



LAW Absolute Ltd  
Queens House  
55/56 Lincoln's Inn Fields  
London  
WC2A 3LJ

Attn: **REDACTED**

Date: **12<sup>th</sup> November 2019**

Contract ref: **CCCB19A05**

Dear **REDACTED**,

**Award of contract for the Provision of Paralegals for Infected Blood Inquiry**

Further to your submission of a bid for the above Procurement, on behalf of the Infected Blood Inquiry, I am pleased to inform you that you ranked first in our evaluation and therefore we would like to award the contract to you.

The attached appendix provides detailed feedback on your submission.

The call-off contract shall commence 13<sup>th</sup> day of November 2019 and the Expiry Date will be 12<sup>th</sup> day of November 2020. The Contracting Authority reserves the option to extend the call-off contract by up to 12 months (12<sup>th</sup> November 2021). The total contract value shall not exceed £2,294,203.50 (excluding extension options).

This procurement activity was a Call Off under Commercial Agreement RM6160 Non Clinical Temporary and Fixed Term Staff Commercial Agreement (Lot 4 – Legal Supply) and the Commercial Agreement Terms and Conditions shall apply. A copy of the contract is provided with this Award Letter and includes those terms and conditions.

Please print and sign a copy of this letter and forward to the Procurement Lead electronically via the e-Sourcing Suites' messaging service by 10:00am 13<sup>th</sup> November 2019.

A copy signed on behalf of the Contracting Authority will be returned for your records.

Should you have any queries regarding this or any other matter please do not hesitate to contact me.

Yours faithfully,

Signed for and on behalf of the Infected Blood Inquiry

**REDACTED**

**REDACTED**