre for Social Research**

SUPPLIER ADDRESS: **[REDACTED]**

REGISTRATION NUMBER: **[REDACTED]**

DUNS NUMBER: **[REDACTED]**

DPS SUPPLIER REGISTRATION SERVICE ID: **n/k**

#### APPLICABLE DPS CONTRACT

This Order Form is for the provision of the Deliverables and dated **19 July 2022**.

It's issued under the DPS Contract with the reference number **RM6126 CCS Research & Insights Marketplace DPS** for the provision of **Education and Outcomes Panel Studies: Panel B DFERPPU 2019/039**.

DPS FILTER CATEGORY(IES):  
"Quantitative" and "Longitudinal Research"

## ORDER INCORPORATED TERMS

The following documents are incorporated into this Order Contract. Where numbers are missing, we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Order Special Terms and Order Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) **RM6126 CCS Research & Insights Marketplace DPS**



DPS Joint Schedule  
1 - Definitions v1.0.0

3. DPS Special Terms
4. The following Schedules in equal order of precedence:

- Joint Schedules for **RM6126 CCS Research & Insights Marketplace DPS**

- Joint Schedule 2 (Variation Form)  
[REDACTED]
- Joint Schedule 3 (Insurance Requirements)  
[REDACTED]
- Joint Schedule 4 (Commercially Sensitive Information)  
[REDACTED]
- Joint Schedule 5 (Corporate Social Responsibility) is contained separately in 6. Below  
[REDACTED]
- Joint Schedule 6 (Key Subcontractors)  
[REDACTED]
- Joint Schedule 7 (Financial Difficulties)  
[REDACTED]
- Joint Schedule 8 (Guarantee)  
[REDACTED]
- Joint Schedule 10 (Rectification Plan)  
[REDACTED]
- Joint Schedule 11 (Processing Data)  
[REDACTED]
- Joint Schedule 12 (Supply Chain Visibility)  
[REDACTED]

- Order Schedules for **DFERPPU 2019/039**

- Order Schedule 1 (Transparency Reports)



DPS Order  
Schedule 1 - Transparency Reports

- Order Schedule 2 (Staff Transfer)

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Order Schedule  
2.docx

- Order Schedule 3 (Continuous Improvement)



DPS Order  
Schedule 3 - Contini

- Order Schedule 4 (Order Tender) is contained in 7. Below
- Order Schedule 5 (Pricing Details)
- Order Schedule 7 (Key Supplier Staff)
- Order Schedule 8 (Business Continuity and Disaster Recovery)



DPS Order  
Schedule 8 - Busine

- Order Schedule 9 (Security)



DPS Order  
Schedule 9 - Secur

- Order Schedule 10 (Exit Management)



DPS Order  
Schedule 10 - Exit M

- Order Schedule 15 (Order Contract Management)
- Order Schedule 20 (Order Specification)

5. CCS Core Terms (DPS version) v1.0.3
6. Joint Schedule 5 (Corporate Social Responsibility) **RM6126 CCS Research & Insights Marketplace DPS**
7. Order Schedule 4 (Order Tender) as long as any parts of the Order Tender that offer a better commercial position for the Buyer (as decided by the Buyer) take precedence over the documents above.

No other Supplier terms are part of the Order Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

**ORDER SPECIAL TERMS**

The following Special Terms are incorporated into this Order Contract:

Special Term 1. Safeguarding Children and Vulnerable Adults

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Special Term 2. Project outputs  
Special Term 3. Departmental Security Standards for Business Services  
and ICT Contracts  
[REDACTED]

ORDER START DATE: **13 July 2022**

ORDER EXPIRY DATE: **20 March 2029**

ORDER INITIAL PERIOD: **6 Years, 8 Months**

**DELIVERABLES**

See details in Order Schedule 20 (Order Specification).

**MAXIMUM LIABILITY**

The limitation of liability for this Order Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is  
[REDACTED]

**ORDER CHARGES**

Total contract expenditure shall not exceed **£5,045,015** exclusive of VAT.  
See details in Order Schedule 5 (Pricing Details) for breakdown of payments.

All changes to the Charges must use procedures that are equivalent to those in Paragraphs 4, 5 and 6 (if used) in DPS Schedule 3 (DPS Pricing)  
The Charges will not be impacted by any change to the DPS Pricing. The Charges can only be changed by agreement in writing between the Buyer and the Supplier because of:

- Indexation
- Specific Change in Law
- Benchmarking using Order Schedule 16 (Benchmarking)

**REIMBURSABLE EXPENSES**

None

**PAYMENT METHOD**

Via BACS upon submission of valid invoice after successful completion of payment milestone(s).

**BUYER'S INVOICE ADDRESS:**

**Name:** Accounts Payable, Department for Education

**Email address:** [AccountsPayable.OCR@education.gov.uk](mailto:AccountsPayable.OCR@education.gov.uk)

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**Address:** PO Box 407, SSCL, Phoenix house, Celtic Springs Bus Park, Newport, NP10 8FZ

**BUYER'S AUTHORISED REPRESENTATIVE**

**Name:** Michael Dale

**Role:** Principal Research Officer

**Email address:** [REDACTED]

**Address:** Bishopsgate House, Darlington, DL1 5QE

**BUYER'S ENVIRONMENTAL POLICY**

**Department for Education Sustainability and Climate Change Strategy**, 21 April 2022, available online at: <https://www.gov.uk/government/publications/sustainability-and-climate-change-strategy>

**BUYER'S SECURITY POLICY**

**Department for Education Personal Information Charter**, available online at: <https://www.gov.uk/government/organisations/department-for-education/about/personal-information-charter#contents>

**SUPPLIER'S AUTHORISED REPRESENTATIVE**

[REDACTED]  
Quality Director and Director of Longitudinal Studies

[REDACTED]  
35 Northampton Square, London, EC1V 0AX

**SUPPLIER'S CONTRACT MANAGER**

[REDACTED]  
Quality Director and Director of Longitudinal Studies

[REDACTED]  
35 Northampton Square, London, EC1V 0AX

Sarah Allcock  
Project Manager

[REDACTED]  
35 Northampton Square, London, EC1V 0AX

**PROGRESS REPORT FREQUENCY**

The supplier must provide written updates on a weekly basis during fieldwork.  
Frequency of other written updates will be agreed by the parties where necessary.

**PROGRESS MEETING FREQUENCY**

Weekly, date to be agreed by the parties.

**KEY STAFF**

Svetlana Speight  
Project Coordinator, Project Co-director

RM6126 - Research & Insights DPS  
Project Version: v1.0  
Model Version: v1.3

Commented [KR1]: @HARDY, Louise is this referring to Data Security? If so, is there a standard link that is usually used? Please check that what I have put here look ok. Thank you

Commented [HL2R1]: Yes Rushda this is fine

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[REDACTED]  
35 Northampton Square, London, EC1V 0AX

Anne Conolly  
Project Co-director

[REDACTED]  
35 Northampton Square, London, EC1V 0AX

**KEY SUBCONTRACTOR(S)**

[REDACTED]  
E-AUCTIONS  
Not applicable

**COMMERCIALLY SENSITIVE INFORMATION**  
See Joint Schedule 4

**SERVICE CREDITS**  
Not applicable

**ADDITIONAL INSURANCES**  
Not applicable

**GUARANTEE**  
There's a guarantee of the Supplier's performance provided for all Order Contracts entered under the DPS Contract]

**SOCIAL VALUE COMMITMENT**  
The Supplier agrees, in providing the Deliverables and performing its obligations under the Order Contract, that it will comply with the social value commitments in Order Schedule 4 (Order Tender).

For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:		Signature:	
Name:		Name:	
Role:		Role:	
Date:		Date:	