

Softcat Plc,
Solar House,
Fieldhouse Lane,
Marlow,
Buckinghamshire,
SL7 1LW

Thursday 29 October 2025

Dear [REDACTED]

Call-Off Contract Title: Microsoft Licenses 2024 - 2027

Call-Off Contract Reference: CC24012

Call-Off Contract Variation Reference: 005

Please find the attached contract variation reference CC24012 004; detailing the license cost to cover Years 2 and 3 of the contract.

Taking into account the above amendment this will result in an increase to the value of the contract over the period of 3 years from £2,171,860.45 ex VAT to £2,203,908.25 ex VAT.

Please ensure that you review and satisfy yourselves with its content and the contractual implications of this variation before signing and returning to [REDACTED] and [REDACTED] for our records.

Yours Sincerely,

[REDACTED]
Contracts Manager
UK Shared Business Services Ltd

[REDACTED]
For and on behalf of UK Shared Business Services (UKSBS)

Call-Off Contract CC24012 is varied as follows and shall take effect on Friday 4th April 2025 between:

- (1) **UK Shared Business Services (UKSBS)**, Polaris House, North Star Avenue, Swindon, SN2 1FF (**The Contracting Authority**).

and

- (2) **Softcat Plc**, Solar House, Fieldhouse Lane, Marlow, Buckinghamshire, SL7 1LW (**the Supplier**).

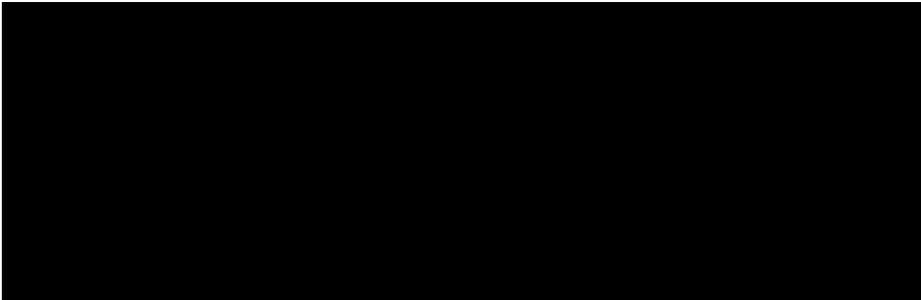
Collectively known as the “**Parties**”

The Parties agree the following changes to contract CC24012 – Microsoft Licenses 2024 - 2027:

This variation is to document the adjustment in licenses for Years 2 and 3 of the contract. The total value of this contract will increase from £2,171,860.45 ex VAT to £2,203,908.25 ex VAT.

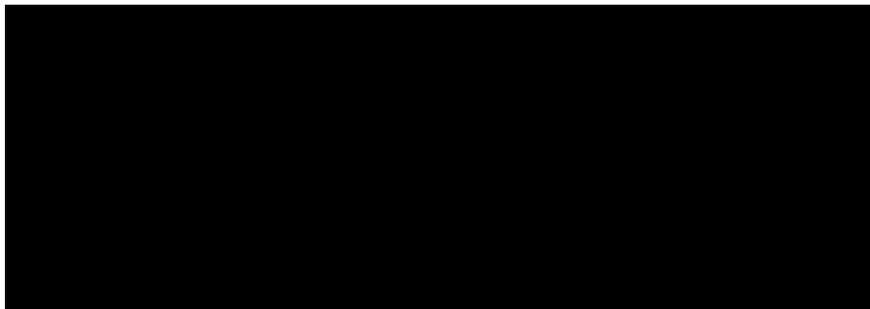
- **Replace:** “The Charge(s) for this Order is £2,171,860.45 ex VAT (Two million, 171 thousand, eight hundred and sixty pounds forty five pence only)”

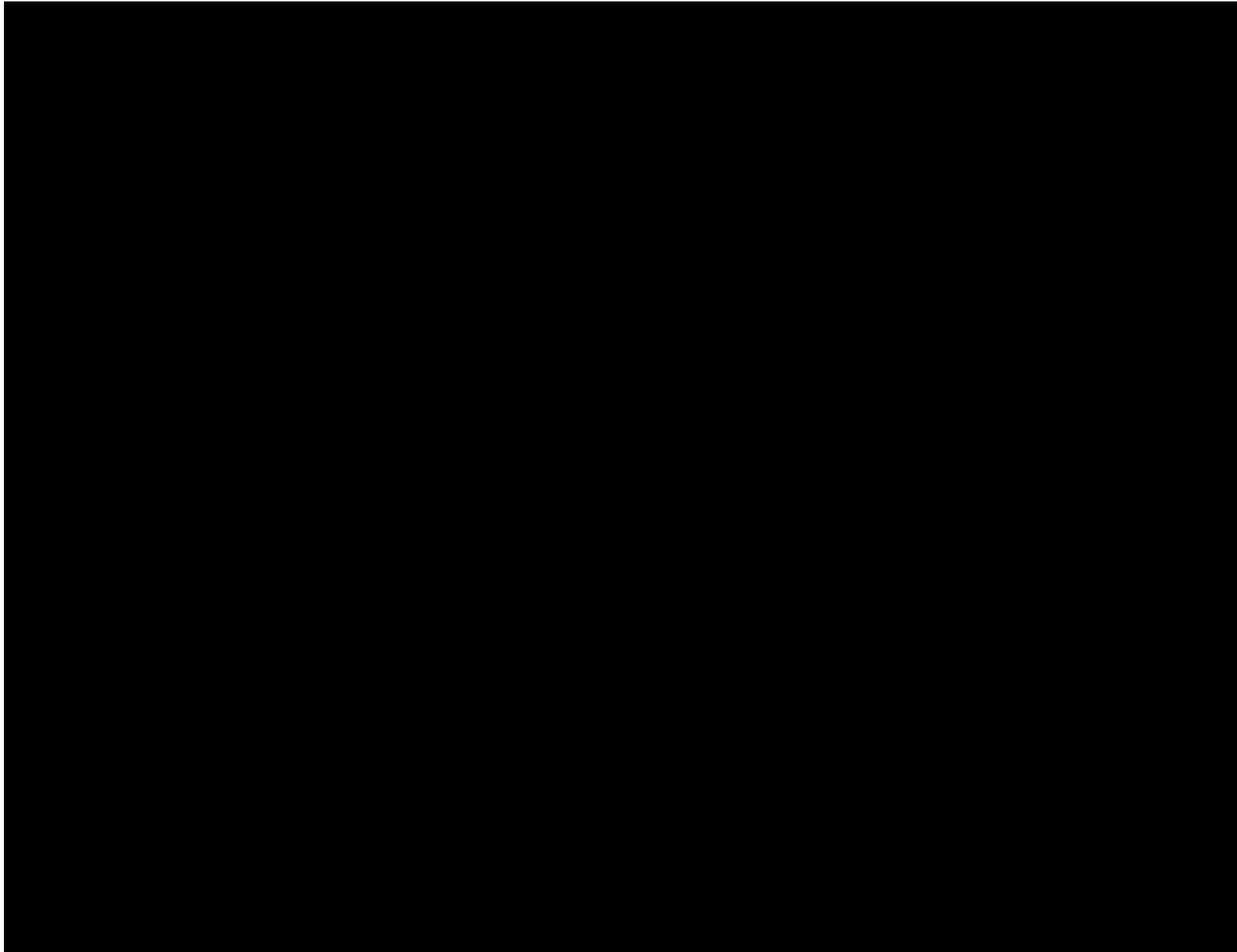
The payment profile will be as follows:



With: “The Charge(s) for this Order is £2,203,908.25 ex VAT (Two million, 203 thousand, nine hundred and eight pounds twenty five pence only)”

The payment profile will be as follows:

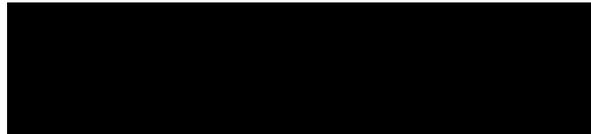




Words and expressions in this variation shall have the meanings given to them in Call-Off Contract CC24012. Call- Off Contract CC24012, including any previous variations, shall remain effective and unaltered except as amended by this variation.

For and on behalf of Softcat Plc (**The Supplier**)

Signed



Name

Position

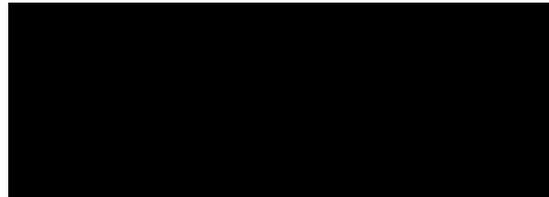
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Date

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For and on behalf of UK Shared Business Services (**The Contracting Authority**)

Signed



Name

Position

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Date

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