

Order Form: LINK 3: IT Hardware and Services

Framework agreement reference: NOE.0380

Date of order	8th February, 2024	Order Number	TBC
---------------	--------------------	--------------	-----

FROM

Customer	Ministry of Justice	"Customer"
Customer's Address	10 South Colonnade, Canary Wharf London, E14 4PU	
Invoice Address	[REDACTED]	
Contact Ref:	[REDACTED]	

TO

Supplier	XMA LIMITED	"Supplier"
Supplier's Address	WILFORD INDUSTRIAL ESTATE RUDDINGTON LANE WILFORD NOTTINGHAM NG11 7EP	
Account Manager	[REDACTED]	

GUARANTEE

Guarantee to be provided	No
--------------------------	----

Where a guarantee is to be provided then this Contract is conditional upon the provision of a Guarantee to the Customer from the Guarantor in respect of the Supplier. Details of the Guarantor (if any) are set out below:

[Parent Company]	NA	"Guarantor"
Parent Company address	[]	
Account Manager	Name: [] Address: [] Phone: [] e-mail: [] Fax: []	

1. TERM
(1.1) Commencement Date 9th February, 2024
(1.2) Expiry Date 9th February, 2024 The Contract shall expire on the date which is 12 Months after the Commencement Date

2. GOODS AND SERVICES REQUIREMENTS	
(2.1) Goods and/or Services	
Goods - Supply of 6052 Laptops	
The Customer agrees to purchase all of its requirements for the Goods or equivalent goods from the Supplier.	
Service Profile - [REDACTED]	
Minimum Order Value £2,916,579.84	
Optional Services	
Collection recycling	and <input type="checkbox"/>
Paper catalogue	<input type="checkbox"/>
Secure Collection	<input type="checkbox"/>
(2.2) Premises	
Delivery addresses to be provided as and when stock is called off	
(2.3) Lease/ Licenses	
N/A	
(2.4) Standards	
N/A	
(2.5) Security Requirements	
Security Policy	
Laptops to stored in a secured insured premises	
Additional Security Requirements	
NA	
Processing personal data under or in connection with this contract	
<u>NO</u>	
(2.6) Exit Plan (where required)	
<u>NO</u>	
(2.7) Environmental Plan	
<u>NO</u>	

3. SUPPLIER SOLUTION
(3.1) Supplier Solution Provision of Lenovo laptops
(3.2) Account structure including Key Personnel [REDACTED]
(3.3) Sub-contractors to be involved in the provision of the Services and/or Goods NA
(3.4) Outline Security Management Plan NA
(3.5) Relevant Convictions NA
(3.6) Implementation Plan NA

4. PERFORMANCE QUALITY
(4.1) Key Performance Indicators NA
(4.2) Service Levels and Service Credits NA When providing the Goods and/or Services, the Supplier shall as a minimum ensure that it achieves the following service levels: If the level of performance of the Supplier during the Contract Period: [REDACTED]

5. PRICE AND PAYMENT
(5.1) Contract Price payable by the Customer in accordance with the commercial schedule set out in the framework agreement (including applicable discount but excluding VAT), payment profile and method of payment (e.g. Government Procurement Card (GPC) or BACS)) Contract value: £2,916,579.84 exc VAT for the supply 6052 Lenovo X13 G4

[REDACTED]	
[REDACTED]	

6. SUPPLEMENTAL AND/OR ADDITIONAL CLAUSES
<p>(6.1) Supplemental requirements</p> <p>NA</p>

BY SIGNING AND RETURNING THIS ORDER FORM THE SUPPLIER AGREES to enter a legally binding contract with the Customer to provide the Goods and/or Services. The Parties hereby acknowledge and agree that they have read the NHS Conditions of Contract for purchase of goods and/or Services supplied with this framework agreement and by signing below agree to be bound by the terms of this Contract.

For and on behalf of the Supplier:

Name and Title	[REDACTED]	
Signature	[REDACTED]	
Date	[REDACTED]	

For and on behalf of the Customer:

Name and Title	[REDACTED]	
Signature	[REDACTED]	
Date	[REDACTED]	